

Conway Center Peer Group Re-Opening FAQs for Fall

August 3, 2020



We look forward to starting some of our peer groups back together in person this Fall! All sessions offered onsite are also offered remotely – referred to as a hybrid set-up.

The following Conway Center policies and procedures for returning to onsite, in-person peer groups amidst the COVID-19 pandemic were developed for the safety, health, and well-being for all who attend.

We look forward to seeing many of you at a peer group, whether it be in person or via Zoom! Please direct any questions or comments to Amy Dotts at adotts@familybusinesscenter.com

Frequently Asked/Answered Questions

What is a hybrid peer group?

Hybrid peer groups give you the option of attending either in person OR remotely via Zoom. The in person/onsite sessions are held at Ohio Dominican University, the remote option allows you to join the live meeting from anywhere with your own computer or mobile device via Zoom.

Will all peer groups have the hybrid option?

No, at the time of this writing, there are four peer groups offering the hybrid option:

1) Women in Family Business, 2) Succession Planning, 3) Leadership Development and 4) Leadership 2.0.

Note that due to the increase in space needed for social distancing, a room may not be available at ODU for all sessions thus necessitating the need to meet exclusively online via Zoom for some sessions. This will be clearly communicated on the event page for those sessions and in the email invitations.

What safety precautions will be taken for the onsite peer groups?

- Rooms will be set (block O) with chairs spaced 6 feet apart for social distancing
- Tables will be wiped down prior to each session
- Hand sanitizer and wipes will be provided at each session
- All attending will be required to wear a mask
- A touchless experience will be supported as much as possible

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Will you be doing temperature checks for those attending onsite?

No. All who attend onsite should conduct their own health safety check prior to coming that day.

Please stay home if you or anyone in your household has had any of the following symptoms in the last 21 days: sore throat, cough, chills, body aches for unknown reasons, shortness of breath for unknown reasons, loss of smell, loss of taste, fever \geq 100 degrees Fahrenheit.

For the health and safety of all – stay home and use the remote Zoom option if you do not feel well or if you have come in close proximity with anyone testing positive for Covid-19 recently.

Can I interact in the meeting if I Zoom instead of attend in person?

Yes! We will have a webcam showing a long shot of the room so once you sign into the meeting you will see/hear the facilitator(s) and participants. Those onsite will see you (provided you have a webcam) on the room screen. If the facilitator has a presentation, it will display on your screen. Amy will monitor all Zoom attendees so if you have a question or comment, she will make sure you can participate.

Do I need to register for a peer group in advance?

Yes. For hybrid peer groups, you will see the option to register for either the onsite option or the remote through the Zoom link as in the example below:

Please register accordingly - either for the [ONSITE](#) session or [ONLINE via ZOOM](#)

ONSITE REGISTRATION
All attending in person must comply with safety guidelines, including the face mask and social distancing policies. Please refer to the Conway Center Re-Opening FAQs for details as to what to expect when attending an onsite Conway Center event during this COVID-19 crisis.

Ohio Dominican University
[Griffin Student Center](#) - Rooms 258-259
1215 Sunbury Road
Columbus 43219

*Please place this [PARKING PASS](#) on your dashboard and remember to wear your mask!

[Register Now](#)

ONLINE REGISTRATION VIA ZOOM
To attend remotely via ZOOM, register through this link:
<https://us02web.zoom.us/join/register/tZMtc-mvrz4pH9SIEEb5aY9fnsYhm4YHBnB>

An email will be sent to you with the registration confirmation and log-in information from ZOOM for the meeting. Please log in a few minutes prior to session start so you are "in" the meeting by 7:30am.

Webinar ID: 870 4071 5350

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Is there a limit on how many can attend onsite peer group meetings?

Not currently. The rooms reserved are large enough to accommodate all groups with social distancing.

Can Service Providers attend?

Yes, Service Providers can attend the Women in Family Business, Succession Planning, and Leadership peer groups either onsite or remotely.

Will there be food and beverage at these meetings?

Not at this time, but you are welcome to bring your own into the meeting.

Do I need to wear a mask?

At the time of this writing, YES – you must wear a mask (or any cloth/fabric face covering over the nose, mouth and chin). Masks must be worn as you enter the building and kept on at all times. If you bring a beverage, you of course can slip down your mask when you drink. If you forget your mask, we will have them onsite.

What if I need to cancel my registration?

For onsite registrations, please email Amy at adotts@familybusinesscenter.com. For those who registered on Zoom, there is a cancel option at the bottom of your email confirmation.

How will I be notified if a peer group session is canceled?

In the extremely rare event that the session is canceled entirely, an email will be sent to all registrants and the cancellation message will appear on the event page. If only the onsite meeting is canceled, those onsite registrants will receive an email at least 24 hours in advance with instructions on how to register remotely via Zoom. Notice of the Zoom only session will also be posted on the event page.

Is there anything else I need to know?

The entrance to the Griffin Student Center has moved down the sidewalk about 10 feet (towards Sunbury Rd). Park in the same lot, you'll see the Conway sign next to the 2nd set of doors into the Griffin Student Center.

For those attending onsite, please print this [PARKING PASS](#) and place on your dash. To keep with our touchless environment, the bin of parking passes at the sign entrance will no longer be available. As our guest you are never responsible for a ticket, if you do get one - please contact [Amy](#).

Who can I contact if I need more information?

Contact Amy Dotts at adotts@familybusinesscenter.com if you have any questions or concerns at any time.