

51st Annual Labor Day Arts & Crafts Festival

Sponsored by the Mecosta County Area Chamber of Commerce

Hemlock Park - Big Rapids, Michigan

September 2, 2019

Exhibitor & Food Vendor Application Form

Name _____

Business Name _____

Address _____

City _____ State _____ Zip _____

Telephone _____

E-Mail _____

Website _____

Media Description

Please briefly describe the techniques used to create the items. The organizing committee is looking for a good mix of artists and craftspeople to participate in our juried show (Additional sheet may be required).

All artisan work should be your own - no resale, kits or imports allowed. In an effort to control the infiltration of "Buy and Sell" items, two photographs of work in progress with artist present and one of your display are required for consideration. Anyone who misrepresents their work will be asked to remove objectionable items.

Media Category

Please choose and circle the category that best describes your exhibit. Please limit your selection to one.

Baskets & Brooms
Candles
Ceramics & Pottery
Dolls & Doll Clothing
Floral & Potpourri
Food - Concession

Food - Gourmet
Garden & Yard Art
Jewelry & Coins
Leatherwork
Metalwork
Photography & Paintings

Soaps & Lotions
Sculpture
Seasonal & Holiday Ornaments
Soft Goods - Accessories
Soft Goods - Apparel
Soft Goods - Decorative

Stained, Etched or Blown Glass
Wood - Decorative
Wood - Furniture
Woven/ Braided Rugs
Other (not listed)

Application Fees

The application fee per booth is \$110.00, until July 31, 2019. On and after August 1, 2019, the fee is \$135.00 per booth, if space is still available. Application fees are due at time of application. YOUR CANCELLED CHECK DOES NOT GUARANTEE ACCEPTANCE. If you are accepted and withdraw after August 1, 2018 your application fee will be forfeited.

Hold Harmless Agreement

The applicant acknowledge that the Mecosta County Area Chamber of Commerce, its officers, directors, and members, are not responsible for any damage or loss of personal property belonging to the applicant and waives any claim against the above organization as a consequence of such possible damage or loss.

Vendor Signature

Date

Reminder: No application will be considered that is not complete and does not include photographs of items sold, sales tax number, application fee, and signature of the vendor.

Make Checks Payable To: MCACC
Return To: Mecosta County Area Chamber of Commerce
127 South State Street
Big Rapids, MI 49307

Contact Information

Phone: (231) 796-7649 | Fax: (231) 796-1625
E-mail: events@mecostacounty.com | http://www.mecostacounty.com

Festival Hours

The hours of the show are 10:00 a.m. to 4:00 p.m. As a courtesy to other exhibitors, you are not to dismantle your booth before the close of the show. This will be closely adhered to and will affect future acceptance for this show.

Exhibit Space

All spaces are 12' x 12'. If you need to purchase additional space, please note on application form. You will have to purchase an entire space, no splitting.

We will try our best to accommodate vendor requests, but exhibit space is assigned on a 'first come, first served' basis. To best ensure they receive their requested booth space, vendors should be sure to register as soon as possible. Spaces will be assigned once the jury process is complete, and are based on the best interest of the event. Effort will be taken to keep like crafts from being too close. Once the assignments are made, **there will be no change in space assignments**. Each exhibitor is responsible for their own exhibit, and will need to provide chairs, tables, easels, etc.

Sales Tax

The State of Michigan requires that anyone making retail sales are required to be licensed. You need to provide your sales tax license number if asked.

Application Process

All applications must be submitted by **August 1, 2019**. Space is limited; therefore not all applications will receive approval. Prior participation shall not constitute a basis for renewal. The artist/craft jury board will have the sole discretionary authority to approve all applications, and these decisions shall be final and binding. **Applications received after the jury deadline will be considered based upon space availability and uniqueness.**

The applicant acknowledges that because of the creative nature of the products, decisions with respect to applications will be necessarily subjective and applicants specifically waive, release, and hold harmless the Mecosta County Area Chamber of Commerce, its officers, directors and members from any claims, actions or damages arising out of an application denial.

Special Notes for Concessionaires

Health Department Permit: All food vendors are required to hold food permit from the Health Department. Temporary food permit can be obtained from the Mecosta County Health Department at (231) 592-0110. **Insurance Certification:** A copy of certification of insurance must accompany applications. (Minimum combined single limit of \$100.00) **Equipment: Food vendors must provide their own equipment (tables, chairs, etc.) and be responsible for set-up, tear down and clean up of surrounding area.** Provisions should be made for inclement weather such as a tent or canopy. **Vendors must be prepared to operate with no access to water and electricity.**

Contributions or gifts to the Mecosta County Area Chamber of Commerce are not deductible as charitable contributions for Federal income tax purposes; however, they may be tax deductible as ordinary and necessary business expenses.

Mission Statement:

"The Mecosta County Area Chamber of Commerce is a voluntary network dedicated to promoting the quality of life through the economic, educational and cultural development of Mecosta County."

This event is proudly sponsored by:

