



GET HIRED TODAY!

With social distancing requirements still prevalent, finding a new job can be challenging. There is no easy way for our community members to “pound the pavement” or attend an in-person job fair. Fortunately, the Chamber has a way for you to promote your open positions virtually. On Monday, September 14th, we will launch virtual industry job fairs daily, through Friday, September 18th.

The **virtual job fair** will be promoted via Facebook and electronic communications the week of **September 7th – 13th.**

Each day during the week, we will highlight a different industry and the jobs that the following days:

- Monday, September 14th: **Skilled Trades**
- Tuesday, September 15th: **Healthcare**
- Wednesday, September 16th: **Manufacturing**
- Thursday, September 17th: **Government & Non-Profit**
- Friday, September 18th: **Service Industries (Banks, Insurance, Wellness, Health/Beauty, etc.)**

In addition to highlighting the open positions within your industry, we will also cross promote our career video library page. Click on the examples below:

- **Machinist**
- **Insurance Sales Agent**
- **Graphic Designers**

While the descriptions you provide may not represent exactly what you currently have available, this gives job seekers a glimpse into the type of work that you recruit for.

In addition, we will add your open positions to www.saukprairie.com/jobs and continue to promote for you, once the virtual job fair is over.

WHAT YOU NEED TO PROVIDE

Send the chamber an email with the following information:

- Business Name
- Job Title of Open Position
- Salary Range
- Skills Needed
- Hours of Position
- Contact Information & Application Process (i.e. – apply online, stop by facility to complete an application, email, etc.)
- Virtual Hiring Fair Time? If you would like, you can schedule a date/time that you will have a human resource representative online to have job seekers go online to meet you in person. If this is something you would like to offer, we can help you set up a zoom meeting and also promote that with your open positions.
- Promo Video of Your Workplace and/or the position that you are hiring – **NOTE:** If you do not have a promotional video, just send the above information.

Please email your open job positions and/or questions to executivedirector@saukprairie.com **no later than Friday, September 4, 2020 at 5:00 pm.**