

Westerville Chamber Foundation Life-Long Learning Scholarships (Non-Traditional)

Purpose: To help members or employees of members get special coursework that benefits both employer and employee. In the long term, we hope the funds will assist in improving the professional skill level in our member businesses where they believe it is necessary.

Examples:

- a.) Send a staff member for computer programming training.
- b.) An employee is sent to a special course to learn advanced welding techniques.
- c.) An employee is to be moved into a better job and needs an accounting class to qualify.
- d.) Your company is branching into some new products and your service people need extra training.

What is Available: The Foundation will award up to four scholarships twice a year. The scholarships are for up to \$250 each.

Rules and Criteria:

- a.) Must be a member or the employee of a member of the Westerville Area Chamber of Commerce.
- b.) The coursework must be offered by an accredited institution (ex: Columbus State Community College or DeVry Institute of Technology), or by an approved or recognized provider of education in the industry.
- c.) Can not be a class or course that is for a mandatory professional continuing education requirement (ex: hours of classes required to maintain a professional license).
- d.) There must be some form of support from the employer. (Ex: partial or matching funding or paid time off the job while attending the class).
- e.) If the normal policy of the employer is to provide 100% reimbursement or prepaid tuition for any employee, then this program would not apply.

To Get Started: Just complete and mail us the inquiry card in the brochure. An application will then be sent to the interested member or employee.

**WESTERVILLE CHAMBER FOUNDATION
APPLICATION FOR NON-TRADITIONAL
STUDENT SCHOLARSHIP:**

These scholarships are designed for individuals desiring specific coursework to advance their job performance and career. To be considered the applicant must:

- Be a member or the employee of a member of the Westerville Area Chamber of Commerce.
- Register for specific courses that are beneficial to the applicant's employer and/or the career of the employee.
- Register at an accredited institution or be performed by a licensed or recognized provider of course work in the industry.
- Not apply for course work that fulfills a mandated educational requirement or be for the maintenance of any license.
- Have the support of the employer such as partial funding, matching funds or time off from work. However, the course *cannot* be of the type that would qualify for 100% tuition reimbursement by the employer.

APPLICANTS SECTION:

NAME: _____

ADDRESS: _____

PHONE: (H) _____ (W) _____

EMPLOYER: _____

ADDRESS: _____

PHONE: _____

IMMEDIATE SUPERVISOR and TITLE: _____

ACADEMIC HISTORY:

HIGH SCHOOL: _____

GRADUATED: Yes No

COLLEGE: _____

GRADUATED: Yes No

IF YES, DEGREE: _____

EMPLOYMENT HISTORY: (Include Company, Job Description & Title):

_____ to Present: _____

_____ to _____: _____

_____ to _____: _____

_____ to _____: _____

COURSE OR PROGRAM FOR WHICH YOU ARE APPLYING: _____

DATE and DURATION OF COURSE: _____

WHAT ORGANIZATION OR INSTITUTION IS PRESENTING THIS COURSE:

COST OF COURSE: (Include any text or course materials) _____

TO WHAT DEGREE, PERCENT, WILL YOU PERSONALLY PARTICIPATE IN THE COST:

IN YOUR OWN WORDS, indicate why you believe the Chamber Foundation should award this scholarship to you. You may include discussion such as the reason for applying, financial need, career plans and how this course will benefit you. (Use a separate sheet of paper, if necessary).

REFERENCES: (Not required, but you may include a few references with this application if you wish).

EMPLOYERS SECTION:

RECOMMENDATION OF THE APPLICANT:

NAME and TITLE OF THE PERSON MAKING THE RECOMMENDATION:

EXPLAIN THE BENEFIT TO YOUR BUSINESS THAT WILL RESULT FROM THE APPLICANT COMPLETING THIS COURSE:

DOES THIS COURSE or CANDIDATE QUALIFY FOR EMPLOYER SUPPORT:

- Partial Tuition
- Matching Funds
- Paid Time Off from Work
- Other _____

These are one-time scholarships, i.e., only one scholarship will be granted for a course. However, a candidate may make application for multiple courses in any one year. The Board reserves the right to require a report at the conclusion of the Scholarship Period. The Board also reserves the right to personally interview the applicant. Further, The Board may mandate modifications and/or additional requirements in association with the granting of this Scholarship.

SUBMITTED BY: _____
(Employee/Applicant)

RECOMMENDED BY: _____
(Employer)

Nondiscrimination Policy: The Westerville Chamber Foundation does not discriminate on the basis of sex, race, gender, sexual orientation, age, political affiliation, national origin, or disabling condition.