



Organization/Business: _____

Contact Person: _____

Address: _____ City: _____ State: _____ Zip: _____

Phone Number: _____ Website/Facebook (if applicable): _____

Email: _____

Booth Space:

_____ 10' x 10' Vendor Space	\$ 100	_____ 20 x 10 Food Vendor Space	\$ 200
_____ 20' x 10' Vendor Space	\$ 150	_____ Add 10 x 10 Food Vendor Space	\$ 50
_____ 10' x 10' Non-Profit Vendor Space	\$ 75	_____ 20 x 10 Non-Profit Food Vendor Space	\$ 150
_____ 20' x 10' Non-Profit Vendor Space	\$ 125	_____ Add 10 x 10 Non-Profit Food Vendor Space	\$ 25

\$10 discount for members in good standing of the Gainesville Area Chamber of Commerce

Texas State Sales and Use Tax Permit Number: _____

Name on Permit: _____

Description of products/services being sold/promoted: _____

By completing this Vendor Application, I hereby release and agree to hold harmless all volunteers and/or employees and all entities for damage, theft or accidents. Furthermore, I agree to remain at my booth until the event is concluded unless an emergency arises.

***** DID YOU READ THIS APPLICATION THOROUGHLY? CHANGES WILL NOT BE ACCEPTED AFTER SEPTEMBER 13TH! *****

Electricity is available for an additional \$25. Do you require electricity: Yes _____ No _____ If yes, specify how many of each type of plug (110 volt or 220 volt) and how many amps you will be pulling from each:
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Submit application and payment to Gainesville Area Chamber of Commerce, 311 S. Weaver St. Gainesville, TX 76240.

Receipt of application & payment will be confirmed via email. If paying by check or money order, please make payable to Gainesville Area Chamber of Commerce. Cash must be paid in person.

Application deadline is Friday, September 13th by 5:00 pm.

FOR OFFICE USE ONLY

Approved: _____ Amount Paid: _____ Receipt Number: _____

Date: _____ Notes: _____



Event Information:

- Where: Downtown Gainesville, Texas (blocks adjacent to 100 W. Main St. Gainesville, TX 76240)
- **When: Saturday, October 12, 2019 10:00am - 5:00pm**
- Estimated Attendance: 8,500
- Website: www.facebook.com/GainesvilleAreaChamberofCommercce

Application Information:

- **We reserve the right not to duplicate businesses promoting the same product or service. Space is reserved on a first come, first serve basis.**
- Cancellations must be submitted via email no less than 21 days prior to the event to qualify for a refund.
- Once your application is approved, it will serve as your contractual agreement to participate in the 2019 Depot Day event. All fees must be paid at the time you receive acceptance of your application from the Gainesville Area Chamber of Commerce Staff.
- A current state health certificate is required for all food vendors. Attach copy to application please.
 - www.dshs.state.tx.us. Search for "Temporary Food Establishment Permit Application".
- In the event of bad weather, we will have a rainout date on Saturday, October 26th, same time and same place. The decision will be made by the Gainesville Emergency Management Team, the Depot Day Committee, and the Gainesville Area Chamber of Commerce Board of Directors.
- **Application deadline is Friday, September 13th by 5:00 pm.**

Setup Information:

- **Vendor set up is Saturday, October 12th from 7:00 am - 9:00 am. All spaces must be occupied by 9:00 am or your spot will be forfeited with no refund. The City of Gainesville nor the Gainesville Area Chamber of Commerce will be responsible for missing or stolen items. If you have a large vehicle or trailer to maneuver, please plan on arriving early.**
- Electricity is extremely limited and will be available on a first come, first serve basis. You must reserve electricity on your application to receive a hook up.
- All materials must fit in your assigned vendor space.
- Vendors are responsible for bringing tables, chairs, tents, extension cords, etc.
- Only whisper generators are allowed. The Chamber reserves the right to turn off a generator if it is deemed too loud. Battery powered lanterns are recommended.
- Spaces are located outside on solid surface. Please plan to anchor displays, tables, awnings etc. accordingly. No stakes or spikes allowed.
- Ice will be available to purchase at the Chamber Information Booth.
- Fresh water hookups will not be available.
- Booths must always have at least one person present.
- Vendors must operate their booth until 5:00 pm and cannot tear down until that time or you will not be invited back next year.
- **Vendors are responsible for leaving their area in the condition that it was originally received in, i.e. removal of all debris such as boxes and trash.**

Questions?

Morgan Moore | Executive Director
Gainesville Area Chamber of Commerce
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(940) 665 – 2831 | info@gainesvillecofc.com