



Board Responsibilities

The following are the responsibilities *required* of Board members of the Greater Falls Church Chamber of Commerce:

- Attendance at 9 or more Board Meetings per year (8-9am, 2nd Tues/month)
- Attendance at 10 or more Networking Luncheons (11:30-1:15, 3rd Tues/month) and/or Mixers (4th Tues/month)
- Attendance at one or more special event
- Review and abide by the Chamber Bylaws
- Officially represent Chamber positions/policies only when directed by the Board and/or the Executive Committee
- Encourage membership with associates, vendors and wherever possible
- Encourage attendance at Chamber events

Additionally, Board members are *encouraged* to:

- Participate in one or more Chamber standing or ad hoc committees
- Support the Chamber through sponsorship
- Encourage sponsorship of the Chamber
- Assist the Chamber with fundraising activities as requested
- Acknowledge Chamber Board Membership in introductions
- Acknowledge Chamber Membership in office/store and on marketing materials

Please sign below indicating that you have read and understand the outline of board member responsibilities.

Signature

Date

Cell or Emergency Number

B-Day Month/Day