



## **2018 CHILDREN'S BOOTH APPLICATION**

Dear Community Friends:

The El Campo Chamber of Commerce & Agriculture would like to invite you to be a part of our 10<sup>th</sup> Annual Prairie Days Festival on Saturday, October 6th at Alamo Park. We are now accepting applications for local groups to set up and operate game booths for children. The booth may be a well loved traditional game such as ring toss, bean bag toss, duck pond or one of the many other games seen at local fairs, or something unique and unusual, as long as it's appropriate for minors. Prairie Days reserves the right to limit children's activity booths. The booths will be assigned on a first come first serve basis. **\*Please note the craft/food vendor applications and children's booth applications are different applications.**

The 2018 Prairie Days Festival Children's Booth Application is enclosed. Please submit your completed application to:

Prairie Days Festival  
P.O. Box 1400  
El Campo, TX 77437  
[ecc@elcampochamber.com](mailto:ecc@elcampochamber.com)  
(979) 543-1043 Fax  
01 N. Mechanic- Chamber Office

Please fill out your enclosed entry form and return no later than **Friday, September 14, 2018**.

Booth location information will be available at the Chamber Booth during set-up. Booths will be allowed to set-up Friday night or Saturday morning. If you move or change your email address, please take a moment to give us your new contact information to insure we can reach you!

We value our Vendors and we appreciate your support of the Prairie Days Festival. We are excited about hosting a great event for 2018. Our goal is to insure your experience as a Vendor is exceptional.

We look forward to an outstanding 2018 Prairie Days Festival!

Sincerely,

Rebecca Munos, President  
El Campo Chamber of Commerce & Agriculture

**2018 PRAIRIE DAYS FESTIVAL  
CHILDREN'S BOOTH APPLICATION**

Saturday, October 6, 2018 – 10:00 AM to 7:00 PM

**Sponsored by:** El Campo Chamber of Commerce & Agriculture  
P.O. Box 1400  
El Campo, Texas 77437  
979-543-2713  
979-543-1043(fax)  
[www.elcampoprairiedays.com](http://www.elcampoprairiedays.com)  
[www.elcampochamber.com](http://www.elcampochamber.com)

**Location:** Alamo Park – El Campo, Texas

**Cost:** \$ 60 per Booth Space for Children's Booths

**All booth operators are responsible for bringing their own canopies, tables, chairs, extension cords and other necessary equipment or supplies.**

**Deadline:** Children's Activities may be limited at the discretion of the Prairie Days Committee  
**\*\$10 Late Fee after September 14th**  
**Space secured with payment of booth fee.**

**Booth Size:** 10' x 12' Space

**Booth Schedule:** October 5, 2018 4:00—8:00 PM – Booth Set-Up Begins  
**NO SET-UP BEFORE 4:00 p.m.**

October 6, 2018 7:00—9:30 AM—Booth Set-Up  
9:30 AM – All Vehicles removed from Festival Area

10:00 AM thru 7:00 p.m. All Booths Open (All booths have the option to remain open after dark.) When vendor leaves all equipment must also be removed from the Festival premises.

Security will be on the grounds starting Friday, October 5, 2018

**ORGANIZATION INFORMATION**

**Name of Organization** \_\_\_\_\_

**Contact Person** \_\_\_\_\_

**Mailing Address: Street / PO Box** \_\_\_\_\_

**City, State, Zip** \_\_\_\_\_

**Telephone Number** \_\_\_\_\_ **2<sup>nd</sup> #** \_\_\_\_\_

**Fax** \_\_\_\_\_

**Email** \_\_\_\_\_

## Booth Information

Total Number of Booths: \_\_\_\_\_ (Each booth must have at least 1 game.)

**Check Box if Electricity Needed**

Description of Game(s):

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### **Other Game Booth Information:**

1. No food or drinks may be sold at a game booth. No crafts or products may be sold at a game booth. Vendor application is available for sale of food or products. Toy prizes may be awarded at a game booth.
2. It is suggested the vendor may want to provide fun and colorful signs to advertise the game on the front of the booth.
3. It is suggested the vendor provide additional supplies such as strong tape, scissors, stapler, marker and booth trash bag that may be needed.
4. Game booths may not use tokens, tickets, coins, or any similar items that may confuse patrons. The event host uses coins and tickets for beverage sales and activities.

Payment Information:

\_\_\_\_\_ Check/Cashier's Check/Money Order enclosed

\*There will be a \$30 charge on all returned checks.

\_\_\_\_\_ Cash

\_\_\_\_\_ Please charge my credit card \_\_\_AMEX \_\_\_MC \_\_\_Visa \_\_\_Discover

Amount to be charged: \$ \_\_\_\_\_ Name on Card: \_\_\_\_\_

Credit Card Number: \_\_\_\_\_ Exp. Date: \_\_\_\_/\_\_\_\_

Billing Address: \_\_\_\_\_

City: \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

**Application is not processed until payment is received.**

**El Campo Chamber of Commerce and Agriculture**

[www.elcampoprairiedays.com](http://www.elcampoprairiedays.com)

[www.elcampochamber.com](http://www.elcampochamber.com)

**P.O. Box 1400 / 01 N. Mechanic, El Campo, TX 77437**

**Office 979-543-2713 Fax 979-543-1043**

# **RULES/REGULATIONS**

*Prairie Days Festival is a family-oriented function presenting entertainment/activities suitable for the entire family. Therefore, the Festival Committee reserves the right to restrict items sold and displayed. Such items must not contain nudity, profanity, obscenity, or otherwise objectionable material. No weapons, including without limitation, knives, brass knuckles, Chinese throwing stars, or other such materials, can be sold or displayed. No Silly String or Hair Paint can be sold (any hair paints must be applied by vendor). No type of guns, fireworks, poppers or cigarettes (or anything resembling cigarettes) can be sold. Selling of pets and/or animals is prohibited. Should the Festival Committee, at its sole discretion, determine that a lessee's items do not conform to the standards mentioned, lessee agrees to remove such items from the site immediately.*

\_\_\_\_\_ Initialed

*The Prairie Days Committee will do their best to accommodate any location requests, but specifying a preferred location does not guarantee placement. We will place you in the best possible booth location. All booth locations are subject to change.*

\_\_\_\_\_ Initialed

*This lease agreement shall not become effective until it is paid in full and is accepted; and shall constitute the entire agreement between parties. Full payment must be received and cleared for a booth to be assigned. If a vendor's check is returned or a credit card is not honored, the vendor's booth will be forfeited immediately.*

\_\_\_\_\_ Initialed

*This agreement is for rain or shine. Any such interruption, postponement or cancellation shall not affect the space rental fees. There will be NO REFUNDS for any reason, including rain or any other weather-related event.*

\_\_\_\_\_ Initialed

*Displays, signs, trailers, tables, chairs, and canopies MUST fit inside the space allotted (10' x 12'). If equipment is larger than booth space (including trailer tongues), an additional space MUST be purchased at time of set-up. These guidelines will be strictly enforced. NO EXCEPTIONS! Spaces will be measured during vendor set-up. Show Management reserves the right to remove any display that does not conform to these guidelines.*

\_\_\_\_\_ Initialed

*Vendors must provide all of their own equipment, including: tables, chairs, extension cords, sanitation supplies, tents and canopies. No stakes may be driven into the asphalt, sidewalks or yards.*

\_\_\_\_\_ Initialed

*Vendors must only sell out of their booths. Soliciting outside your booth will not be tolerated, including the aisles. Vendors will remain in the assigned booth space and not move fences or any other barriers that have been placed to contain the Prairie Days Festival Area.*

\_\_\_\_\_ Initialed

*All vendors are responsible for their own finances including small change issues. Local banks in the festival grounds will not be open for obtaining smaller currency. The Chamber booth will not provide any bill changing.*

\_\_\_\_\_ Initialed

*Vendors may not share space. Only one business may be indicated on the application and on signage. Booths or any part of your booth may not be sub-leased to any other individual and/or entity.*

\_\_\_\_\_ Initialed

\_\_\_\_\_ Initialed

*The sale or distribution of alcoholic beverages by any vendor is prohibited.*

*The State Comptroller of Public Accounts requires vendors to have a sales tax number and to pay sales tax; sales tax number must be included on the application. It is the vendor's responsibility to obtain and furnish the necessary sales tax number.*

\_\_\_\_\_ Initialed

*Electricity is available only for food vendors. All food booths will operate in conformance with all applicable Wharton County Dept. of Health regulations. All booths must be maintained in a clean and professional manner.*

\_\_\_\_\_ Initialed

*Vendor agrees to keep the booth(s) open, manned, and maintained in a clean and professional manner during the hours of 10:00 AM to 7:00 p.m.. Vendors will leave the leased booth space(s) clean and clear of debris by placing trash in appropriate receptacles. Any Vendor failing to keep his/her booth open, manned, and maintained in a clean and professional manner during the entire event and/or removing his/her booth from this event prematurely without the permission of the Festival Committee will forfeit his/her right to occupy a vendor booth space at the 2019 El Campo Prairie Days Festival.*

\_\_\_\_\_ Initialed

*Booth set up begins at 4:00 PM Friday and 7:00 AM Saturday. Vendors will have all vehicles out of the El Campo Prairie Days Festival Area by 9:30 AM Saturday. No vehicles are allowed in the Festival Area after 9:30 a.m.*

***Saturday** Vehicles are subject to towing at the owner's expense and the vendor booth may be removed. The streets within the Festival will be blocked Saturday 6:00am-11:30 p.m.. All Vendors must follow the guidelines for entrance to the Festival to unload and load their booth. Vendors must unload their vehicles and immediately move their vehicles to the offsite parking to enable other vendors access to their Vendor Booths. This rule will be strictly enforced.*

\_\_\_\_\_ Initialed

*Vendors will assume complete liability for occurrences within or around the booth(s) and will provide any insurance coverage that may be required by Lessor.*

\_\_\_\_\_ Initialed

*The undersigned Lessee:*

**LESSEE SHALL INDEMNIFY, DEFEND AND HOLD HARMLESS THE EL CAMPO CHAMBER OF COMMERCE & AGRICULTURE, THE CITY OF EL CAMPO, AND THE PRAIRIE DAYS FESTIVAL COMMITTEE, SPONSORS AND EACH OF THEIR RESPECTIVE GUESTS, AGENTS, SERVANTS, EMPLOYEES, OFFICERS AND DIRECTORS FROM AND AGAINST ANY AND ALL ACTIONS, CLAIMS, LIABILITIES, ASSERTIONS OF LIABILITIES, LOSSES, COSTS AND EXPENSES, INCLUDING BUT NOT LIMITED TO ATTORNEYS' FEES, WHICH IN ANY MANNER MAY ARISE OR BE ALLEGED TO HAVE ARISEN OR RESULTED OR ALLEGED TO HAVE RESULTED FROM THE PRESENCE, ACTIVITIES, EVENTS AND OMISSIONS OF ANY NATURE WHATSOEVER OF LESSEE, THEIR AGENTS, SERVANTS, EMPLOYEES, AND THEIR RESPECTIVE GUESTS AND INVITEES, IN CONNECTION WITH THE USE AND OCCUPANCY OF THE LESSEE'S BOOTH AND BOOTH AREA INCLUDING, WITHOUT LIMITATION, ANY CLAIM OR CLAIMS FOR BODILY INJURY OR DEATH OF ANY PERSONS AND FOR ANY LOSS OR DAMAGE, FOR ANY LOSS OR DAMAGE TO PROPERTY, AND FURTHER INCLUDING WITHOUT LIMITATION, ANY CLAIM OR CLAIMS ARISING OUT OF THE PRESENCE, SERVING OR USE OF ANY ALCOHOLIC BEVERAGES AT THE PRAIRIE DAYS FESTIVAL.**

*The undersigned lessor (El Campo Chamber of Commerce and Agriculture):*

- *Will furnish a space for lessee's use as a booth.*
- *Will assume no responsibility for Workman's Compensation, FICA, or other withholding taxes for any and all employees or agents that work in the booths and shall not be responsible for sales tax.*
- *Reserves the right to approve for each booth the items offered for sale, distribution, or display in order to avoid excessive duplication. No booths will be leased for garage sale type merchandise.*
- *Reserves the right to locate exhibitors for the maximum benefit of the El Campo Prairie Days Festival Committee and its visitors.*
- *Will assume no responsibility for items left, loss, or damage to articles while at the El Campo Prairie Days Festival site or in transit there to or there from for any cause what so ever.*
- *Will provide no parking for trailers or RVs.*
- *Will provide water for Vendors in the Hospitality Tent.*

*I agree to the guidelines and conditions in this contract. In addition, I declare that the information above is true and complete. I understand that all contracts and applications must be completed, signed, and paid for in full before being accepted by the El Campo Prairie Days Festival Committee. I further understand that this application and contract will not be considered to be valid until all information has been provided, payment received in full, fully executed contract and Lessee notified of acceptance.*

\_\_\_\_\_  
*Lessee's Authorized Signature*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Committee's Authorized Signature*

\_\_\_\_\_  
*Date*

***Thank you for being a part of the  
2018 El Campo Prairie Days Festival!!!***