

El Campo Chamber of Commerce & Agriculture

P.O. Box 1400, El Campo, TX 77437, (979) 543-2713 FAX (979) 543-1043

EXHIBITORS CONTRACT

31st Annual

Christmas Mall

Saturday, December 1st 9 am-5 pm

Sunday, December 2nd 10 am-4pm

The Show will Provide 1 (8 x3) Table
and 2 chairs for each booth

Office Use

Booth # _____ Cost: _____

Contract Received _____

Payment: Amt. _____ Ck # _____

**We average 3,000 +
customers at our 2 day show.**

Set up Times

Fri., November 30th, 3:00 - 8:00 p.m.;

Sat, December 1st, 6:00 a.m.

**Booths must be set up and ready to go by
9:00 a.m. show time.**

Background Pegboard Available

First Come First Serve

8 x 4 Pegboard on stand for \$ 12 per Board per Day
_____ Boards

(Mail to Chamber with separate check
Payable to El Campo Art League.)

Admission:

Adults \$ 3 * Under 12 \$2 * Under 5 Free

Chamber Members: \$125.00 / Non-Chamber Members: \$200.00 / Non-Profit Organization \$75.00

NO BOOTHS UNDER ANY CIRCUMSTANCE

**MAY BE TAKEN DOWN OR ITEMS TAKEN OUT OF THE BUILDING BEFORE 4 p.m. ON SUNDAY.
THIS LOOKS BAD FOR PEOPLE STILL SHOPPING AND YOU AS A BOOTH VENDOR.**

Please indicate amount of

10 x 10 booths you are requesting _____

Booth Space 1st Choice _____

Booth Space 2nd Choice _____

Final booth location will be at the discretion of Show management.
However, we will make every effort to honor your location request.

Please mark if your booth requires electricity.

Electricity _____

No lines or electric cords will

be permitted across any walkways.

During the show we will be exhibiting the following items: _____

I hereby apply for booth space at the Thirty-first Annual Christmas Mall. I understand that my booth is considered reserved only upon receipt of my application and booth fee and that no refunds will be made or cancellations accepted one month prior to the event. All cancellations must be in writing. I also understand that the El Campo Chamber of Commerce & Agriculture will not be held liable for any damages, injuries, or losses occurring in connection with the operation of the Christmas Mall. I have read all the Rules and Regulations on the back of this form.

Company Name

Contact Person

Address

City, State, Zip Code

Day Time Phone Number

Fax Number

Cell Phone and/or Work Number

Email Address and/or Website

In witness whereof, the above agreement (including the Rule and Regulations on the back of this form) is signed on this _____ day of _____ 2018. Upon acceptance, a signed copy will be returned to the lessee.

Exhibitor Signature

Please sign and return with your payment.

Accepted by El Campo Chamber of Commerce

THIRTY-FIRST ANNUAL EL CAMPO CHRISTMAS MALL RULES AND REGULATIONS - EXHIBITORS INFORMATION

Booth Information: Make Checks payable to El Campo Chamber of Commerce & Agriculture and send to: P.O. Box 1400, El Campo, TX 77437. Previous year's vendors will have first choice to keep their current booth space, they must sign-up before 4 p.m. on the last day of the mall. All other vendors are on first come, first serve basis. **Booths must be paid in full by AUGUST 1st to have your booth secured. If not it will be open to vendors on waiting list.**

Cancellations - Any cancellations must be received at the Chamber office in writing **one month prior** to the event in order to obtain a refund. Exhibitors with outstanding payment due will not be permitted to move into the El Campo Christmas Mall. Any and all funds paid by Exhibitor shall be retained if Exhibitor fails to fulfill or violates the contract or withdraws from the El Campo Christmas Mall. Should premises be destroyed or damaged by fire, by the elements or any other cause, or should circumstances make it impossible for Show Management to provide such space contracted for during any part of the period covered by the Exhibitors Contract for space, the Exhibitor shall be obliged to pay only for the period the space was or could be occupied by him and Show Management is released from any and all claims for damages which may result in consequence thereof.

The El Campo Chamber of Commerce & Agriculture reserves the right to cancel this agreement at any time when, in its opinion, its continuation would adversely affect the El Campo Christmas Mall, or the El Campo Chamber of Commerce & Agriculture. In such a case, the Exhibitor will be charged for only the reasonable value of services, equipment, etc, already provided. Show Management may restrict, prohibit and/ or evict any exhibit with objectionable persons, displays, things, conduct, printed matter, or anything else the Show Management judges to be objectionable.

Booth Equipment - Shall consist of one standard 8 foot table and 2 chairs. Also, if your booth is going to have electricity you will need extension cords.

Set up Times - Fri., November 30th, 3:00 - 8:00 p.m.; Sat, December 1st, 6:00 a.m. Booths must be set up and ready to go by 9:00 a.m. show time. The Chamber Staff is the last to leave the premises to make sure everything is locked up and secure.

Display Regulations:

- a. Exhibitor's display should not obstruct neighboring displays nor project into the aisles.
- b. No decorations or product shall be hung from the ceiling
- c. No signs on Walls. Food Booths need to rent Backboards or provide free standing signs.
- d. These guidelines will be strictly enforced. Show Management reserves the right to remove any display that does not conform to these guidelines or any display that Show Management deems offensive or detrimental to the show for any reason.
- e. No booth may be taken down early on the last day of the mall. Disregard of any regulations will result in Chamber refusal to allow further participation in Craft Malls.

Fireproofing - No cooking will be allowed inside the Civic Center. Smoking is prohibited by city ordinance in city buildings.

Show Hours - All booths must be properly manned during show hours - Saturday from 9:00 a.m. to 5:00 p.m. and Sunday from 10:00 a.m. to 4:00 p.m. No Exhibits shall be dismantled before 4:00 p.m. on Sunday. Doing this will prevent you from returning to our show in the future.

Light & Power - The Civic Center Main Hall and Expansion Room does have a limited number of power outlets available. All outlets are 110 volts. They will be available on first come, first serve basis. An Exhibitor may not run an extension cord that crosses an aisle. All extension cords must be secured and inaccessible to show patrons.

Care of Space - Exhibitors shall surrender their space in the same condition it was taken over. If participants, employees, patrons or guests damage the space occupied, Exhibitors shall pay such claims as necessary to restore the space to its original condition.

Backboards - Backboards are available for rent from the El Campo Chamber for \$12 per board per day. Please call 979-543-2713 for more information.

Brokerage of Space - Brokerage of space by Exhibitors is strictly prohibited. The exhibitor agrees not to share booth space without prior approval of show management, and to display only those products and services listed on the front of this Contract.

Security - Show Management is the last to leave the premises, but will not be responsible for any loss or damage suffered by any exhibitor, or its employees or guests, from any act of theft vandalism or accidental injury. It is strongly recommended that no Exhibitor store valuables in booth area when Show is not in progress.

Liability - Neither the El Campo Chamber of Commerce and Agriculture, the El Campo Civic Center nor their employees will be liable for any loss or damage to the property of Exhibitor or its employees, agents or guests, due to fire, smoke water from any source, electric current or failure of same, an accident of any kind, nor from any other cause whatsoever, nor will El Campo Chamber of Commerce and Agriculture, the El Campo Civic Center nor their employees be liable for injuries arising from or in any way connected with the use or occupancy of space in the El Campo Christmas Mall. The Exhibitor agrees to indemnify and hold harmless the El Campo Chamber of Commerce and Agriculture, the El Campo Civic Center and their employees against any and all claims of any person whomsoever arising out of acts or omissions of the exhibitor, its employees, agents and/ or guests.

Raffles or Drawings - Any Exhibitor conducting a raffle, drawing or contest must conform to applicable state and local laws and must notify Show Management in advance.

Demonstrations, P.A. Systems & A.V Guides. - The use of product demonstrations, audio-visual equipment or any type of public address system is limited to that which in the opinion of Show Management does not adversely affect neighboring exhibits.

Building Rules & City Ordinances - The Exhibitor agrees to obey all rules of the El Campo Civic Center which may now be in existence or which hereafter may be made, and to abide by the rules and regulations of the City Building Inspector, Health Department, and such other departments whose duties embrace regulations of exhibits.

Amendments - Show Management will have the full power of interpretation and enforcement of all contract regulations contained herein, and the power to make such amendments thereto, and such further rules and regulations as shall be considered necessary for proper conduct of the exhibition.