

LARGE & SMALL BUSINESS OF THE YEAR 2017 NOMINATION FORM

SUBMISSION DEADLINE 5:00 PM, NOVEMBER 2, 2018

Each year, the Novato Chamber of Commerce recognizes a large and small business for their outstanding business practices, civic leadership and community service. Please nominate a Chamber Member that you believe deserves recognition, this may include nominating your own business or employer. Previous award winners are eligible for nomination again after ten years. Nonprofits and municipal agencies are eligible for nomination.

Winners are recognized at key events in the community throughout the year, including Novato’s *Fourth of July Parade*, the Chamber’s *Installation Dinner (Jan)*, Novato’s *Paint the Town Red (Jan)*, and the *Spirit of Marin (Sept-Oct)*. Information about the award recipients are also prominently displayed in the Chamber’s offices, the Novato Visitor’s Center. Special recognition is also provided on the Chamber’s website, the Chamber’s annual directory, and in other regional publications throughout the year. **Businesses may nominate themselves.**

Please follow the format on this application when answering the questions. Please note that only fully completed nomination forms will be considered and supporting documents are not reviewed.

Nominees will be assessed in three areas—Community Leadership, Economic Achievements, and Model-Business Practices. Information regarding the sections can be found on the following pages. You may utilize the space provided or submit your nomination on a document numbered and formatted as follows.

Nominee/Business _____

Owner(s)/CEO _____

Address _____

Email _____

Business Contact (if different from CEO/Owner) _____

Contact Email _____ Contact Phone: _____

Submitted By: _____ Email: _____

Company: _____ Phone: _____

Select a Category: Small (up to 15 employees)* Large (16+ employees)*

NOTE: only one nomination per business is required
***FTE Employees**

Please direct all questions, comments and completed applications to:

Theo Madias
Director of Marketing
Novato Chamber of Commerce
807 DeLong Avenue
Novato, CA 94945
theo@novatochamber.com
Fax: 415.898.9097



1. Community Leadership & Service

How is the nominated organization a leader in the local community? Please list all involvement by the organization with the community, through its employees and leaders as representatives of the company.

Examples include financial/resource donations, service on a board of directors, company policies requiring volunteering in the community, etc. Include additional pages as necessary.

Community Organization _____ Years Involved _____
Describe Type of Involvement

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2. Economic Achievements

How does the nominated organization contribute to the local economy? Cite examples of job growth, economic sustainability, business retention/expansion, and use of other local products and services, in an effort to sustain and grow Novato's economy.

This portion may be completed in essay format or bullet points and may include additional pages as necessary.

3. Model Business Practices

How has the nominated organization been a model-business in the community? Cite practices that make this organization a desirable place in which to work and do business.

Examples may include; ecologically sustainable practices, a substantial employee benefits program, wellness programs, efforts to improve employee morale etc. Nominations for other awards may be included in this section. This portion may be completed in essay format or bullet points and may include additional pages as necessary.

In order to submit this form, please 1) save the form to your computer or desktop, 2) open the saved file 3) fill out the form and 4) click submit



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Last Edited 6/22/2018

