

STUDENT APPLICATION

LEADERSHIP NOVATO

Shaping Tomorrow.

Lead on. Lead Strong.

CLASS OF 2019

Established in 1990, Leadership Novato is a comprehensive community building program designed to identify, develop and empower future leaders.

Over the last twenty-seven years, Leadership Novato has developed a cadre of community leaders. In 1990, the Novato Chamber of Commerce (NCOCC) established the *Leadership Novato* (LN) program to encourage community advocacy and generate candidates for civic participation. Leadership Novato's success is attributed to its comprehensive program and dedication to engaging its students and the local community.

Leadership Novato's legendary comprehensive program proudly partners with the *City of Novato*, the *Novato Unified School District*, the *Novato Sanitary District*, the *North Marin Water District* and the *Novato Fire Protection District*. By providing students with knowledge and perspectives from the point of view of the special districts, historical families, business owners, nonprofits and other community organizations students begin to understand how their community has come to be. Students also begin to formulate opinions, ideas and learn the skills necessary to implement their ideas in their daily lives.

Along with knowledge, students gain valuable leadership skills. Through a 'strengths-based' training and by working with their teams on a group project, students learn critical leadership skills. By establishing teams, Leadership Novato imparts valuable wisdom on team dynamics, chain of command, delegation, communication, creativity and most importantly, cooperation.

Congratulations on taking the first step to making your community a better place. By filling out this application, you begin the fulfilling journey that is *Leadership Novato*. On behalf of the entire Novato Chamber welcome aboard.

CURRICULUM

Class discussion delves into various topics lead by subject-matter experts. Along with critical leadership and communication skills, students will visit various sites to learn about the different aspects that govern this community. Topics discussed include but are definitely not limited to:

- Civic Government
- Culture & Art
- Development
- Economics / Labor
- Education
- Health & Wellness
- History of Novato
- Housing
- Leadership Skills
- Nonprofits
- Planning
- Special Districts
- Strength-Based Leadership
- Sustainability
- Transportation
- Tourism



807 DeLong Avenue | Novato CA. 94945
415.897.1164 x349 | www.NovatoChamber.com
Leadership@NovatoChamber.com

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SESSIONS & EXPECTATIONS

Discussions of the topics occur at monthly 'sessions' occurring on the second Wednesday of each month (September – May); the Leadership Novato calendar also includes a graduation ceremony and alumni social. Please note: this schedule does not represent time commitment students are making to outside of the program. Students are expected to attend every session and participate in their groups on their community project. Sessions are always the second Wednesday of each month and are listed here for your convenience.

Students may miss as many as TWO sessions and remain eligible for graduation.

Each session includes a continental breakfast and lunch; all of the presentation materials will be provided to the students either before or following the session. Students are expected to get to and from the various session locations and are more than welcome to communicate and establish carpools.

Class of 2019 | Session Schedule

Alumni BBQ | [August](#)
5:30 – 7:00 pm (location / final date TBD)
Program Kickoff | [September 18](#)
Session I | [September 19](#)
Session II | [October 10](#)
Session III | [November 14](#)
Session IV | [December 12](#)
Session V | [January 9](#)
Session VI | [February 13](#)
Session VII | [March 13](#)
Session VIII | [April 10](#)
Session IX & Graduation | [May 8](#)

APPLICATION PROCESS

Please complete the following application and submit it to the Director of Leadership Novato.

Early Bird Submission (\$100 discount) [June 1, 2018 | 5:00 PM](#)
Final Submission Deadline [June 29, 2018 | 5:00 PM](#)

In order to qualify for the early bird discount, students MUST submit their fully completed application by June 1, 2018 (5:00 PM PST). By the first class, students also must also have attended one of our Info Sessions. Students will be notified when/if they are selected to be in the class NO LATER than Monday July 16, 2018. Full payment is due by Monday August 2, 2018.

Class of 2019 | Info Sessions

Novato Chamber Offices 807 DeLong Ave

Friday March 9 | 12:15 – 1 PM
Wednesday April 4 | 12:15 – 1 PM
Thursday April 19 | 12:15 – 1 PM
Wednesday May 2 | 5:15 – 6 PM
Wednesday May 16 | 5:15 – 6 PM
Wednesday June 20 | 12:15 – 1 PM
Thursday June 28 | 12:15 – 1 PM
Please RSVP with the Novato Chamber, Director of Leadership

TUITION

Novato Chamber Member Tuition **\$950.00**
Non-Chamber Members Price **\$1050.00**

Receive a \$100 Early-Bird Discount if you have your application submitted by June 1, 2018

If you are interested in applying for a Leadership Novato scholarship please fill out the "Scholarship" section of this application.

SUBMISSION

Please submit the completed Leadership Novato Application to Novato Chamber care of Victoria Worch, Director of Leadership Novato. Feel free to utilize any of the following methods of submission: PDF submission, email, fax, mail, or drop-off at the Novato Chamber.

Novato Chamber
C/O Victoria Worch
807 DeLong Avenue | Novato, CA. 94945
Leadership@NovatoChamber.com
ph) 415-897-1164 x349 | fx) 415.898.9097

Note: If you plan on submitting this form electronically make sure that you 1) download the form to your computer or desktop 2) open the saved file 3) fill out the form 4) click the "submit button" found at the end of the document.



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Last Edited: 3/9/2018
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LEADERSHIP NOVATO APPLICATION |

Class of 2018

I. APPLICANT

Applicant Name

Date

II. BUSINESS INFORMATION

Employer

Job Title

Business Address

Suite/Office Number

City

State

Zip

Business Phone

Business Email

Number of Years with Organization

Please Briefly Describe Your Current Job Role & Responsibilities

III. PERSONAL INFORMATION

Home Address

Apt/Suite Number

City

State

Zip

Home Phone

Personal Email

Cell Number



IV. QUESTIONNAIRE

1. How did you come to learn about Leadership Novato? *(Select all that apply)*
- | | | |
|---|--|--|
| <input type="radio"/> Employer Referral | <input type="radio"/> Chamber Website | <input type="radio"/> Social Media |
| <input type="radio"/> Alumni Referral | <input type="radio"/> Chamber Membership | <input type="radio"/> If Other Please Explain: |

2. How are you connected to Novato? *(Select all that apply)*
- | | | |
|---|---------------------------------------|---------------------------------------|
| <input type="radio"/> Resident | <input type="radio"/> Public Official | <input type="radio"/> Volunteer |
| <input type="radio"/> Childhood Home | <input type="radio"/> Work in Novato | <input type="radio"/> Commute Through |
| <input type="radio"/> No Connection | <input type="radio"/> Recreationally | <input type="radio"/> Former Resident |
| <input type="radio"/> If Other Please Explain | | |

3. Why do you want to participate in Leadership Novato?

4. What skills / knowledge do you hope to gain from Leadership Novato?

5. What unique perspectives or life experience do you bring to the class that you feel may be relevant to class discussion or group dynamics?

6. How do you hope to utilize your experiences from Leadership Novato after graduation? *(i.e. Run for public office, serve on a board of directors, volunteer etc)*



- 7. During the class, students will be placed into teams to complete a community service project. What two words best describe the kind of team member you would be?

- 8. Please list any community/service/club/association(s) etc. that you have recently or currently volunteer/work with

Organization	Position	Dates
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

V. NAME BADGE & PUBLISHING

Upon entering and completion of Leadership Novato, students will be presented with name badges, certificate of completion and more. Please fill out how you would like your name and organizations displayed. Please print and utilize one box per letter/character space.

FIRST NAME _____

MIDDLE* _____

LAST NAME _____

PRIMARY ORG. _____

SECONDARY ORG. _____

1. Name As you want it displayed and published, middle name may or may not fit and is optional
2. Primary Organization (Sponsoring business / occupation location)
3. Secondary Organization (Nonprofit Organization / community involvement) Note: this secondary item may not always be listed



VIII. RELEASE FORM FOR MEDIA RECORDING

I, THE UNDERSIGNED, DO HEREBY GRANT OR DENY PERMISSION TO NOVATO CHAMBER TO USE THE IMAGE OF MYSELF/AND MY PERSON AS MARKED BY MY SELECTION(S) BELOW. I UNDERSTAND THAT REGARDLESS OF MY CHOICE THAT THIS DOES NOT EXTEND TO CANDID IMAGES OF OUR CLASS IN GROUP SETTINGS. SUCH USE INCLUDES THE DISPLAY, DISTRIBUTION, PUBLICATION, TRANSMISSION, OR OTHERWISE USE OF PHOTOGRAPHS, IMAGES, AND/OR VIDEO TAKEN OF MY PERSON / TEAM OR LEADERSHIP CLASS FOR USE IN PUBLICATION MATERIALS THAT INCLUDE, BUT MAY NOT BE LIMITED TO, PRINTED MATERIALS SUCH AS BROCHURES AND NEWSLETTERS, VIDEOS, AND DIGITAL IMAGES SUCH AS THOSE ON THE NOVATO CHAMBER WEBSITE, MEDIA OUTLETS, SOCIAL MEDIA PLATFORMS ETC.

- Deny permission to use
- Grant permission to use my image, testimonials, company name as is current on my Leadership Novato Application (Class of 2019)

Signature _____ Date _____

LEADERSHIP NOVATO AGREEMENT

CLASS OF 2019

NAME (PLEASE PRINT):

I, THE AFOREMENTIONED/UNDERSIGNED, HAVE READ THIS APPLICATION IN ITS ENTIRETY AND COMPREHEND THE RESPONSIBILITIES EXPLAINED. I HAVE FILLED OUT THIS APPLICATION, UNDER NO DURESS OR THE COMPLIANCES OF OTHERS. SUCH RESPONSIBILITIES INCLUDE BUT ARE NOT LIMITED TO THE PAYMENT OF THE LEADERSHIP NOVATO TUITION, THE ATTENDANCE OF LEADERSHIP NOVATO SESSIONS, AND PARTICIPATION IN THE LEADERSHIP NOVATO TEAM SERVICE PROJECT, THE ATTENDANCE OF GRADUATION, THE CLASS RETREAT, AND PROMISE TO COMPLY WITH OTHER ATTENDANCE GUIDELINES. I UNDERSTAND THAT THE FAILURE TO MEET MY OBLIGATIONS MAY RESULT IN MY, INABILITY TO GRADUATE FROM THIS PROGRAM. I ALSO UNDERSTAND THAT LEADERSHIP NOVATO IS SUPPORTED THROUGH ITS ALUMNI AND THAT I MAY BE CONTACTED IN ORDER TO PARTICIPATE IN FUTURE LEADERSHIP EVENTS AS A SPEAKER, GUEST, OR SPONSOR BUT WILL BE NOT BE REQUIRED TO DO SO. I UNDERSTAND THAT PROGRAM DUES ARE TO BE PAID IN FULL BY AUGUST 2, 2018 (5:00 PM PST) AND THAT A REFUND IS NOT WARRANTED FOR FAILURE TO MEET ANY OF THE AFOREMENTIONED OBLIGATIONS OR EXPECTATIONS OF A LEADERSHIP NOVATO STUDENT. FINALLY, I ACKNOWLEDGE THAT I AM SINCERELY INTERESTED IN LEARNING ABOUT MY COMMUNITY. I ALSO UNDERSTAND THAT THE ELECTRONIC SUBMITTANCE OF THIS FORM CONSTITUTES A SIGNATURE OF MY COMPREHENSION AND AGREEMENT AND THAT I HEREBY TESTIFY TO THE ACCURACY OF THE INFORMATION I HAVE PROVIDED THAT IT IS TRUE.

Applicant Signature _____ Date _____

Victoria Worch _____ Date _____
Director of Leadership Novato

Coy Smith _____ Date _____
CEO, Novato Chamber

