



Cedar Park Chamber
**Leadership
Cedar Park**

CONFIDENTIAL APPLICATION FOR APPOINTMENT
LEADERSHIP CEDAR PARK
A program of Cedar Park Chamber of Commerce

PLEASE NOTE: The idea behind Leadership Cedar Park is to engage with people you may not know. For that reason, we will only select one applicant per business or household.

PERSONAL DATA

DATE _____

NAME _____

FIRST NAME OR NICKNAME PREFERRED _____

DATE OF BIRTH _____

HOME ADDRESS _____ City,State,Zip _____

HOME PHONE _____ CELL PHONE _____

COMPANY _____

POSITION TITLE _____ YEARS IN POSITION _____

BUSINESS MAILING ADDRESS _____ City,State,Zip _____

BUSINESS PHONE _____ EMAIL _____

LENGTH OF RESIDENCE OR EMPLOYMENT IN CEDAR PARK _____

IF MARRIED, SPOUSE NAME _____

NAMES AND AGES OF CHILDREN _____

HOBBIES _____

POLO-STYLE SHIRT SIZE : (CIRCLE ONE) SMALL MEDIUM LARGE XL XXL XXXL
(These are men's and women's sizes—not unisex sizes)

T-Shirt SHIRT SIZE : (CIRCLE ONE) SMALL MEDIUM LARGE XL XXL XXXL
(These are unisex sizes)

EDUCATION

Begin with high school, college(s), advanced degrees and/or specialized training.

A.

Name & Location of School	Dates From: To:	Degree/Major

B. Special Awards for Academic Performance:

C. Extracurricular Activities (Leadership Positions held, special honors and awards received during school years).

EMPLOYMENT

Present Employer _____ Service Date _____

Type of Organization _____

Title or Responsibility _____ Since _____

A. Briefly describe the responsibilities of your employment:

B. List previous employment in reverse chronological order (include active military duty).

EMPLOYER	TITLE/RESPONSIBILITY	DATES
		FROM: TO:

C. What do you consider your highest career achievement to date?

D. Business/Professional affiliations, if any (not including civic organizations, public office or political activities)

NAME OF GROUP	POSITIONS HELD	PERIOD OF AFFILIATION
		TO
		TO
		TO

COMMUNITY INVOLVEMENT

A. Include community, civic, religious, political, governmental, social, athletic, or other activities. Do not include business/professional activities. Indicate major roles in organizations at this time.

Organization	Assignment/Position	Describe Responsibilities

B. If you have additional significant community, civic, religious, political, governmental, social, athletic or other areas of active involvement, please list:

C. What do you consider your most important accomplishments in one of the above organizations? Why?

D. How much time each month do you commit to volunteer work? _____

E. In what kinds of volunteer activities would you like to become involved in the future?

F. If you have not had the time to become actively involved, what conditions have changed now enabling you to seek involvement in the community?

GENERAL INFORMATION

(One of the goals of Leadership Cedar Park is to build a network of community leaders who can enhance their problem solving and other leadership abilities through shared perspectives and working together.)

A. What do you feel are the three most significant problems facing the area today?

- 1. _____
- 2. _____
- 3. _____

B. What do you feel needs to be done about one of these issues?

C. What are the three most notable opportunities the Cedar Park area has to offer?

- 1. _____
- 2. _____
- 3. _____

D. What do you feel needs to be done to develop one of these opportunities?

E. What specific skills/knowledge do you hope to gain from your participation in Leadership Cedar Park?

COMMITMENT STATEMENT

I agree to the following mandatory guidelines for Leadership Cedar Park. I understand that to graduate from Leadership Cedar Park, I must: *(Please initial each item to acknowledge requirement and sign below.)*

- _____ The business I work for is a member in good standing of the Cedar Park Chamber of Commerce.
- _____ Attend all sessions (exceptions are made for missing four (4) hours only).
- _____ Attend the Orientation Retreat (a two-day, out-of-town overnight session in September).
- _____ Attend full day on the 1st Thursday of each month as scheduled.
- _____ Complete outside assignments: Attend one city council meeting, attend one school board meeting and either a police or fire ride-a-long.
- _____ Attend entire session for State Government in Austin
- _____ Participate as a volunteer on Friday night's Cedar Fest Cookers Dinner or Saturday's event.
- _____ Participate as a volunteer for at least one other Chamber function (details to be given at retreat).
- _____ Agree that any photos taken during any Leadership Cedar Park session may be used for publicity purposes.

I have cleared my calendar to participate in the Leadership Cedar Park Program. I commit to attending the opening retreat, all sessions and the graduation lunch. If applicable, I have my employer's support as indicated below. If selected, I will devote the time and resources necessary to complete the Program. Even though emergencies do arise, any participant missing more than four hours, for whatever reason, may be asked to withdraw from the Program.

Applicant Signature _____ Date _____

EMPLOYER COMMITMENT

This application has the approval of this organization. The applicant has our full support which includes the time required to participate in the program. We also agree to pay \$700 in tuition costs for this applicant to participate in the program. This applicant will be allowed to participate fully in this program. I understand that after the first class meeting, it is the "individual" taking this class and not the member business.

Name/Title _____

(Printed) _____

Applications will be due by July 13th at 3:00 p.m. – Tuition is not due at this time!
Selected applicants will be notified prior to August 10th.

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RETURN APPLICATION TO:
Lyndee Matthews, Vice President
Cedar Park Chamber of Commerce | 1460 E. Whitestone, Ste. 180 | Cedar Park, TX 78613
P 512.260.7800 | F 512.260.9269 | lyndee@cedarparkchamber.org

Basic Requirements for Leadership Cedar Park

(Applicants, Please Keep This Page)

- ◆ **Attendance is required for all sessions.** Dates are tentative, but should be finalized by the opening reception. After the year begins, dates will not change unless absolutely necessary and you will be given ample notice. Arriving on time at the designated locations for each session is required. Time will be docked for arriving late, leaving early, or leaving during a session.
- ◆ **You are only allowed to miss four (4) hours total during the Leadership Cedar Park year.** Any tardy or partial days will be included in this four (4) hour total. **The only exceptions are:**
 - ❖ Attending the Opening Retreat (16+ hours/2 full days)
 - ❖ Attending the State Government Session (8 hours/1 full day).
 - ❖ Volunteering during Cedar Fest Cook's Dinner is Mandatory
- ◆ **Cell phones must be turned off during session times. No phones ringing or text messaging during sessions.** Breaks will be allotted for checking messages. In case of an emergency, Chamber staff will know how to contact class participants.
- ◆ **Prior to City Government Day, you are required to attend a Cedar Park City Council Meeting.** If you live outside Cedar Park, please let Chamber Staff know which one you will attend. Contact the City for their meeting dates and times. More details will be provided later.
- ◆ **Prior to City Government Day, you are required to attend a ride-a-long with either the Cedar Park Police Department or the Cedar Park Fire Department.** More details will be provided later.
- ◆ **Prior to Education Day, you are required to attend a school board meeting at the Leander ISD School Board Meeting.** If you live outside LISD, please let Chamber Staff know which one you will attend. Contact the school's office for their meeting dates and times. More details will be provided later.
- ◆ **At the end of your Leadership year, you will volunteer to serve on a committee or board (Chamber, City, other non-profit).**
- ◆ **You will be responsible for coordinating a session for next year's Leadership Cedar Park class and attending a coordinators meeting.**



Cedar Park Chamber
**Leadership
Cedar Park**

2018/2019 Leadership Cedar Park Schedule

The Cedar Park Chamber of Commerce is gearing up for the 19th year of Leadership Cedar Park. This 9 month program helps engage both established residents and business leaders, as well as newcomers to the Cedar Park Area. There are sponsorship and speaking opportunities available throughout this course.

The 2018/2019 Leadership Cedar Park Class schedule is listed below. For more information contact Lyndee Matthews at the Cedar Park Chamber of Commerce at 512.260.7800 or lyndee@cedarparkchamber.org.

- **August 28, 2018 – 5:30 p.m. – 6:30 p.m. - Class Orientation**
- **September 7 - 8, 2018 – Overnight Class Retreat**
- October 4, 2018 – Economic Development & Local Economy Day
- November 1, 2018 – County Government Day
- December 6, 2018 – Community Leadership Day/Social Services Day
- January 10, 2019 – Education Day
- February 7, 2019 – Past, Present & Future / Quality of Life Day
- March 7, 2019 – State Government Day
- **April 2019 – Cedar Fest Cook’s Dinner – 5:00 p.m. – 7:00 p.m.**
- April 4, 2019 – Health Care Day
- May 2, 2019 – City Government Day
- **May 8, 2019 – Leadership Cedar Park Graduation at Chamber Luncheon**

Tuition for Program: \$700 – Tuition covers all meals, polos, t-shirts, class materials, overnight retreat and State Government Day. Tuition is not due at the time of application. All accepted applicants will be notified prior to August 10th and will then be invoiced. All tuition is due by the class retreat unless prior arrangements have been made with the Chamber.

*Leadership Cedar Park is a Program of the
Cedar Park Chamber of Commerce
and is Sponsored By:*

