On Site Health Screening - Guide

Recommended Guidance for Daily COVID-19 Screening of Employees and Visitors
The Washington State Department of Health recommends that all employers put COVID-19 screening protocols in place. You can help prevent the spread of COVID-19 in your facility by screening employees and visitors on a daily basis.

The screening protocol outlined below is based on the following:
- A review of screening protocols from multiple agencies
- Recommendations by the CDC
- A literature review of the most common signs and symptoms of COVID-19

COVID-19 screening protocol: What to do

Screen everyone who enters your facility, including:
- All employees before the start of each work shift
- All visitors Ask the following questions when you screen employees and visitors: “YES or NO, since your last day of work, or since your last visit to this facility, have you had any of the following:"
- A new fever (100.4°F or higher), or a sense of having a fever?*
- A new cough that you cannot attribute to another health condition?*
- New shortness of breath that you cannot attribute to another health condition?*
- A new sore throat that you cannot attribute to another health condition?*
- New muscle aches (myalgias) that you cannot attribute to another health condition, or that may have been caused by a specific activity (such as physical exercise)?*

*If an employee or visitor answers YES to any of the screening questions, immediately activate your agency’s emergency protocol for COVID-19. The designated screener should consider:
- A review of the screening results
- Recommendations for possible exclusion of the employee or visitor from the facility
- Recommendations for medical follow-up

To request this document in another format, call 1-800-525-0127. Deaf or hard of hearing customers, please call 711 (Washington Relay) or email civil.rights@doh.wa.gov

1. This content has been informed or adapted from CDC and WHO guidelines, from online conversations with the Venture and Business Community, publicly available information, including original content in the Safe Work Playbook by Lear Corporation and www.lifelabslearningcorporation.com, Newmark Knight and Frank http://www.nkfi.com and generously shared online.
2. This is not legal advice
3. The author of this document made every effort to remove confidential/company identifying information before distribution. Please notify the author if any such information was missed so that updates can be made