

2018 San Dimas Birthday BBQ

Saturday, August 4 from 4:00pm-7:00pm

VENDOR SPACE APPLICATION & WAIVER

Please print clearly & fill out completely. If any portion of the application is incomplete, the processing of your application will be delayed.

Name: _____ Business/Organization: _____

Address: _____ City: _____ State: ____ Zip Code: _____

Phone: (____) _____ E-Mail: _____

City Business License #: _____ Resale Number (copy required): _____ Non-Profit #: _____

List items to be sold, activity and/or game: _____

Will a quiet generator be used at the event: Yes _____ No _____

Type of booth – all booth spaces are 10' by 10'. (New Event Map with booth locations attached):

(All booth types - A Health Department Permit is required if you plan to sell, distribute or offer samplings of any food or beverage.)

Crafters \$125/booth _____
(All items must be hand crafted or finished. Photographs of items must be provided at the time the application is submitted)

Retailers/Businesses \$125/booth for San Dimas Chamber Member _____
\$200/booth for Non-San Dimas Chamber Members _____

Non-profits Free/booth for providing kid's activities _____
\$50/booth NOT providing kid's activities _____
(All non-profit booths providing kid's activities will be located on the Civic Center Park grassy area near the bounce houses)

Enclosed in my check in the Amount of \$ _____ (Number of Booths x type of booth)
(A fee will be charged for any returned checks equal to that which is charged by the bank.)

OR Please charge my Credit Card (circle one): Visa, Master Card, American Express, or Discover

Card No.: _____ Expiration: _____ Billing Zip Code: _____
(Card numbers are destroyed after the booth fees are charged.)

Please return this entire application/waiver BY July 26, 2018 with your check or credit card information to:
San Dimas Chamber of Commerce, P.O. Box 175, San Dimas CA 91773, or you bring it in person to the chamber office at;
246 E. Bonita Avenue (Martin House at southwest corner of Bonita Avenue and Walnut Street),
Monday through Thursday, 9 am to 4:30 pm - Phone: (909) 592-3818 Fax: (909) 592-8178
Website: www.sandimaschamber.com E-mail: awashington@sandimaschamber.com

2018 Waiver/Policies/Regulations

Waiver

As a participant in the 2018 San Dimas Birthday BBQ Business Display, I hereby waive any and all rights and claims for damages I may have against the San Dimas Chamber of Commerce and the City of San Dimas, their authorized representatives or assigns and hold each and every one of them harmless for any and all injuries offered in connection with said event.

The San Dimas Chamber of Commerce is not responsible for Acts of God such as cancellation or damage to your equipment, materials, display or your loss of income caused by fire, rain, windstorms, earthquake or any other inclement weather. Because the San Dimas Chamber of Commerce expends substantial sums of money in preparation for the Business Display, refunds of booth space fees will not be made in the event the Birthday BBQ and scheduled events and displays are canceled in whole or in part by such Acts of God.

I hereby give free use of my name and picture in any broadcast, telecast, or print media account of this event.

Policies and Regulations

1. Applications and fees must be received no later than July 26, 2018. We only accept complete applications which we process on a first come first serve basis. The Chamber reserves the right to refuse booth space to any individual, group or organization that does not comply with the rules and regulations of the State, County, City of San Dimas and the San Dimas Chamber of Commerce. Chamber officials reserve the right to make whatever adjustments are necessary in booth locations. A copy of your current Resale Permit, if you are selling items, must accompany the application and must be in your booth at all times.
2. **Vendors may begin setting up at 2:30 PM**, Saturday, August 4, 2018, and must be **ready by 4:00 PM**. Vendors must check in at the check-in point designated on the map in your confirmation package and will be escorted to their space by a Chamber Official. **All Display booths must remain open until 7:00 PM Saturday**. Vendors' spaces are to be completely vacated no later than 8:00 PM Saturday.
3. Craft Sale Items - All items to be sold in the craft fair section must be hand-crafted or hand finished. Items conforming to the western theme are encouraged but are not required. Vendors must provide photographs and a list of all items to be sold in their booth when submitting their application. The San Dimas Chamber of Commerce and its officials reserve the right to determine eligibility of any vendor or item for inclusion to the event.
4. Health Department - A Health Department Permit is required if you are planning to sell, offer samples, or dispense any food product. Health Department fees shall be charged in addition to booth rental fee. Contact the Chamber for details. Vendors who violate this policy shall be asked to close their booth immediately and no refunds will be given.
5. **For the safety of everyone, there is no driving allowed in the event area after 3:30pm. This will allow you time to drop off your material and displays at your designated space prior to the event starting. Important to note -- - Because the Birthday BBQ does not end until 9pm, there will be NO DIRECT VEHICLE ACCESS ALLOWED in the event area when vacating your space at 7pm. A loading zone area will be designated at the perimeter of the event to shorten the distance when carrying things out.**
6. Vendors may not sublet any part of their booth. Any equipment that causes excessive noise is expressly forbidden. Unless contracted with the Chamber of Commerce, all participants must furnish their own tables, chairs, easels or other display equipment. No electricity is provided or available. Vendors are encouraged to decorate their displays in a festive way. All items must be within the 10 x 10 area of the booth including any canopies, displays or other items.
7. Should these policies and regulations not be upheld by the vendor, the vendor may be asked to close their booth immediately, and no refunds will be given. No refunds will be given after July 26, 2018.

I acknowledge I have read the above and do fully understand the restrictions and do hereby agree to abide by those rules that have been established by the San Dimas Chamber of Commerce for this event.

Company Name: _____

Printed name: _____ Signature: _____ Date: _____



Best Management Practices for STREET VENDORS

San Dimas has two drainage systems – Sewers and Storm Drains. The Sewer is for indoor water and filters water so it can be treated, recycled or discharged to our ocean. In contrast, the Storm Drain system is designed to prevent flooding by carrying rainwater away from streets directly to the ocean.

State and Federal clean water regulations mandate cities to keep everything but water out of our Storm Drains. And yet, our Storm Drains are being overwhelmed with street pollution, including automotive fluids (including motor oil), paint, construction debris, yard and pet waste, pesticides, and litter from citizens and public events, such as street festivals and farmers' markets.

Each day millions of gallons of polluted water from Storm Drains contaminate the ocean, closing beaches, killing aquatic life and increasing the risk of inland flooding by clogging gutters and catch basins.

In an effort to keep our streets and ocean clean, all vendors are required to use the following Best Management Practices when hosting a booth at any street festival in the City of San Dimas.

VENDORS' RESPONSIBILITIES

(Read and check each box before you sign below)

Before the Festival:

- Contact L.A. County Public Works Industrial Waste Section to ensure that your business meets all requirements for disposal of wastes (Call 626-574-0962 from 8 a.m. to 9:30 a.m. Mon-Fri)
- Ensure you meet all requirements of the L.A. County Department of Health Services (626-813-3428).

NEVER wash or dispose of anything into the Storm Drain! It is a violation of the Federal Clean Water Act and San Dimas Municipal Code Section 14.11.

During the Festival:

- Cover the street pavement inside vendor booth with plastic tarp and/or cardboard to protect pavement surface. Absorb grease spatter and other spills with rags or absorbent before removing tarp.
- Empty trash receptacles when filled to 90% capacity. Should the receptacle overflow, ensure that overflow trash is picked-up immediately and disposed of properly.

After the Festival:

- Check your booth area to ensure that all litter has been removed, and that no spills are left on pavement. Hand sweep area if needed.
- Absorb all grease spatter and other spills.

CITY'S RESPONSIBILITIES

- ✓ During: City staff will monitor event area.
- ✓ After: City staff will check Storm Drain inlets to ensure that no litter entered the catch basin. If needed, remove litter and clean streets with machine sweeper.

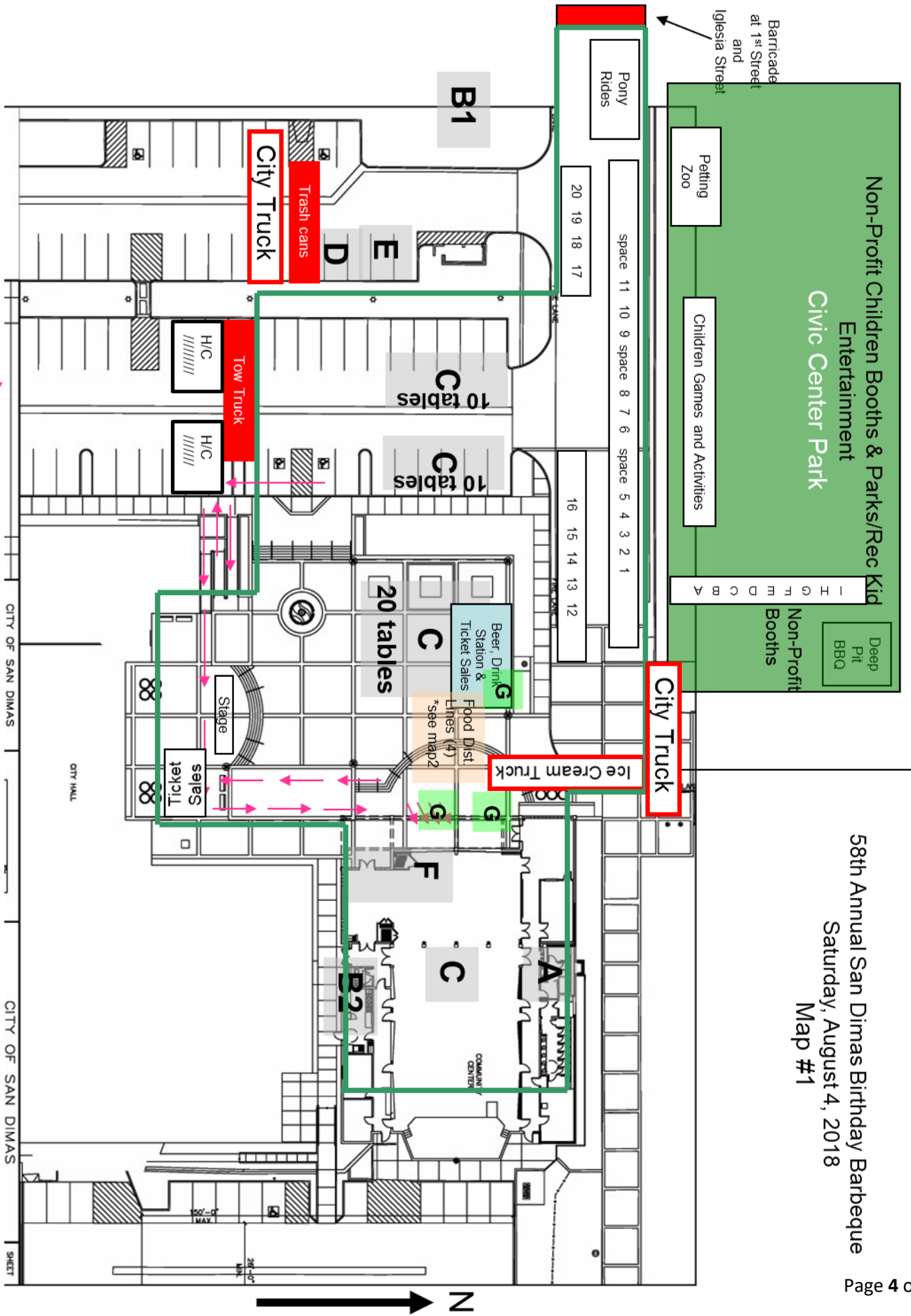
As a vendor working in the City of San Dimas, I agree to abide by the above mentioned responsibilities.

X _____
Signature

Print Name

Business Name

58th Annual San Dimas Birthday Barbeque
 Saturday, August 4, 2018
 Map #1



- = Alcohol containment area
- = Barricade A) Bathrooms and water fountain B1) Meat Prep Kitchen (08/05) B2) Food Serving Kitchen (08/06) C) Seating D) Dumpsters E) Trash F) Food Serving Area (inside building, see additional map 2) G) Canopies
- = Food Line