



## TOMATO FEST FESTIVAL EVENT VENDOR RULES

35<sup>th</sup> Annual Tomato Fest hosted by the Jacksonville Chamber of Commerce, will be held on Saturday, June 8, 2019 (Second Saturday in June), from 9:00 am – 4:00 pm in Downtown Jacksonville, TX. Please read all pages of application and event rules and regulations that govern the operation of the Annual Tomato Fest.

The City of Jacksonville is requiring any vendor selling any items to apply for a City permit, the fee will be waived for Tomato Fest vendors. City of Jacksonville application must be filled out and returned with Tomato Fest Vendor application, incomplete applications will not be approved to participate in the 35<sup>th</sup> Annual Tomato Fest. The City of Jacksonville packet is available on our website [www.JacksonvilleTexas.com/tomato-fest](http://www.JacksonvilleTexas.com/tomato-fest).

- 1) Vendor must send list of items to be sold, pamphlets or materials that will be displayed at booth. (photos of items, if a 1st time vendor, may be emailed to [coordinator@jacksonvilletexas.com](mailto:coordinator@jacksonvilletexas.com)).
- 2) Vendor must send signed entry form, booth fee and City Permit Application to Jacksonville Chamber of Commerce, 526 E. Commerce, Jacksonville, TX 75766. Cash, check or money order made out to Jacksonville Chamber of Commerce. If paying by credit card, a \$5 fee will be added to transaction.
- 3) **Collection and remittance of Texas Sales Tax is exhibitor's responsibility. Vendor must provide Texas Sales and Use Tax permit # on application. Sales participants must charge a sales tax. The current rate is 8.25%. You are required to pay your sales tax collected to a City of Jacksonville official, between 3:00 – 4:00 pm, Saturday, June 8, 2019, inside the Norman Center. Cash or check accepted only.**
- 4) Vendor agrees to occupy booth space as assigned, and to be open and staffed during festival hours. Vendors must keep booth open with enough goods to exhibit until 4:00 pm. Weights are required on tents.
- 5) Vendor is responsible for backdrops, chairs, tables, etc.
- 6) Vehicles are not allowed in booth area except during set-up or takedown time. All vehicles must be removed from the vendor area by 8:30 am on Saturday, June 8<sup>th</sup>. No vendors will be allowed to enter the festival area to pack up booth before 4:00 pm.
- 7) Vendor is liable for delivery, handling and removal of his/her own displays, goods and equipment.
- 8) No refunds due to cancellations or inclement weather. If vendor is not approved for Tomato Fest, vendor will be refunded full amount paid.
- 9) GENERATORS ARE NOT ALLOWED – NO EXCEPTIONS!
- 10) Electricity – See Electricity guidelines.
- 11) No Soliciting.
- 12) No Reptiles.
- 13) No Food items may be sold without approval.
- 14) No Food to be given away.
- 15) Vendors agree to allow the Chamber to use their photos and application materials for promotional purposes.
- 16) Health Permits: Food vendors who provide food will be required to have a health/food permit from the City of Jacksonville and Cherokee County Health Department, 803 College Ave. Jacksonville, TX. 75766. Contact Joseph De Guzman, R.S., 903-586-6191 ext. 16.