



Downtown Stephenville Farmers Market 2019 Vendor Application

Vendor Name: _____

Contact Name: _____

Mailing Address: _____

City: _____ Zip: _____

Primary Phone: _____ Secondary Phone: _____

Email: _____ Website: _____

What product(s) do you plan to sell?

Do you grow and/or raise these product(s) in Erath or adjoining counties?

Please provide the address or location(s) where product(s) are made, grown, processed or produced?

I certify that the information contained in this application is true and accurate.

Applicant's Signature
On behalf of

Vendor/Farm/Company Name



Downtown Stephenville Farmers Market

2019 Downtown Farmers Market Dates

- Hours of Operation 9:00 am – 12:00 pm
- First Saturday of the Month – April thru November

Membership Fee

- \$60.00 for the 2019 Season (8 Markets) or \$15.00 for a one-time market set up.
- Fees may be paid in the form of cash or check. Checks may be made payable to Stephenville Downtown Merchants.

Becoming a Vendor

- All vendors must submit a completed application with a list of products they would like to sell and **may only sell the products that have been approved on their application**. If you have any questions or concerns, please contact:
Celeste Raitz (Market Manager) by phone at 254-977-2553
Or KayLee Pemberton (President – Downtown Merchants) by phone at 254-967-0587
- Completed applications may be returned by:
Email to stephenvillefarmersmarket@gmail.com
Mail to P.O. Box 1642 Stephenville, TX 76401 (*please do not send cash*)
- Vendor applications are approved annually. A new application must be submitted at the beginning of each year or throughout the year if you add items to the list of items you plan to sell.
- It is the responsibility of each vendor to abide by all state and federal regulations which govern the production, harvest, preparation, labeling, and/or safety of products offered for sale at the market. Vendors are liable for their own products. **Any required licenses must be placed in plain view of the consumers.**
- Downtown Farmers Market reserves the right to refuse participation to any applicant. A vendor's participation may be terminated for any reason by the Market Manager.

Market Rules and Regulations

- Sales will be limited to **plants & produce type items**. Items may include vegetables, fruits, nuts, seeds, grains, eggs, honey, jams and horticultural plants. Such products must be of merchantable quality. *A limited number of homemade baked goods and handmade/hand-crafted items may be allowed. All products must be approved.*
- Vendor spaces will be reserved and assigned based on yearly or monthly commitments.
- Vendors may set up between 8:00 am – 8:45 am and ready to sell by 9:00 am.
- Vehicles will not be allowed to come and go inside the market area during business hours. Any vehicles used inside the market area must be approved by the market manager and must remain parked until the end of market business hours. This is to ensure the safety of market attendees.
- Vendors must furnish their own display equipment such as tables, chairs, tents, stands etc.
- Vendors selling taxable items are required to obtain the appropriate Texas Sales and Use of Tax Permits. The permit must also be visible to all customers. For more information on the permit, please visit the website www.window.state.tx.us
- Vendors should maintain a courteous and professional manner. All profane, abusive and discourteous language is prohibited and grounds for termination.
- **There will be no live animal sales or giveaways of any kind permitted on market grounds.**
- Vendors do not have the right to sub-lease or rent his/her market spot.
- The downtown farmers market in NO way guarantees the success of any vendor. There will be no refunds given due to lack of sales.
- Public liability insurance is highly recommended but not necessary for the market.
- Items for sale must be clearly priced.
- Vendors are responsible for cleaning and packing their area.
- No smoking will be allowed in market area.
- In case of rain the market will move to the large pavilion at the City Park.

Electricity

- Electricity is available on-site for an additional \$5.00 per market.
- Vendors requiring electrical power are responsible for providing their own outdoor extension cords and mats or tape to cover all portions of the cord that lie in any walking area used by market customers.

____ I understand the rules and regulations for downtown farmers market and agree to follow the guidelines.

_____ (Signature) _____ (Date)