

LOCAL PREFERENCE POLICY

➤ Sec. 2-111. Local Preference

- Local Vendor Definition
 - Has a business in Pasco County for at least 12 months prior to bid
 - Provides copy of local business tax receipt
- Bids (i.e. Invitation to Bid (IFB) where price is determining factor):
 - Bids less than \$1M, if local vendor is the next lowest price offered but within 10%, local vendor allowed to match lowest price offered;
 - Bids greater than \$1M, if local vendor is the next lowest price offered but within 5%, local vendor allowed to match lowest price offered;
 - **County is not paying more to go local preference just price match. Local vendor must be the second lowest price in order to match.**



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- Request for Proposal (RFP) or Request for Statement of Qualifications (RSQ) (price is not determining factor):
 - Local business – 10 points in addition to their total combined evaluation points;
 - Regional business (**Hillsborough, Pinellas, Polk and Hernando**) – 5 additional points;
- Tie bid, award to local vendor; if both local then look at other factors like availability of product, past work history with County, etc.
- **Exceptions**
 - Emergency purchases/ Legal services /Non-competitive
 - Cooperative Purchasing Agreement or interlocal agreements
 - Purchases funded by federal, state, or grant dollars where such funding prohibits application of a local preference.



Local Preference Helpful Hints



- Please make sure that if you are claiming Local Preference you fill out the Offeror Information/Certification Form and place an X in the applicable space noted for Local Business.
- If claiming Local Vendor Preference, a valid Local Business Tax Receipt must be provided at the time the response is submitted in order to qualify for such consideration.
- Post office boxes cannot be used for the purpose of establishing a physical address. You must maintain a physical business address located within the jurisdictional limits of Pasco County in an area zoned for the conduct of such business; and which you operate or perform business on a daily basis.

