



Dear Chamber Member Restaurant,

Thank you for being a part of last year's Taste of Edina! Because of your support and participation, we were able to showcase our wonderful restaurants to over 500 attendees. This event would not be possible without our fabulous restaurants and your dedication to creating exceptional cuisine. We hope you will be able to participate again this year.

The 2017 Taste of Edina is **Thursday, May 11** from 4:00 to 7:30 p.m. at **The Westin Edina Galleria**. *Please note the earlier start time of 4 p.m. when we will be offering our VIP ticket holders early access to the event.* We will have the same event layout as last year and the live chef competition onstage. You will be able to set up starting at 3 p.m. and load-in is easy from the hotel dock off of York Avenue.

Just as in years past, there is no charge for your participation in Taste of Edina. The goal is to showcase you and one of your delicious dishes. Please be prepared to serve 500 guests and to provide your own plates, napkins and utensils to serve your food to the Taste of Edina guests. Space is limited so you will be **allowed two staff to work your booth, additional staff will be charged**. Please remember, your staff is working this event and are there representing your restaurant at this event.

Please fill out the attached forms and return to the Edina Chamber of Commerce office **no later than April 3**. Two of these forms are required by the City of Edina and one is for the Chamber to help make your Taste of Edina experience a positive one. Please e-mail to erica@edina.com by April 3, 2017.

We look forward to working with you on our best event of the year, Taste of Edina 2017! Taste of Edina is a great way to connect with the community and your customers. This event and your participation will be advertised on Facebook and in local media. Feel free to contact the Edina Chamber office, (952) 806-9060 with any questions or concerns. We look forward to working with you.

Thank you,

Erica Hollom
Director of Operations
Edina Chamber of Commerce



Thursday, May 11 4:00 to 7:30 p.m.
The Westin Edina Galleria

RESERVE YOUR PLACE NOW! and receive these great benefits for being a restaurant vendor

- Your message will reach more people through the Taste of Edina website: **tasteofedina.com**. Your restaurant name and logo will be featured as a participant along with an active link to your restaurant's website. We encourage you to post recipes, photos and blogs. The Edina Chamber's marketing director will contact you to take advantage of this opportunity.
- Menus, business cards, and other swag are welcome at your table at the event.
- Your restaurant will be listed on **all** Taste of Edina marketing material:
 - Posters
 - Advertisements
 - Sun Newspaper announcements
 - Business to Business Chamber newsletter
 - Favorite restaurant voting ballot
 - Taste of Edina Facebook event page
 - Taste of Edina event program
 - Taste of Edina email and digital marketing
- Encourage your customers to visit you at Taste of Edina. All participating restaurants are asked to post their participation by:
 - Posting on your social media pages or restaurant website.
 - Displaying one of the following in your business:
 - Signage on your front door or street facing windows
 - Table tents
 - Check presenter event flyers (the chamber will provide these to you--please email your logo and quantity needed to erica@edina.org.)

Tickets can be purchased for \$35 at any Edina Liquor location or \$40 online at tasteofedina.com.

Restaurant Name

Representative Signature



EDINA HEALTH DIVISION
4801 WEST 50TH STREET
EDINA, MINNESOTA 55424-1394
952-826-0370

SPECIAL EVENT FOOD STAND APPLICATION

Special event food stand: a food establishment which is used in conjunction with celebrations and special events, and which operates no more than three times annually for no more than ten total days. All food stands must operate in compliance with the Minnesota Food Code and Edina City Code. Application must be submitted 5 days before event.

Name of Event _____
Address of Event _____
Date(s) of Event _____ Time(s) of Event _____
Operator Name _____ Phone _____
Operator Address _____ City _____
State _____ Zip _____ Email _____
Person in charge of Food Operation _____
Home Phone _____ Work Phone _____
Minnesota Tax ID Number _____ Federal Tax ID Number _____
Social Security Number (If Applicable) _____
If a Minnesota Tax ID is not required please explain: _____

YOU MUST SIGN IN THE BOX BELOW BEFORE A LICENSE WILL BE ISSUED.

THE MINNESOTA DATA PRACTICES ACT requires that we inform you of your rights about the private data we are requesting on this form. Private data is available to you, but not to the public. We are requesting this data to determine your eligibility for a license from the City of Edina. Providing the data may disclose information that could cause your application to be denied. You are not legally required to provide the data, however, refusing to supply the data may cause your license to not be processed. Under MS 270.72, the City of Edina is required to provide the Minnesota Department of Revenue your MN Tax ID Number or Social Security Number. This information may be used to deny the issuance, renewal or transfer of your license if you owe the Minnesota Department of Revenue delinquent taxes, penalties, or interest. The Department of Revenue may supply information to the Internal Revenue Service. In addition, this data can be shared by Edina City Staff, the State of Minnesota Driver License Section, Hennepin County Auditor, Bureau of Criminal Apprehension, Hennepin County Warrant Office, Ramsey County Warrant Office, the Minnesota State Auditor and if required by a court order. Applicant's residence address and telephone number will be considered public data unless you request this information to be private and provide an alternative address and telephone number. Applicant's signature on this application indicates applicant has read and understands their right regarding Data Practices. Please sign below to indicate that you have read this notice:

Signature _____

I request that my residence address and telephone number be considered private data. My alternative address and telephone number are as follows:

Address _____ Telephone Number _____

List all other food licenses or permits currently held by this operation at the time of application. If any of these licenses or permits have been suspended or revoked, provide an explanation.

List ALL food and beverage items to be served: _____

Where will food be obtained? _____

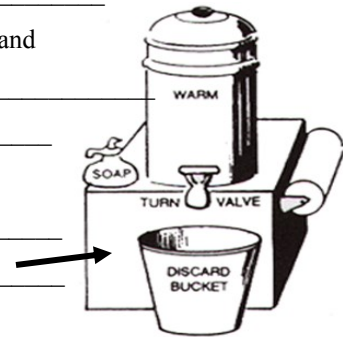
How will food be prepared, chilled, and stored prior to the event? Mechanical refrigeration is required for potentially hazardous foods; ice filled coolers are not permitted for food storage. Home kitchens may not be used.

What is the method of transporting food, including type of vehicle and types of electric or insulated food transport containers. _____

List equipment to be used to maintain food above 140° F and below 41° F. Mechanical refrigeration is required for cold storage of potentially hazardous foods; coolers and ice are not permitted.

Where will food be kept during the event? Food must be kept a minimum of 6 inches off the floor and protected from contamination. _____

Describe facilities for washing hands. Include soap, single-use towels, and a fingernail brush at the handwashing station/sink. _____



***A handwash station/sink capable of providing warm, continuously running water, is required.**

Describe facility for washing utensils. All utensils must fit into the sinks or containers used for warewashing. (See example below.) _____



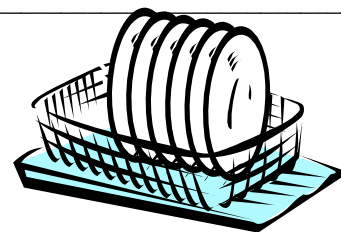
1. Wash



2. Rinse



3. Sanitize



4. Air Dry

Utensil Washing:

Provide three labeled buckets big enough to accommodate the largest utensil.

Wash Bucket: Dish soap and warm water

Rinse Bucket: Clean water

Sanitizer Bucket: Sanitizer and lukewarm water

Air Dry

Identify water source for the food stand or vehicle. _____

Describe method of waste water disposal. _____

Describe type of protective enclosure, if any (tent, trailer, etc). Approved flooring must be provided (concrete, asphalt, tight wood, or other cleanable material. _____

I hereby certify all the information given above is complete and accurate. I have read and understood the food handling regulations and will post the license on site.

X _____
Applicant's Signature

X _____
Date

FOR CITY USE ONLY:

Other Forms required with this application:

- _____ License Fee of \$120.00 (waived)
- _____ Workers' Compensation Insurance Proof
- _____ Other _____

Approved by Health Department _____
Approved City Clerk _____

Food Safety Tips for Temporary Events

- Provide a metal stem thermometer to measure cooking and cold holding temperatures. The thermometer should have a range from 0°F to 220°F. Also, provide thermometers in each cooling unit to ensure they are maintained at 41°F or below.
- Cook all potentially hazardous foods to an internal temperature of 165°F before serving. Any food held hot for service must be maintained at 140°F or higher.
- Wash hands before handling food; after handling raw meat; or after eating, drinking, smoking, or using the toilet. **No eating, drinking, or smoking in the food stand.**
- Protect any food on display from contamination by customers.
- Temporary food stands must cease operation in adverse weather unless the stand is equipped with a cover and three sides for protection.
- Call 952-826-0370 with any questions regarding temporary events in the City of Edina.

Certificate of Compliance Minnesota Workers' Compensation Law

PRINT IN INK or TYPE.

Minnesota Statutes, Section 176.182 requires every state and local licensing agency to withhold the issuance or renewal of a license or permit to operate a business or engage in any activity in Minnesota until the applicant presents acceptable evidence of compliance with the workers' compensation insurance coverage requirement of Minnesota Statutes, Chapter 176. The required workers' compensation insurance information is the name of the insurance company, the policy number, and the dates of coverage, or the permit to self-insure. If the required information is not provided or is falsely stated, it shall result in a \$2,000 penalty assessed against the applicant by the commissioner of the Department of Labor and Industry.

A valid workers' compensation policy must be kept in effect at all times by employers as required by law.

BUSINESS NAME (Individual name only if no company name used)	LICENSE OR PERMIT NO (if applicable)
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DBA (doing business as name) (if applicable)
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BUSINESS ADDRESS (PO Box must include street address)	CITY	STATE	ZIP CODE
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YOUR LICENSE OR CERTIFICATE WILL NOT BE ISSUED WITHOUT THE FOLLOWING INFORMATION. You must complete number 1, 2 or 3 below.

NUMBER 1 COMPLETE THIS PORTION IF YOU ARE INSURED:

INSURANCE COMPANY NAME (not the insurance agent)
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WORKERS' COMPENSATION INSURANCE POLICY NO.	EFFECTIVE DATE	EXPIRATION DATE
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NUMBER 2 COMPLETE THIS PORTION IF SELF-INSURED:

<input type="checkbox"/> I have attached a copy of the permit to self-insure.

NUMBER 3 COMPLETE THIS PORTION IF EXEMPT:

I am not required to have workers' compensation insurance coverage because:

<input type="checkbox"/> I have no employees.
<input type="checkbox"/> I have employees but they are not covered by the workers' compensation law. (See Minn. Stat. § 176.041 for a list of excluded employees.) Explain why your employees are not covered:
<input type="checkbox"/> Other:

ALL APPLICANTS COMPLETE THIS PORTION:

I certify that the information provided on this form is accurate and complete. If I am signing on behalf of a business, I certify that I am authorized to sign on behalf of the business.

APPLICANT SIGNATURE (mandatory)	TITLE	DATE
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NOTE: If your Workers' Compensation policy is cancelled within the license or permit period, you must notify the agency who issued the license or permit by resubmitting this form.

This material can be made available in different forms, such as large print, Braille or on a tape. To request, call 1-800-342-5354 (DIAL-DLI) Voice or TDD (651) 297-4198.