

# Auction Item Donation Form

Please complete all item information and be sure to save it as a new file name before emailing to: [annette@edina.org](mailto:annette@edina.org) by Jan. 31



**Annual Gala**  
Saturday, February 9, 2019

Item Donated \_\_\_\_\_

Donor's Name \_\_\_\_\_

Company Name \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_ Zip \_\_\_\_\_

Whom to Contact \_\_\_\_\_ Telephone No. \_\_\_\_\_

Value of Donation \$ \_\_\_\_\_

Date Item Will be Delivered **(No later than January 31<sup>st</sup>)** \_\_\_\_\_

(Please call the chamber office if pick up is needed)

Please create an item certificate for the winning bidder on my behalf    Yes    No

Detailed Description of Item (size, color, and any identifying information)

If donation is in the Form of a Service, it must be no later than

Other Restrictive Information (i.e., dates available, class of travel, etc.)

I, the undersigned donor, hereby acknowledge and agree to provide the above stated goods or services to the Edina Chamber of Commerce.

Donor's Signature \_\_\_\_\_ Date \_\_\_\_\_

Contacted By \_\_\_\_\_

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Donation made to the Edina Chamber of Commerce, a 501-C7 non-profit organization, identification # 411511951

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**Thank You For Your Support!**

Please mail to the Edina Chamber at 3300 Edinborough Way, Suite 650, Edina, MN  
55435. Make a copy for your records.

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