



## VOLUNTEER APPLICATION FOR SERVICE

*Complete this official application to be eligible for acceptance as a Chamber Ambassador, one of approximately 15 professional volunteers that serve the Chamber by sharing knowledge about Chamber services, programs and activities and by spreading enthusiasm about Chamber involvement and participation.*

*Chamber Ambassadors are highly visible, prestigious volunteers who serve as the Chamber's primary liaison to Chamber Members.*

***Application for Ambassadorship does not guarantee approval. There are procedures for processing applications. The Ambassador Liaison will contact you if there is an unforeseen delay.***

**Name:** \_\_\_\_\_

**Present Employer** \_\_\_\_\_

**Present Title or Responsibility** \_\_\_\_\_ **Since (date)** \_\_\_\_\_

**Business Address / City/St/Zip:** \_\_\_\_\_

**Business Phone:** (\_\_\_\_) \_\_\_\_\_ **Fax Number:** (\_\_\_\_) \_\_\_\_\_

**Mobile Number:** (\_\_\_\_) \_\_\_\_\_ **Email Address:** \_\_\_\_\_

**Web Page Address:** \_\_\_\_\_

**Home Address /City/St/Zip:** \_\_\_\_\_

**Home Phone:** (\_\_\_\_) \_\_\_\_\_ **If married, spouse's name:** \_\_\_\_\_

### QUESTIONNAIRE

1. Why are you interested in becoming an Ambassador?

2. What role do you feel the Chamber serves for the community? For business?

**COMMUNITY ACTIVITIES**

List key community, civic, professional, business, social and other organizations you are currently involved in:

<i>Organization</i>	<i>Approximate Dates Of Membership</i>	<i>Position Held</i>
_____	_____	_____
_____	_____	_____
_____	_____	_____

List key community, civic, professional, business, social and other organizations of which you have been a member in the past:

<i>Organization</i>	<i>Approximate Dates Of Membership</i>	<i>Position Held</i>
_____	_____	_____
_____	_____	_____
_____	_____	_____

**OBJECTIVES AND DUTIES**

*Ambassadors Mission Statement*

Ambassadors is a group of Chamber members who volunteer their time to make personal visits that educate and involve new and existing members while promoting the programs of the North Augusta Chamber of Commerce. They also serve as goodwill Ambassadors for the business community and the North Augusta Chamber of Commerce.

The Ambassadors are liaisons among the Chamber staff, board, and membership to keep the members informed of current and upcoming programs of the Chamber. The Ambassadors consist of volunteers from Chamber businesses who call on new and existing members to explain Chamber programs and activities, represent the Chamber at all sponsored functions, and develop an ongoing retention program with our current membership.

- The Ambassadors Council will consist of 15 volunteers from Chamber member firms.
- Ambassadors are required to be employed by their current employer for at least 6 months, unless you are an Ambassador currently and changing jobs.
- Each member will be responsible for attending 50% of ribbon-cutting events.
- We ask that participation be exclusive to the North Augusta Chamber. A North Augusta Chamber Ambassador should not be a member of another Chamber’s Ambassador Program.
- Ambassadors will help serve as host and hostess for all major Chamber membership Functions. Good Morning North Augusta, Power Lunch, Networking at Noon/Night, New Member Mixer, Business Expo, and Annual Meeting.
- Ambassadors will be responsible for “holding hands” with a new member, make the new member feel welcome and make appropriate introductions to other Chamber members whenever possible. *(3 months unless member requests an extension)*
- The Ambassadors will meet on a monthly basis (2<sup>nd</sup> Wednesday of each month) If you cannot attend, the Director of Member Services or Chairperson should be notified prior to the meeting. No more than 4 meetings can be

missed in one year.

- Each Ambassador will receive new member contact sheets/ packets monthly. Calls should be made in person, if possible. If you are unable to attend the meeting, please make arrangements to pick up your new member assignments the same day.
- Ambassadors are not responsible for making COLLECTION calls.
- The Ambassador’s Council is a volunteer “Working” Council, participation is a must!
- Chamber Staff will update all Ambassadors on Chamber Functions within a reasonable time frame.
- Suggestions and recommendations are welcome; please submit to the Chair prior to the monthly meeting to be put on the agenda for discussion.

**COMMITMENT**

*I understand the Ambassadors act as the public relations group for the North Augusta Chamber of Commerce. I have read the Ambassador guidelines and fully understand the commitments, including annual dues of \$25, and agree to be bound by them in signing this application.*

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*Applicant Signature*

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*Date*

**EMPLOYER COMMITMENT**

*This application has the approval of this organization and the applicant has our full support, which includes the time to participate in the Chamber Ambassador program.*

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*Organization*

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*Signature*

**Please return this form to:**

Terra Carroll at [terra@northaugustachamber.org](mailto:terra@northaugustachamber.org) Or Fax to 803-279-0003.