

Selling, manufacturing and/or distributing intoxicating beverages in Missouri is regulated by both State and local authority:

Revised Missouri Statutes, Chapter 311 - www.mo.gov

City of Union Code of Ordinance Title VI, Chapter 600 - www.ci.union.mo.us

Missouri Department of Public Safety, Division of Alcohol and Tobacco Control, 1-573-751-2333
Local Agent – Franklin County: Tom Hayes, 1-573-526-2769

Those persons desiring to manufacture, distribute, wholesale, or retail liquor must be licensed to do so in the City of Union. To apply for a City of Union liquor license, this form must be completed and submitted to the Chief of Police for verification. The application will then go to the Union Board of Aldermen for their approval, except for Picnic/Caterer Permits. The Board convenes the second Monday of each month. **This application is to be submitted to the Chief of Police on or before the last day of the month prior to the Board meeting.**

No license shall be granted for the sale of intoxicating liquor, as defined in this chapter, within one hundred feet of any school, church or other building regularly used as a place of religious worship, except that when a school, church or place of worship shall hereafter be established within one hundred feet of any place of business licensed to sell intoxicating liquor, the license shall not be denied for this reason.

If approval of the license is granted by the Board, a letter is then issued by the City Clerk to the applicant, addressed to the State of Missouri, stating the City's approval. This letter is then forwarded to the State by the applicant, along with his/her application for the State Liquor License. Upon receipt of the State Liquor License, the applicant must present the State Liquor License at City Hall to obtain the City Liquor License.

A City of 'Union Business License' is required prior to issuance of the City of Union Liquor License.

*******OBTAINING A CITY OF UNION LIQUOR LICENSE – BRIEF*******

1. Applicant should apply for and receive a 'City Business License'.
2. Complete this application.
3. Submit application to Union Police Department, 119 S. Church St., Union, MO.
4. Following approval of the Chief of Police, the application will be forwarded to the Union Board of Aldermen for approval.*
5. If the Board approves, the City Clerk will issue a letter to the applicant stating the approval, the applicant will be required to include this letter with his/her application of the State Liquor License.
6. Upon receipt of the State Liquor License, the applicant must present the State License to the City Clerk, along with payment of the license fee. The License will then be issued.

Note: City Ordinance in effect shall take preference over this brochure on all matters.

This brochure last edited: May 30, 2012

* Board Approval may not be required if applying for a Picnic/Caterer's Permit

LIQUOR LICENSE



City of
Union, Missouri

500 E. Locust St.
Union, MO 63084
phone: 636-583-3600
fax: 636-583-4091

email: cityclerk@ci.union.mo.us

LIQUOR LICENSE APPLICATION

Please submit completed application to Chief of Police prior to the last day of the month. The application will then be forwarded to the Union Board of Aldermen for final approval at the next meeting of the Board. Board meetings are held the second Monday of each month.

DATE: _____

NAME OF BUSINESS: _____

ADDRESS OF BUSINESS: _____

PHONE: _____

Please attach a separate piece of paper is necessary

NAME OF OWNER(S): _____

ADDRESS OF OWNER(S): _____

PHONE NUMBER OF OWNER(S): _____

SS# OF OWNER(S): _____

DRIVER'S LICENSE # OF OWNER(S): _____

OWNER(S) DATE OF BIRTH: _____

If the license applicant is different from the owner, please complete the following section:

NAME OF APPLICANT: _____

ADDRESS OF APPLICANT: _____

PHONE NUMBER OF APPLICANT: _____

SS# OF APPLICANT: _____

DRIVER'S LICENSE # OF APPLICANT: _____

APPLICANT DATE OF BIRTH: _____

MAILING INFORMATION:

NAME: _____

ADDRESS: _____

TYPE OF LICENSE REQUIRED: *Please mark all appropriate boxes.*

- | | | | |
|--|--------------------------|--|--------------------------|
| Retail Liquor by Drink (\$275)-LIQ7 | <input type="checkbox"/> | Picnic Permit (\$25 / 120 consecutive hours) -LIQ 13 | <input type="checkbox"/> |
| 5% Packaged Beer (\$22.50)-LIQ5 | <input type="checkbox"/> | Sunday Sales (\$175 <u>add'l</u>)-LIQCOMB1,2, or 3 | <input type="checkbox"/> |
| 5% Beer by Drink (\$52.50)-LIQ10 Includes Sunday Sales | <input type="checkbox"/> | Tasting License (\$25 <u>add'l</u>)-LIQTSTG | <input type="checkbox"/> |
| 5% Beer & Wine by Drink (\$52.50)-LIQ6 | <input type="checkbox"/> | Caterer's License (\$25 for each day)-LIQCAT | <input type="checkbox"/> |
| Mfg/Dist Liquor < 22% alcohol (\$75)-LIQ2 | <input type="checkbox"/> | Mfg/Dist Beer/Malt Liquor (\$100)-LIQ1 | <input type="checkbox"/> |
| Retail Packaged Liquor (\$150)-LIQ4 | <input type="checkbox"/> | Mfg/Dist all of above (\$150)-LIQ3 | <input type="checkbox"/> |

If this license is being sought for a specific event (or other than store-front sales, wholesale, or manufacturing), please list the date or dates of the event(s)- attach a separate sheet if necessary _____

I, _____, do hereby testify that the above information is correct, valid, and truthful.

Signature of Owner/Licensee

This Section for office use only*****

Chief of Police – Approved / Rejected: _____ Date : _____

Signature – Chief of Police

Board of Aldermen – Approved / Rejected: _____ (Not required on Caterer/Picnic Permits)

Date of approval or rejection

Russell Rost, City Administrator: _____ (Required only on Caterer/Picnic Permits)

Jonita Copeland, City Clerk: _____ (Required only on Caterer/Picnic Permits)