



CREEKSIDE *Festival* FLAGLER COUNTY

Flagler County Chamber of Commerce
20 Airport Road, Suite C
Palm Coast, FL 32164
386-437-0106 | www.flaglerchamber.org

Dear Creekside Vendor,

The 14th Annual Flagler County Chamber Creekside Festival, a Florida Heritage festival and a tradition for the Flagler County area, is set for October 6 & 7, 2018. With such a beautiful setting and great vendors like yourself, this event continues to be a success. We anticipate 10,000-12,000 visitors this year!

As always, the festival includes family friendly activities, top-notch live bluegrass music on the main stage, artisan arts and craft vendors, blacksmith demonstrations, a variety of food trucks, a beer garden, a free kids zone and much more in a picturesque natural setting.

The Creekside Planning Committee is working hard to plan the best Creekside Festival experience yet by incorporating a NEW Juried Art Show to feature artists from throughout Florida to participate. To draw in more music lovers, a second stage will be displayed in a prominent setting near Pelicer Creek will feature local musicians as well as the Gamble Rogers Musicians. We will be introducing a farmers market and the kids zone area will feature more activities for kids of all ages.

If you are an arts & craft vendor and would like to participate, please complete the attached Vendor Application (front and back) and return to the Flagler County Chamber of Commerce. Please note your application will be reviewed for consideration to participate by the Creekside Committee and we reserve the right to deny any application. You must provide a minimum of 3 photos of your items and your booth space with your application or it will not be considered for review. Please be sure to thoroughly read both sides of the application and note the Inclement Weather Rain Date we have scheduled.

Your application must be submitted **by August 31, 2018, to avoid the \$25 late fee**. I encourage you to submit sooner so that your application can be reviewed for approval in a timely fashion.

Mail your application and payment to the Flagler County Chamber of Commerce, 20 Airport Rd., Ste C Palm Coast, FL 32164 or email the application and photos to heather@flaglerchamber.org. Please note we will not process any payment until your application has been approved.

If you have any questions, please don't hesitate to reach out to me. Tune in for updates as they become available. Be sure to follow us on the official Creekside Festival Facebook page at: <https://www.facebook.com/CreeksideFestival/?ref=bookmarks>

Kind Regards,

Heather Edwards | Vice President
20 Airport Road, Suite C, Palm Coast, FL 32164
Direct Line: [386-206-0952](tel:386-206-0952)
Main Line: [386-437-0106](tel:386-437-0106)



**14th Annual Creekside Festival Presented by the Flagler County Chamber of Commerce -
October 6 & 7, 2018**

The 14th Annual Flagler County Creekside Festival is a Florida Heritage Festival that has become one of the most popular festivals in Northeast/Central Florida, attracting more than 10,000 visitors each year. The draw? Family friendly activities like top-notch live bluegrass music on the main stage, Gamble Rogers Music and local musicians on a second stage, arts & craft vendors, a

NEW juried art show, blacksmith demonstrations, food trucks, a beer garden, a free kids zone and much more in a picturesque natural setting. If you are a food or arts & craft vendor and would like to participate, please complete this form (front and back) and return to the Flagler County Chamber of Commerce.

**VENDOR APPLICATION - Read both sides of this application before signing
PLEASE NEATLY COMPLETE ALL INFORMATION AND LEAVE NO SPACES BLANK**

Your application will be reviewed for consideration to participate by the Creekside Committee and we reserve the right to deny any application. You must provide a minimum of 3 photos of your items and booth space with your application or it will not be considered for review.

Company Name _____

Contact Name _____

Mailing Address _____

City _____ State _____ Zip _____

Home Phone (____) _____ Mobile Phone (____) _____

E-Mail Address _____

List all items you plan to sell: _____

Please check one: **Hand-Made Arts & Craft, \$100 (taxable)** **Food Vendor, \$300 (taxable)**

*****Non-hand made Retail Arts & Crafts, \$100 (taxable)** ******Non Profit Vendor (non-taxable), \$50**

****, **** NOTE: A limited number of non-profit and non-handmade retail craft vendors will be accepted. See next page.*

Enclose check for total payable to: **Flagler County Chamber of Commerce.**
Payment in full must accompany this form, APPLICATIONS RECEIVED AFTER
AUGUST 31 WILL BE CHARGED A \$25 LATE FEE. ***All returned checks will be
charged a \$30 fee**

Space rental fee: \$ _____
Plus 7% sales tax: \$ _____
Late Charge (if applicable) \$ _____
Total \$ _____

Name on Credit Card _____

Billing Address _____

City _____ **State** _____ **Zip** _____

Credit Card Number _____ **Exp Date** _____ **SEC CODE** _____

Authorized Signature _____

Fee & Licenses must accompany applications. Payment will only be process upon acceptance/approval of your application.

Mail completed applications, photos of items, tax receipt (license)/insurance & checks to: Flagler County Chamber of Commerce

20 Airport Road, Suite C • Palm Coast, Florida 32164

*****Non-Handmade craft vendors: Slots will be limited and space will be reserved upon approval of the Creekside Committee.**

****Non-profit organizations: Slots will be limited and space will be reserved upon approval of the Creekside Committee.

****Non-profits must submit a copy of their 501c(3) certificate for tax -exempt purposes.

The Chamber will notify vendors no later than August 31, 2018 upon acceptance of their application. *We reserve the right to deny any application.*

VENDOR AGREEMENT

VENDORS will be located on the grounds of the Princess Place Preserve – outside space only and must be fully self-contained. There will be 10’ X 10’ spaces available. Vendors will be provided with their numbered space at check-in and all locations are final. Each vendor will receive 2 (two) parking passes good for the entire weekend with their approved entry. Any vendor requiring additional parking passes will be required to purchase them at a discounted rate of \$7.00 per pass either at the Flagler County Chamber office prior to the event or on location at check-in on Friday October 5, 2018 or Saturday morning October 6, 2018 before 9am. Any vendor not presenting a valid pass will be charged \$10 at the gate.

There will be no electricity available; Generators are prohibited in the arts & crafts exhibit area without explicit permission. You must bring your own whisper quiet generator if you need electricity. You must bring your own tent, chairs, tables and other materials needed for your exhibit. All equipment, tables, chairs, etc. are the sole responsibility of the vendor. Bring your own containers or tarps to cover or lock away your wares during closed hours. There is not enough room for campers or vehicles at your site; please plan accordingly.

Food vendors will need to be licensed by the State of Florida Department of Hotels & Restaurants. For a Temporary Event Vendor License, you can go online and get additional information at <http://www.myflorida.com/dbpr/or> you may call the Department of Hotels & Restaurants at 904.727.5541. **FOOD VENDORS MUST ALSO PROVIDE THEIR OWN POTABLE WATER.**

The Flagler County Chamber of Commerce and the Flagler County Parks & Recreation reserve the right to decide what may or may not be appropriate or suitable to view or sell. Please remember that this is a family event.

COST/TAX: A 10x10 Space COST will be \$100 taxable for handcrafted arts & crafts vendors, \$100 taxable for retail vendors and \$50 non-taxable for community *non-profit vendors (*Must submit a copy of your 501c(3) certificate) and \$300 taxable for food vendors. All vendors are responsible for collecting 7% sales tax and reporting to the Florida Department of Revenue on all applicable sales. Payment is due at time application is made. Price DOES NOT include advertising. There will be no refunds for space rental for exhibit or for sale vendors after August 31, 2018.

DEADLINE/CANCELLATION/REFUND POLICY: Deadline for entry will be Friday, August 31, 2018. Cancellation of space: Application fees are not refundable after Friday, August 31, 2018. The Flagler County Chamber is not liable if weather or other conditions prevents the Exhibitor from attending and fulfilling the contractual obligation as an Exhibitor. No refunds will be made for weather, accident, health or other causes for non-participation, attending and fulfilling the contractual obligation as an Exhibitor.

WEATHER: This is a rain or shine event. In the case severe inclement weather or other acts of god prohibits the festival, **NO REFUNDS** will be issued. The rain date for the event will be November 10 and 11, 2018 if park conditions are acceptable for use by the Flagler County Government Parks & Recreation department.

SET UP: Friday, October 5, 2018 from 1:00PM to 4:00PM or Saturday, October 6, 2018 from 7:00AM - 9:00AM. All vehicles must be removed from the event site by Saturday at 9:00AM. Parking for vendors will be provided.

TEAR DOWN: Sunday, October 7, 2018 after 4:00PM. No vehicles will be allowed entry onto grounds prior to 4:00PM on Sunday.

LIABILITY: The owner or custodian of property of any kind brought to the grounds either for exhibit or for sale or for any other purposes assumes, as a condition of its admission to the grounds, all risk and/or responsibility for its loss, damage or theft. The Flagler County Chamber of Commerce and its officers cannot and will not accept responsibility and liability for any damage or injury resulting from theft, fire, the elements, accidents, or any other conditions or causes, whether to exhibits, property of exhibitor and/or vendors, vehicles on the grounds and articles left therein, and any other property of any nature whatsoever.

ANIMALS/PETS: All dogs will and must be on a leash and under the control of their owner(s) at all times while on the grounds. Owner(s) and/or violators are liable for any damage or injury to person or property, or death incurred by owner(s) or by animals.

HOLD HARMLESS: In consideration of the opportunity to participate in the Flagler County Chamber Creekside Festival, I/we hereby release Flagler County Chamber of Commerce and the Flagler County Board of County Commissioners, its directors, officers, officials, superintendents, event sponsors, members, agents, employees and volunteers, from loss or damage to property and for personal injury and/or death resulting from my/our attendance and/or participation in the Flagler County Creekside Festival on October 6 & 7, 2018.

I/we understand and agree to all terms and conditions of the above rules and guidelines.

Signature _____ Date _____

Printed Name _____

Description of exhibit/vendor booth: