

### Mission

The Northcenter Chamber of Commerce shall grant resources to projects with a charitable purpose in order to accomplish all three off the following goals:

- Sustain or enrich the Northcenter community.
- Highlight and raise the profile of the Northcenter Chamber of Commerce and its members.
- Foster an atmosphere of giving within the Northcenter community.

### Basic Guidelines (Approved by the Board of Directors)

- Any unrestricted grants must be given to public charities designated 501 (c)(3). Organizations that are not public charities may apply for restricted grants for charitable purposes. **All applying nonprofit organizations must be registered with the Illinois Secretary of State's office on August 1<sup>st</sup>, 2018 and able to produce a Certificate of Good Standing upon request.**
- If two or more organizations supporting the same entity both apply for grant funding (e.g. "Friends of School A" and "School A PTA"), only one grant will be considered.
- For unrestricted grants, preference will be given to applications which encourage giving by other members of the community through a match or other initiative.
- The Northcenter Chamber of Commerce encourages its members to develop special programs for the purpose of receiving grants. (e.g. community events, programming for senior citizens, etc.)
- Any grants to religiously affiliated entities must be for secular purposes and must benefit the general community. They are not to be given for religious purpose or general upkeep.
- An individual shall not receive disbursement of funds from a grant to benefit that individual. (e.g. scholarship payment must be disbursed to the school / organization that the individual will attend).
- No grants shall be awarded for political issues or candidates as part of the philanthropy program.
- Any grant greater than or equal to \$5,000 shall require the approval of the Northcenter Chamber of Commerce Board of Directors.
- The Northcenter Chamber of Commerce Board of Directors shall approve a 12-month grant funding limit for the Philanthropy Committee each August.

### Specific Guidelines (Adopted by the Philanthropy Committee)

- Incomplete grant applications will not be considered.
- Grants must be for a specific project or community initiative **and may not be used to fund general operating expenses.**
- Preference will be given to qualified applicants who have not received grant funding from the Northcenter Chamber of Commerce in the previous 12 months.
- Preference will be given to sponsorship opportunities for events or matching programs for fundraising efforts and capital campaigns.
- Preference will be given to any efforts aimed at neighborhood community development, community beautification and/or local schools
- Preference will be given to projects serving the Northcenter community over projects based in Northcenter serving the outside community.
- At least two members of the Philanthropy Committee must review each application.



## Northcenter Chamber of Commerce Grant and Sponsorship Application 2018

Please type your answers. Handwritten applications will not be accepted. Submissions may be sent to Lindsay Eanet by email at [lindsay@northcenterchamber.com](mailto:lindsay@northcenterchamber.com) or mail to Northcenter Chamber of Commerce at 4054 N Lincoln Ave., Chicago IL 60618

Organization Name: \_\_\_\_\_

501(c)3:  Yes  No      Religiously Affiliated Organization:  Yes  No

*Note: If religiously affiliated organization, grant must be used for secular purposes.*

Primary Contact: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Mobile Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Secondary Contact: \_\_\_\_\_

Phone: \_\_\_\_\_ Mobile Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**Amount of Grant / Sponsorship Request (\$250 - \$8,000):** \_\_\_\_\_

Any Grant Check should be made payable to: \_\_\_\_\_

*Note: Checks will not be made payable to an individual person.*

Please check the box for your application period.

August 1, 2018 (decision by September 15, 2018)

Is there a deadline by which you must receive funds?  Yes  No

If so, what is that date? \_\_\_\_\_

**I certify that all of the above information is truthful and correct to the best of my knowledge.**



Signature

Date

**Northcenter**  
CHAMBER OF COMMERCE

## Northcenter Chamber of Commerce Grant and Sponsorship Application 2018

### **Description:**

*Please attach brief answers to the following items. If any questions are not applicable to this grant request, please state so. Answers to these questions should be one to three pages.*

1. Please provide a background of the applying organization. Be sure to include mission, history, goals, size, scope of operations, population served, size and training of staff and volunteers.
2. Please include proof of your organization's registration with the Illinois Secretary of State's office.
3. What is the purpose of the request? Please detail the proposed use of funds, the need that will be addressed, how the proposed project and grant will address that need and a timeframe for project completion.
4. What percentage of the project will serve the Northcenter community? How was this percentage determined?
5. Will the program or item need funding after the termination of the grant? If so, how will that be funded? *Note: At this time, the Northcenter Chamber of Commerce can only fund single distribution grants. Although you may apply for a grant in future years, applicants with clear multiyear need in the grant application should not apply.*
6. Where else will funds from this project come from? What will happen if full project funding is not achieved? Please detail project priorities based on funding capability.
7. What results do you expect to achieve, and how will you measure the effectiveness of your use of grant funds? What results, if any, will you make available to the Northcenter Chamber of Commerce?
8. Please provide a proposed project budget.
9. How will funding this project sustain or enrich the Northcenter community?
10. How will this project foster a community of giving in Northcenter (e.g. matching donations, public performances, volunteer services)?
11. How will funding this project highlight and raise the profile of the Northcenter Chamber of Commerce and its members? What recognition or benefits will the Northcenter Chamber receive from this grant / sponsorship?
12. Please include any ancillary materials or sponsorship forms related to this grant / sponsorship.