



**Board Meeting MINUTES**  
**December 3, 2019 4:30PM**  
3210 Beaver Vu Dr. Beaver Creek, OH 45434

**PRESENT:** Amanda Byers, Kristie Miller, Lesli Beavers, Chris Beck, Sandy Brubaker, Dianna Cordle, Brian Jarvis, Adrian LeBlanc, Melissa Litteral, Chris McClure, Mike McGaughey, Susan Phillips, Wendy Rodgers, Peter Williams, Alyssa Collier

**ABSENT:** Tabitha Guidone, Jeff Brock

**CALL TO ORDER**

Kristie Miller, called meeting to order at 4:35pm.

**WELCOME, INTRODUCTIONS & THANK YOU**

**CONSENT AGENDA:**

1. Board of Directors Meeting Minutes
2. Membership Report

*A motion to approve the consent agenda as presented was made by Chris Beck. Stephen Brown seconded the motion. Motion approved.*

**FINANCIAL REPORT**

Wendy Rodgers, Interim Treasurer, reviewed the report

*A motion to accept the finance report as presented was made by Chris Beck. Stephen Brown seconded the motion. Motion passed.*

**CHAMBER REPORT**

Amanda Byers, CEO, went over the following:

1. 2020 Operational Budget Approval

*A motion to approve the operational budget as presented was made by Sandy Brubaker. Stephen Brown seconded the motion. Motion approved.*

2. 2020-2023 Strategic Plan

*A motion to table strategic plan until January was made by Wendy Rodgers. Dianna Cordle seconded the motion. Motion approved.*

3. 2019 Dues Projection
  - a. 60% coming in December - \$40,000 projected in the month of December
  - b. All invoices have been sent out
  
4. Upcoming Events
  - a. Business Links – January 16<sup>th</sup> at Premier Health Beaver Creek Hub
  - b. Lunch & Learn – February 25 with details to come

## **BOARD CHAIR REPORT**

Kristie Miller reviewed the following:

1. Executive Committee Meeting Minutes
  
2. Officer Nominations & Election
  - a. Treasurer – Adrian LeBlanc nominated self, contingent on a meeting with CEO and Executive Committee. Board voted Adrian LeBlanc as Treasurer.
  - b. Vice Chair – Chris Beck nominated self. Board voted Chris Beck as Vice Chair.
  - c. Board Chair – Dianna Cordle nominated Wendy Rodgers. Chris Beck seconded the nomination. Board voted Wendy Rodgers as Board Chair.
  
3. Committee Chairs Approval
  - a. BOD – Wendy Rodgers
  - b. Executive – Wendy Rodgers
  - c. Finance – Adrian LeBlanc
  - d. Nominating – Chris Beck
  - e. Awards - Chris Beck

*A motion to approve the committee chairs was made by Sandy Brubaker. Adrian LeBlanc seconded the motion. Motion approved.*

4. MVMAA Rep for 2020
  - a. Brian Jarvis (current representative) will remain the MVMAA rep for 2020.

*A motion to approve Brian Jarvis as MVMAA Rep for 2020 was made by Susan Phillips. Chris Beck seconded the motion. Motion approved.*

## **ADJOURN at 5:14pm**

*A motion to end the meeting was made by Brian Jarvis. Susan Phillips seconded the motion. Motion approved.*