



Board Meeting Minutes | March 5, 2019 | 5:30PM
3210 Beaver Vu Dr. Beavercreek, OH 45434

PRESENT: Amanda Byers, Kristie Miller, Tabitha Guidone, Chris Beck, Sandy Brubaker, Dianna Cordle, Brian Jarvis, Adrian LeBlanc, Mike McGaughey, Wendy Rodgers, Alyssa Collier, Pete Williams

ABSENT: Jerry Butts, Monique Reeves, Stephen Brown, Jeff Brock

CALL TO ORDER & WELCOME

The meeting was called to order by Kristie Miller, Board Chair at 5:31pm.

BOARD OF DIRECTORS MEETING MINUTES

A motion to approve the meeting minutes was made by Chris Beck. Motion seconded by Dianna Cordle. Motion approved.

FINANCIAL REPORT

Tabitha Guidone, Vice Chair, discussed more program income will be seen in February.

A motion to accept January's month end report was made by Susan Phillips. Brian Jarvis seconded the motion. Motion approved.

CHAMBER REPORTS:

Amanda Byers, CEO went over the following:

1. Membership Report
 - a. New Member Report
 - i. 5 new members for a total of \$1100

A motion to approve the new member report was made by Sandy Brubaker. Motion seconded by Tabitha Guidone. Motion approved.

- b. Dropped Member Report
 - i. 14 members dropping for a total of \$3075

A motion to approve the dropped members was made by Chris Beck. Susan Phillips seconded the motion. Motion approved.

- c. Members at Risk
 - i. BOD's encouraged to reach out to at risk members and follow up with staff

2. Community Meetings

Amanda Byers, CEO discussed her recent community involvement and encourages BOD's to pass along any information on meetings she should be a part of.

- a. Small Business Development Coalition – wants to collaborate and join as a member
 - i. Russ Research/Ohio University will include SBDC
- b. Greene County Advisory Meeting
- c. CVB Board – all chambers present
- d. Continuously working with the city

3. Event Report

Amanda Byers, CEO went over the following:

- a. 90+ attendees at Business Links at Holiday Inn
- b. 25 registered for February's Lunch & Learn
- c. 160+ at Wine Tasting at Mall at Fairfield Commons
 - i. \$1700 profit will go towards Taste lease (old Elder-Beerman)

BOARD CHAIR'S REPORT

Kristie Miller, Board Chair discussed the following:

1. Executive Committee Meeting Minutes
 - a. There is an error in the date of the meeting, it should read February 11.
 - b. A matrix of BOD's details is included for the year
2. Taste of Greene County Ask
 - a. All BOD's must donate a raffle basket for Taste of Greene County & Business Expo. Baskets are due at next month's board meeting or a payment of \$75 will be due for a basket to be made.
3. Office Staffing
 - a. Office will close and all staff will be present at chamber related events.
 - b. The office will close at 4 each month on Business Links night.
 - c. The door will always have a sign to reflect where staff is, if office is closed.
4. Greene Leads Applicants
 - a. BOD's are asked to encourage any young professionals you know to join Greene LEADS.
 - b. Information and applications to be released next week

Kristie Miller requested to enter Executive Session to discuss staff Reviews. Amanda Byers and Alyssa Collier left the room. Once Executive Session concluded, Amanda Byers and Alyssa Collier returned.

ADJOURN @ 6:23p.m.

A motion was made by Susan Phillips to adjourn today's meeting. Brian Jarvis seconded the motion. Motion approved.