

Board Meeting | November 6, 2018 MINUTES
Beavercreek Chamber of Commerce | 3210 Beaver Vu Dr. Beavercreek, OH 45434

PRESENT:

Monique Reeves, Kristie Miller, Tabitha Guidone, Sandy Brubaker, Stephen Brown, Brian Jarvis, Chris Beck, Ed O'Shaughnessy, Jen Crosby, Dianna Cordle, Teresa Howard-Geraci, Amanda Byers

ABSENT:

Peter Williams, Mark Weinsten, Jeff Brock, Toni Overholser

CALL TO ORDER:

The meeting was called to order at 5:30p.m. by Monique Reeves, Board Chair

EX OFFICIO REPORTS:

No Report from Greene County CVB

BOARD OF DIRECTORS MEETING MINUTES

A motion was made by Ed O'Shaughnessy to approve BOD meeting minutes. Motion was seconded by Jen Crosby. Chris Beck abstained. Motion passed.

TREASURERS REPORT:

Tabitha Guidone presented to Treasurer's Report (see report). Tabitha Guidone noted in the quarterly report:

- The \$-875 was a duplicate entry and its reversal (previously discussed in Septembers meeting)
- We are \$6000 over in projected dues for this year
- Our income is \$9000 higher than the budgeted income for this year

A motion was made by Chris Beck to approve the 3rd Quarter Treasurer's Report. Motion was seconded by Jen Crosby. Motion passed unanimously.

A motion was made by Jen Crosby to approve the September Treasurer's Report. Motion was seconded by Brian Jarvis. Motion passed unanimously.

CHAMBER REPORTS:

Amanda Byers went over the following:

- 1) BOD Election for 2019-2021 Term
 - ElectionBuddy is the system we used for BOD 2019-2021 voting
 - Ballots went out via e-mail today to each member's primary representative
 - Voting ends November 13 at 5p.m.

- 2) 2019 Budget Update
 - Lunch and Learns will be back in 2019
 - We will create a higher-level sponsor for 2019
 - The goal for 2019 is to grow the chamber by \$3000 (or 12 additional new members)
 - We plan to keep our retention rate at 87% for 2019 (national avg is 85%)

A motion was made by Sandy Brubaker to approve the Budget 2019. Motion was seconded by Jen Crosby. Motion passed unanimously.

3) 2018 Holiday Party Update/BOD December Start Time

- Holiday Party will be the same night as the December 4th BOD meeting
- BOD meeting will run from 4:30 to 5:30
- Holiday Party will run from 5:30 to 6:30
- Holiday Party will be by invite only (BOD, Sponsors, Ex-Officio, Mayor)
- Short ceremony at 6:00 to say thank you
- Light refreshments will be provided

4) Membership Report (see report)

- a) New Member Report: Amanda Byers reported 5 new members

A motion was made by Tabitha Guidone to approve new members. Ed O'Shaughnessy seconded the motion. Motion passed unanimously

- b) Dropped Member Report: Amanda Byers reports 7 dropped members. Reasons for dropping can be found in the notes of the report.

A motion was made by Chris Beck to approve the dropped members. Motion was seconded by Kristie Miller. Motion passed unanimously.

BOARD CHAIR'S REPORT

Monique Reeves went over the following:

1) Executive Committee Meeting Minutes (see minutes)

- Monique Reeves opened the floor for questions but there were none.

2) BOD Officer Elections

- There are two open positions for 2019 BOD, Treasurer and Vice Chair. Interested candidates should contact Monique Reeves, nominations can be made from the floor at the December meeting.

3) By-Law Review in 2019-Committee

- The By-Laws will continue to be updated and a committee will be formed in 2019.
- Discussed Admin Ashley Braun to be a part of that committee.

4) MVMAA Rep for 2019

- Toni Overholser was our representative in the past for MVMAA and will no longer be able to take that role.
- Brian Jarvis stated he was back up for Toni Overholser and would step up as the representative if needed. Anyone else with interest is to reach out to Monique Reeves.

5) Member Visits

- Monique Reeves requested Amanda Byers speak to the BOD regarding member visits
- Amanda Byers let BOD know the member visits are going well and we have completed over 120
 - Glawe Tent – staff had an awesome visit there with a lot of Chamber history included
 - Happy Wife Acres – another great visit and owners were so pleased to have staff out

6) Small Business Saturday

- Amanda Byers went over a Small Business Saturday promotion the Chamber is offering to members. Encouraged BOD to take part and help spread the word. This will be a social media giveaway for anyone who shops at the participating businesses. More information will be found on Facebook leading up to Small Business Saturday.

ADJOURN:

This meeting was motioned to adjourn at 6:24p.m. by Ed O'Shaughnessy and seconded by Stephen Brown.