

**Board Meeting | May 1, 2018**  
**Beavercreek Chamber of Commerce | 3210 Beaver Vu Dr. Beavercreek, OH 45434**

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**PRESENT** Monique Reeves, Tabitha Guidone, Sandy Brubaker, Dianna Cordle, Amanda Byers, Jen Crosby, Ed O’Shaughnessy, Peter Williams, Kristie Miller, Mark Weinsten, Toni Overholser, Stephen Brown, Teresa Howard Geraci

**CALL TO ORDER** The Beavercreek Chamber of Commerce Board Meeting was called to order at 5:30 p.m. by Monique Reeves, Board Chair.

**INTRODUCTION OF NEW STAFF**

Amanda Byers presented the board with her new staff members

- Alyssa Collier – Operations Manager (started 4/23)
- Ashley Braun – Administrative Assistant (started 4/23)

**EX OFFICIO REPORTS**

City of Beavercreek – Peter Landrum, City Manager, provided an update (Appendix A)

Wright Patterson Air Force Base – David Perkins provided an update

- Memphis Belle will be placed on permanent display at the National Museum of the U.S. Air Force on May 17, 2018.
- Armed Forces Day is May 19, 2018.

Greene County Convention & Visitors Bureau - Kathy not present

- Plans to send a calendar of events to Amanda, Amanda will send to Board

**BOARD OF DIRECTORS MEETING MINUTES**

*A motion was made by Ed O’Shaughnessy to approve the minutes. Motion was seconded by Dianna Cordle. Toni Overholser, Mark Weinsten and Kristie Miller abstained. Motion passed.*

Teresa Howard Geraci corrected a spelling error on page 2 of the minutes.

Teresa Howard Geraci requested first and last names be used when writing up the minutes.

*A motion was made by Ed O’Shaughnessy to approve the edited minutes. Motion was seconded by Jen Crosby. Toni Overholser, Mark Weinsten and Kristie Miller abstained. Motion passed.*

## TREASURERS REPORT

Tabitha Guidone presented the Treasurer's Report (Appendix B) noting that:

- Gala income is still being worked over due to outstanding invoices
- The Ambassadors income is set to \$0 due to a temp allocating these funds into the wrong account. Amanda and staff will work to sort this in the upcoming weeks and get a corrected amount.
- Next meeting takes place July 13

Pete Williams gave an HEF update noting that:

- Applications are being turned in currently
- Should have award winners within a few weeks
- HEF board chooses the winner

*A motion was made by Toni Overholser to approve the Treasurer's Report for March. Motion was seconded by Mark Weinsten. Motion passed.*

*A motion was made by Toni Overholser to approve the Treasurer's Report for Quarter 1. Motion was seconded by Jen Crosby. Motion passed.*

## BOARD CHAIR'S REPORT

Monique Reeves reviewed the Executive Committee Meeting minutes:

- Discussion on dropping sponsors that have not paid and are not responding
    - Will need more time to sort invoices before dropping
  - Discussion on where the Ambassadors stand
- *A motion was made by Toni Overholser that "no committee can have separate bylaws from the Chamber and the committee must abide by Chamber bylaws. All committee members must sign a code of conduct. Motion seconded by Mark Weinsten. Motion passed.*
- At the next executive committee meeting, members will write guidelines for the Ambassador's and present to the board on 5/18
  - Monique Reeves welcomes the board to send their suggestions of what the Ambassador's guidelines should look like

## CHAMBER REPORTS:

Amanda Byers provided updates on the following:

- Upcoming events

- Dayton Dragons May 23 – networking event
  - Suggestions to purchase and give remaining tickets to prospects or do a FB giveaway
- Board members presence at events is appreciated. Please let the Chamber know if you are unable to make events.
- Staff is now on hand at the Chamber
  - IT functioning and resolved for most part (waiting on high speed internet)
  - Internal filing and systems being updated
  - Temp finishes work this week
- New member videos will begin in May
  - New member benefits are being discussed
  - Anniversary celebrations are being discussed

The Membership Report was reviewed:

- 7 new members

*A motion was made by Toni Overholser to approve the proposed new members. Motion was seconded by Tabitha Guidone. Motion passed.*

- 3 dropped members

*A motion was made by Jen Crosby to approve the dropped members. Motion was seconded by Sandy Brubaker. Motion passed.*

- At risk – Mills Park Hotel
  - Dianna Cordle & Amanda Byers secured a meeting with them this week
- Amanda challenges board members to share any info on new businesses or updates with the Chamber as soon as possible
  - Tighter tracking of prospective members will be kept
- There is now a member listing page to show members reason for joining

Taste of Greene County Updates:

- Attendance was down this year, committee will discuss why
- Over \$3000 in raffle ticket sales
- \$5000 credit from Nutter Center from them moving our original date
- Tickets look outstanding until they are all turned in
- More details at next meeting

*A motion was made by Ed O'Shaughnessy to adjourn today's meeting. Motion was seconded by Stephen Brown. Motion passed.*

**Meeting adjourned at 6:51p.m.**