

**Beavercreek Chamber of Commerce**  
**Board of Directors Meeting**

January 9, 2018  
Beavercreek Chamber of Commerce  
3210 Beaver Vu Drive, Beavercreek, OH 45434

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Call to Order: The Beavercreek Chamber of Commerce Board Meeting was called to order at 5:32p.m. by Chair, Monique Reeves. Those in attendance were:

Directors:	Monique Reeves	Jeff Brock	Jen Crosby Ramsey
	Brian Jarvis	Chris Beck	Ed O'Shaughnessy
	Sandra Brubaker	Mark Weinstein	Pete Williams
	Kristie Miller	Stephen Brown	Toni Overholser
		Teresa Howard Geraci	Tabitha Guidone

Others: Cathy Peters

City of Beavercreek: A report was distributed before the meeting.  
See exhibit A.

WPAFB: The new contact will be David Perkins, he is from Beavercreek and excited to be involved.

Board of Director's Meeting Minutes:

The December 5th Board of Directors meeting minutes were included in the board packet to review. See exhibit B.

*A motion was made by Chris Beck and seconded by Ed O'Shaughnessy to accept the December 5, 2017 Board of Director's Meeting Minutes. The motion passed without objection. Toni Overholser, Tabitha Guidone abstained.*

Executive Committee Update: Monique Reeves, Board Chair

The Executive Board meeting minutes from the December 18, 2017 meeting were included in the board packet to review and updates were provided. See Exhibit C.

Financial Report: Tabitha Guidone, Treasurer

The Treasurer report for December and financial reports were included in the board packet to review and updates were provided. Cathy is to start cleaning up the Quickbooks transactions. See Exhibit D.

*A motion was made by Toni Overholser and seconded by Brian Jarvis to accept the December 2017 Financial Reports. The motion passed without objection.*

Board Chair's Report: Monique Reeves, Board Chair

Slate of Committee Chairs: The slate of committee chairs were presented. See Exhibit E

A motion was made by Jeff Brock and seconded by Jen Crosby to approve the proposed Slate of Committee Chairs. The motion passed without objection.

**Executive Session:** A motion was made by Chris Beck and seconded by Pete Williams to approve the proposed Executive Session. The motion passed without objection.

Started at 5:48pm

Resumed: 5:54pm

Email Reminder: Board members may want to use their personal emails to keep information private

Board Orientation: Scheduled for Feb 6, 5pm

MVMAA Calendar: Encouraged each board member to consider joining. See Exhibit F

Celebration of Excellence- Updates were given. Tabitha, Toni and Mark volunteered to help thank guests at the end of the night, hand out candy gifts. Awardee's were announced. See Exhibit G

Staff update- Motion was made to hire a temp admin assistant with part time hours.

A motion was made by Ed O'Shaughnessy and seconded by Jen Crosby to approve the proposed Temp Hire. The motion passed with objection from Chris Beck, suggested amendment was discussed.

A second motion was made to hire a temp admin assistant through an agency for 90 days.

A motion was made by Brian Jarvis and seconded by Chris Beck to approve the proposed Temp Hire for 90 days. The motion passed without objection from Chris Beck

Goals for 2018: The chair would like to focus on computer and software needs for the chamber and overall organization, make what we have work smarter.

Chamber's Report: Cathy Peters updated board on new members, 6 new members were added. 9 were dropped. See exhibit H

A motion was made by Toni Overholser and seconded by Tabitha Guidone to approve the new members. The motion passed without objection.

*A motion was made by Toni Overholser and seconded by Jen Crosby to approve the dropped members. The motion passed without objection.*

Outstanding Invoices: several were over 60 days, will wait until January to mail January renewals.

2017 Dues Projections: We did not hit December projection January invoices went out and there are several checks that have been received.

Upcoming Events: Business Links will be at Kettering Beaver Creek Health Park.

Raiders Night will be Feb 8, meeting tomorrow at WSU with Matt from Fairborn Chamber, Brian Lampton, Catering, and Athletics

Focus Groups: A flyer went out with invoices, Meetings will begin this month

Digital Mailing Lists will be available for the Dayton Dragons to support Chamber night with the Dragons. No emails will be given out

*A motion was made by Chris Beck and seconded by Toni Overholser to adjourn the January Board of Directors Meeting. The motion passed without objection.*

Meeting adjourned at 6:37 p.m