



**BOARD OF DIRECTORS COMMITMENT & CODE OF CONDUCT
BEAVERCREEK CHAMBER OF COMMERCE**

The Beavercreek Chamber of Commerce is a not-for-profit 501c(6), business association that is very visible to the public and is judged to a great extent by the commitment and conduct of its volunteers and paid staff. In an effort to maintain the high standards expected and deserved by the community, and to enable the organization to continue to offer services to the business community and our members, the Beavercreek Chamber of Commerce operates under the following guidelines. As a member of the Beavercreek Chamber of Commerce Board of Directors, I agree to the following:

My Role

I acknowledge that my role as a director is to 1) contribute to defining the organization’s mission and governing the fulfillment of that mission, and 2) carry out the functions of the board of directors as specified in the organization’s governing documents.

My role as a board of director will focus on the development of board policies that govern the implementation of the organization’s plans and purposes. This role is separate and distinct from the role of the President/CEO to whom is delegated the responsibility of implementing board policies.

My Commitment

- o Understanding that the main form of communication for the chamber board is email. I will provide an email address and monitor it regularly for updates.
- o I will exercise my duties and responsibilities with integrity and due care.
- o I will adhere to the attendance policy in regards to board meetings and committee meetings. Minutes, agendas, etc. will be emailed prior to the meetings, hard copies will be the board members responsibility.
- o I will attend chamber functions including Business Links, Lunch and Learns, Ribbon Cuttings and other special events as often as I am able.
- o I agree to serve on committees, task forces, etc. as needed to fulfill the chamber mission.
- o I will work to recruit new chamber members to grow the chamber membership.
- o I will refrain from intruding in administrative issues that are the responsibility of chamber staff, except to monitor the results and assure congruity with board policy or labor laws.
- o I will support in a positive manner all actions taken by the board of directors even when I am in a minority position on such actions.
- o I will participate in board retreats and other educational events that will enhance my skills as a board member.
- o I will actively support joint chamber, City, Township, and regional economic development initiatives.

My Conduct

I will not disclose any information that is deemed to be privileged or confidential to any person not authorized to receive such information; without the express official authorization of the Beaver Creek Chamber of Commerce.

I will not act in any manner that is contrary to the best interests of the Beaver Creek Chamber of Commerce.

I will not conduct myself in a manner that has the effect or purpose of interfering with chamber activities or creating an intimidating, hostile or offensive environment.

I will show courtesy towards the public, chamber members, and chamber staff at all times.

In the event that my obligation to operate in the best interests of the Beaver Creek Chamber of Commerce conflicts with the interests of any organization in which I have a financial interest or an affiliation, I shall disclose such conflict to the Beaver Creek Chamber of Commerce upon becoming aware of it, and shall refrain from participating in any decisions or voting in connection with the matter.

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I have read and understand the commitment and conduct that is expected of me as a board member of the Beaver Creek Chamber of Commerce and agree to comply with it. Should I become unable to perform my duties as a board member for a period exceeding 90 days, I will submit my resignation in consideration of a well-functioning board.

I also understand that if I do not follow the board of directors' commitment & code of conduct, removal can occur upon a majority vote of all board members.

Board Member Name: _____

Signature: _____

Date: _____