



Leadership Westlake Application



101 Westlake Drive, Ste. 131, Austin, TX 78746



Dear Leadership Westlake Applicant:

Thank you for your interest in **Leadership Westlake**. The Westlake Chamber of Commerce conducts this program to identify potential community leaders and to provide these individuals with information about various facets of our community which improves the quality of life of area residents.

Solutions to community needs demand the active participation of informed citizens. Leadership Westlake offers learning opportunities in a variety of situations to stimulate creative thinking and new approaches to meet the challenges of today and prepare for tomorrow

Upon the successful completion of the Leadership Westlake program, graduates enter a resource pool available to various civic, cultural, and service organizations in the Westlake area.

A maximum of 20 participants will be selected for enrollment in the inaugural 2018 class of Leadership Westlake. Completion of the enclosed application is an important part of the selection process. Each application will be reviewed by a selection committee and selected participants will be announced on November 1st.

As with all worthwhile endeavors, Leadership Westlake requires a definite commitment of time from each member. The program will begin with an overnight retreat in January at the Retreat at Balcones Springs, followed by five class sessions held on the fourth Thursday, January through April and the second Thursday in May. A graduation ceremony will be held at the May Westlake Community Luncheon. Attendance at each session is essential, and participants missing more than four hours will be dropped from the program.

A fee of \$550 must be paid for each participant. This fee helps cover costs of the program, including the professionally facilitated overnight retreat with personality assessment, materials, meals, and any other related expenses. Your completed application, along with the signed statement of commitment must be received by the Westlake Chamber of Commerce office no later than Tuesday, October 17, 2017. If you have any questions, please contact me at 512.327.3088 or susan@westlakechamber.com.

Sincerely,

Susan Difani
Executive Director
Westlake Chamber of Commerce



APPLICATION

Basic Information

Name (First/Middle/Last) _____

Preferred Name _____ Birthday ____/____/____

Home Address _____

Email _____ Contact # _____

Business Information

(check all that apply) Do you Live _____ Office _____ Do Business _____ in the Westlake Area?

Present Employer _____

Present Title or Position _____ Date Hired _____

Business Mailing Address _____

Supervisor's Name _____ Supervisor's Phone _____

Briefly describe your responsibilities

Previous Employment

Employer	Title	To/From	Reason for Leaving

Commitment

Sponsoring Organization/Business

(PARTICIPANT'S SUPERVISOR ONLY) I understand that the time-requirement for this program means the candidate will be indisposed from the hours of 8:30 a.m. to 5:00 p.m. on course days: January 25th, February 22nd, March 22nd, April 26th, and May 10th along with the two day retreat January 18th and 19th.

I understand that if this individual is selected and is unable to complete the program, no portion of the tuition will be refunded. I understand the same is true if this individual changes places of employment during the program.

This candidate has my full support to participate in Leadership Westlake.

Tuition for each participant is \$550, non-refundable.

Will you be able to fulfill this financial commitment? YES NO

Supervisor's Signature

Company/Organization

Supervisor's Printed Name

Date

Title

(PARTICIPANT ONLY) To graduate from Leadership Westlake, I am required to attend orientation on January 18th and 19th, and all monthly full-day sessions, January 25th, February 22nd, March 22nd, April 26th, and May 10th. No more than four hours total program absence (prior work commitment, sick, family emergency) is allowed. I must attend all portions of a session in order to receive credit for that session. Tuition will not be refunded if I do not complete the program.

I also understand that the time requirement of this program will have me indisposed from the hours of 8:30 a.m. to 4:30 p.m. on the designated day and I will be unable to use my mobile device until designated break times.

I understand the purpose and commitment of the Leadership Westlake program and if I become a participant, I will devote the required time.

Applicant's Signature

Date

***Applications must be signed by both sponsor and candidate and returned to:
Leadership Westlake - Westlake Chamber of Commerce
101 Westlake Drive, Ste 131, West Lake Hills, TX 78746
no later than October 17, 2017.***

***All applicants will be notified of acceptance or non-acceptance no later than November 1, 2017.
Tuition must be paid in full within thirty (30) days of acceptance.***

Short Answer Questions

In your opinion, what are the three biggest opportunities that the Westlake Area has for improvement and expansion? Explain your choices and give recommendations for approaching and taking advantage of these opportunities.

What specific skills or knowledge do you hope to gain from your participation in *Leadership Westlake*?

Organizations/Activities/Community Involvement

Please list the business, professional or job-related organizations of which you have been a member and that have been of significance to you.

Organization	From	To	Responsibility/Position Held

Please list the community, civic, political, athletic, cultural, or other organizations of which you have been a member that have been of significance to you.

Organization	From	To	Responsibility/Position Held

What do you consider your most important accomplishment in one of the above organizations? Why? What role did you play?

If you have not had the time or interest to become actively involved, what conditions have changed that now enable you to seek involvement in the community?

What do you consider your highest responsibility, skill or career achievement so far?

Describe any community awards or recognition you have received. When, and for what?

Leadership Westlake Commitment Statement

Please initial each item to acknowledge requirement and sign below.

_____ I will attend all sessions, January 2018 - May 2018. All sessions, with the exception of the retreat, are approximately 8:30 a.m. – 5:00 p.m. No absences are allowed. Leaving early and arriving late will count time missed. A total of 4 hours missed will result in forfeiture of graduation.

_____ I will attend the mandatory overnight retreat on January 18th and 19th.

_____ I will arrive on time and stay for the entire day.

_____ I will silence my cell phone during the sessions and wait to conduct business during breaks or at lunch.

_____ I will complete any outside assignments or limited homework by the required date.

_____ I agree to represent the community, business and Chamber in a professional manner at all times.

_____ After graduation, I will volunteer to serve on a Board of Directors (Chamber or other non-profit), on a Chamber committee, or run for political office.

_____ After graduation, I will volunteer to support the next Leadership Westlake Program by serving on the steering committee or marketing committee.

_____ I will pay my tuition by November 15th, 2017 and understand no refunds will be made after 10 days of receipt of payment.

Signature

Date

Employer's Signature

Date

The Leadership Westlake Planning Committee will select participants for the class. Participants will be chosen through a comparative assessment from the full complement of applications made for the year. The intent of this selection process is to create a group of the best quality candidates that represents a cross section of interest within the community. Applications must be received by October 17, 2017 to be considered.

