



We want to ensure all our clients and prospective clients that we are open for business.

Maryland follows federal guidelines. The CISA has identified Communications and Information Technology, which includes print, mail and graphic communications, as well as specifies manufacturing, postal and shipping workers including the private sector as a critical sector that must remain functioning during this national emergency.

Additionally, in a memo Sunday, the United States Postal Service (USPS) announced that the Postal System is "designated an essential function under federal law during times of emergency" and cited that, in order for the USPS to perform its duties, the mailing and printing industry support essential government services.

We are working with hours and reduced staffing with all Covid-19 precautions in place. We are here to meet your needs.

Please don't hesitate to connect us if you need anything.

FREE SAFETY POSTER

We are offering free Coronavirus Safety Posters to anyone who needs them. There are 2 health related posters available. They are 12 x 18 inches and are meant to be place on a wall or door. If you need one, they're yours. You don't have to be a current customer to get them. You can see a sample of the posters attached.

Only stipulation is that these have to be picked up at our shop. No deliveries available for this product. We can wrap them and put them in our drop box with your name on it. If needed we can mail them as long as you cover the cost for the postage and mailing tube. Timeliness will depend on equipment availability and paper supply as we are running these in between orders. We will contact you as soon as we have them prepared.

The cost to us is nothing compared to the health and safety of our customers and community!

Thank you,

Harold Springer
Director of Operations

Germantown Copy Center Inc.
12810 Wisteria Drive, Ste: 100
Germantown, MD 20874
Phone: 301-428-0196
Fax: 301-428-7969
www.germantowncopy.com