

Lakeview SSA 27

Streetscape Committee Meeting Minutes

January 25, 2018, 8:00 AM

Lakeview Chamber of Commerce, 1409 W. Addison St., Chicago, IL 60613

Present: Terese McDonald, Luis Monje (by phone), Melissa Salvatore, Nabil Zahrah

Absent: None

Staff: Dillon Goodson

Guests: None

Terese McDonald called the meeting to order at 8:15 AM.

Public Comment

There was no public comment.

Reading and Approval of Minutes

Nabil Zahrah motioned to approve the Streetscape Committee meeting minutes from December 7, 2017, seconded by Luis Monje; motion carries.

Streetscape Enhancements

- **Holiday Decorations:** Dillon Goodson asked for the Streetscape Committee's feedback on the 2017 holiday decorations. Committee members commented that they liked the simple, classic design of the wreaths, garland and ribbons on street poles, but that this design approach wasn't unique to Lakeview. They discussed whether future displays could be more eye-catching and original, and suggested focusing decorations around two or three focal points within the SSA as opposed to decorating the entire service area.
- **Public Art:**
 - Dillon Goodson shared that he recently participated in the 2018 Chicago Sculpture Exhibit jury and asked Streetscape Committee members whether they would recommend for the SSA to fund a sculpture in 2018. Committee members discussed whether the exhibit fills the Committee's overall goals for public art in Lakeview, and asked to see the entries once they are finalized before making a decision. The Committee also discussed hosting a separate Lakeview-themed sculpture walk that would invite multiple artists to design objects inspired by the neighborhood, which could be put on display throughout the SSA.
 - The Streetscape Committee revisited its conversation in October 2017 about the establishment of a public art committee. The new committee would consist of SSA and non-SSA representatives who have connections to local artists and potential funding sources to support the development of additional public works of art in West Lakeview. The Streetscape Committee expressed support for the idea, and Dillon Goodson said he would work on developing the committee framework.
 - Dillon Goodson shared that he is working with community partners to build local support for installing a mural on the west-facing facade of the CVS Pharmacy on Southport. He indicated that there might be funding potential beyond the SSA and asked for the Streetscape Committee's input on the artist selection and concept development process if multiple stakeholders are involved. Committee members liked the idea of partnering with other organizations, as long as the Committee retains its right to

approve or deny concepts. They expressed support for selecting artists that could bring a different perspective to the project, including artwork that addresses social issues.

- Sidewalk Seating Areas: Dillon Goodson reported that the Chicago Park District does not object to the final designs for the sidewalk seating area near Sheil Park on Southport. He is working with Site Design Group to complete the permit application and expects that the seating installation will be installed this summer, as long as there aren't any unforeseen delays. Streetscape Committee members asked about incorporating public WiFi into the seating arrangement and reiterated their support for this aspect of the project.
- People Spots: Dillon Goodson recapped the presentation by the Lakeview Chamber's urban planning intern in December summarizing her observations of both People Spots in 2017. He has since spoken with Chicago's Pizza and Loba Pastry + Coffee, both of which were adjacent to the People Spots last year, and they have indicated their support for having the People Spots reinstalled in front of their businesses again in 2018. Streetscape Committee members discussed the annual costs of the program, and whether permanent improvements, such as sidewalk seating or concrete bumpouts, would be more impactful. Committee members suggested that the SSA should invest additional resources into enhancing and programming the People Spots in 2018, and then revisit whether the program should continue in future years, or be replaced with long-term streetscape improvements. Committee members did not decide on 2018 locations.

New Business

- Southport Hanging Flower Baskets: Dillon Goodson reported that the Southport Neighbors Association (SNA) had approached the SSA about incorporating hanging baskets on light poles along Southport north of Addison. He shared pricing from the SSA's landscaping vendor, BrightView: \$20,240 for the delivery and installation of baskets on every pole and \$10,800 for seasonal planting. Streetscape Committee members discussed the SSA's financial contribution and whether SNA could also support the project. They asked Dillon to continue moving the conversation forward with SNA.
- Other Updates: Dillon Goodson reported on conversations with CDOT regarding the feasibility of incorporating bike lanes along Lincoln Avenue within the SSA. Committee members also discussed litter abatement, and Dillon suggested inviting Bigbelly and Cleanslate to attend future meetings to present on recommendations for improving collection efficiencies.

Nabil Zahrah motioned to adjourn the meeting, seconded by Melissa Salvatore; meeting adjourned at 9:24 AM.

Lakeview SSA 27

Streetscape Committee Meeting Minutes

February 22, 2018, 8:00 AM

Lakeview Chamber of Commerce, 1409 W. Addison St., Chicago, IL 60613

Present: Paul Leamon, Terese McDonald, Luis Monje, Doug Zylstra

Absent: Melissa Salvatore

Staff: Dillon Goodson, Lee Crandell

Guests: Doug Havrilla

Terese McDonald called the meeting to order at 8:00 AM.

Public Comment

There was no public comment.

Reading and Approval of Minutes

Paul Leamon motioned to approve the Streetscape Committee meeting minutes from January 25, 2018, seconded by Doug Zylstra; motion carries.

Streetscape Maintenance

- **Landscaping Plans:** Terese McDonald asked Dillon Goodson to present on recommended landscaping enhancements for the Streetscape Committee to consider for 2018. Locations in need of improvements include the bulb-out beds at Southport and Eddy, and the in-ground planter bed at Lincoln and Marshfield. Dillon also shared that he recently met with the Southport Neighbors Association Beautification Committee, and they were potentially interested in installing hanging flower baskets along Southport north of Addison, with the SSA taking responsibility for seasonal maintenance of the baskets. The Streetscape Committee liked the idea of adding hanging baskets on Southport, and suggested hanging baskets should also be considered for the Lincoln Hub area. Luis Monje motioned to approve the following enhancements with the SSA's contracted landscaping vendor, BrightView, seconded by Paul Leamon; motion carries:
 - Seasonal planting and maintenance of hanging baskets on Southport north of Addison, not to exceed \$10,000 per year, pending future SSA Commission approval;
 - Enhancement of Eddy bulb-out beds, total cost of \$1,165; and,
 - Enhancement of Lincoln & Marshfield in-ground planter bed, total cost of \$6,725.
- **Street Furniture Maintenance:** Dillon Goodson reminded Streetscape Committee members that they had previously decided to prioritize the restoration of approximately 25 bike racks throughout the SSA as the next maintenance task. The total cost of this project would be approximately \$5,000. Streetscape Committee members recommended that the SSA should defer maintenance until the fall of 2018, utilizing any unspent SSA funds to complete this task.

Streetscape Enhancements

- **Tree Planting & Tree Care:** Dillon Goodson reported that the SSA's urban planning intern is currently surveying locations where the SSA can plant new trees, and estimated that the SSA

would have approximately \$10,000 in its 2018 budget for tree planting and tree care. The Streetscape Committee discussed whether to prioritize planting new trees or pruning existing trees this year, but did not reach a consensus. Action deferred until summer.

- **Public Art:** Dillon Goodson shared a list of public art projects that the SSA is considering for 2018, including murals along the Low-Line, a mural on the west-facing wall of the Southport CVS Pharmacy, and a mural in the windows of Sheil Park on Southport. He also shared these updates:
 - An artist previously considered by the Streetscape Committee for a mural in 2017 has submitted a proposal to activate multiple storefronts with artwork as part of the SSA's POP at the Lincoln Hub program. The artist would also like to install a mural on the south-facing wall of the building at 2864 N. Lincoln Ave. and has prepared a concept drawing for consideration. Streetscape Committee members reviewed the proposal and commented that they thought the idea of a multi-storefront activation and mural by the artist would attract positive attention for Lakeview. Paul Leamon motioned to approve the artist's mural concept drawing, seconded by Terese McDonald; motion carries.
 - The Streetscape Committee reviewed examples of artwork included in the 2018 Chicago Sculpture Exhibit prior to the meeting. Dillon Goodson asked Committee members whether they would like to fund any sculptures through the program this year. Committee members discussed potential locations for sculptures and said they would like to see something at the Lincoln Hub area or north on Southport. However, citing the number of mural projects being pursued independently by the SSA this year, Terese McDonald motioned not to participate in the Chicago Sculpture Exhibit in 2018, seconded by Paul Leamon; motion carries.
 - The SSA's 501(c)(3) partner organization, Friends of Lakeview, is considering establishing a new Public Arts Committee to identify and prioritize potential public art sites, identify funding sources and raise funds to support public art, and recommend artists to execute projects. Dillon explained that the Committee was originally envisioned by the SSA, but that the SSA would need a fiscal agent in order to pursue outside funding since the SSA is prohibited from accepting income. Terese McDonald shared details of the proposed Committee and acknowledged the importance of fundraising to help reduce the overall share of funds the SSA would need to contribute to public art projects in the future, while underscoring the need for equal representation on the Committee from all stakeholders. Streetscape Committee members discussed the proposal, indicating they did not oppose the plan, as long as the SSA's voice is well represented.
- **Sidewalk Seating Areas:** Dillon Goodson updated the Streetscape Committee that he recently submitted permit applications for the sidewalk seating area near Sheil Park on Southport. Based on feedback he received at previous meetings, he also presented a draft framework for the Streetscape Committee to use when considering potential locations for permanent concrete sidewalk extensions that could contain tables and chairs and landscaping elements, similar to People Spots. Discussion deferred to a future meeting.
- **People Spots:** Terese McDonald recapped the Streetscape Committee and SSA Commission's previous conversations about where to place the SSA's two People Spots in 2018. Doug Havrilla, a resident near the Lincoln Hub area, expressed his support for installing a People Spot along Lincoln Avenue south of Wellington, saying it was heavily trafficked where it was originally located at 2959 N. Lincoln Ave. prior to 2016. Lee Crandell and Dillon Goodson encouraged

Committee members to think about and define goals for the People Spot program and create benchmarks to measure the success of People Spots year-over-year, sharing a few examples for what qualities might make a People Spot successful. Committee members discussed two possible approaches for 2018, including reinstalling both People Spots in the same locations as 2017, or keeping the most successful location from 2017 in place and returning the other People Spot to 2959 N. Lincoln Ave., arguing that it was historically most utilized at this location. Some Committee members commented that it would not be fair for businesses who had a People Spot in 2017 to only have the People Spot for one year. Committee members discussed whether it would be possible to make improvements to the People Spots if they were reinstalled in their 2017 locations, citing the need for shade as most important. Dillon shared that the total cost of installing two umbrella tables and four matching chairs at each People Spot would be approximately \$5,000. Doug Zylstra motioned to recommend that the SSA should reinstall both People Spots in their 2017 locations with minor improvements, seconded by Luis Monje; motion carries. Committee members asked staff to ensure that adjacent businesses are prepared to help maintain and activate People Spots in 2018.

New Business

- **March Streetscape Committee Meeting:** Citing a lighter agenda for the March Streetscape Committee meeting, Dillon Goodson asked Committee members whether they would like to cancel the meeting. The Committee decided to hold the meeting as planned.

Paul Leamon motioned to adjourn the meeting, seconded by Doug Zylstra; meeting adjourned at 9:53 AM.

Lakeview SSA 27

Streetscape Committee Meeting Minutes

March 22, 2018, 8:00 AM

Lakeview Chamber of Commerce, 1409 W. Addison St., Chicago, IL 60613

Present: Paul Leamon, Terese McDonald, Luis Monje, Doug Zylstra

Absent: Melissa Salvatore

Staff: Lee Crandell

Guests: None

Luis Monje called the meeting to order at 8:03 AM.

Public Comment

There was no public comment.

Reading and Approval of Minutes

Terese McDonald motioned to approve the minutes from Feb. 22, 2018, seconded by Doug Zylstra; motion carries.

Streetscape Maintenance

No updates.

Streetscape Enhancements

- **Holiday Decorations:** The Committee discussed the direction of the holiday decorations, to assist staff in drafting the RFP. The Committee expressed interest in focusing more on focal points and less on decorations on every street pole. The Committee would like to see proposals for lower cost decorations on each pole, possibly with just red ribbon or banners instead of ribbon or garland. For focal points, the Committee would like to see proposals for lighting on trees or poles at the ends of each retail district as well as the cross streets through each district. Additionally, the Committee suggested offering a unifying design item that businesses could purchase to decorate their storefront windows. Other ideas suggested were having music play over speakers instead of live musicians, throughout the street during the Holiday Stroll, and encouraging businesses to offer hot beverages to go during the holiday season, offering a map of where to get them.
- **Sidewalk Seating Areas:** Lee Crandell reported that after assessing all potential locations for a sidewalk installation on Southport north of Addison, the staff recommendation is for 3637 N. Southport, in front of the CVS. The Committee suggested we coordinate the seating design with the mural and relocate the existing bench to somewhere near Southport and Grace. Terese McDonald motioned to proceed with the CVS sidewalk seating area site, seconded by Doug Zylstra; motion carries.
- **People Spots:** The Committee asked staff to confirm that umbrellas will also be installed at the People Spot in front of Loba, and suggested that we encourage programming at the People Spots this year, potentially with musicians.
- **Sidewalk Extensions:** The Committee discussed the possibility of installing permanent sidewalk extensions in place of the People Spots. The Committee debated whether too much benefit would go to the business or property that the sidewalk extension would sit in front of, or if the spillover benefit would be significant enough to help others on the block, and whether there would be potential for an adjacent property owner to share the cost. The Committee also discussed whether the SSA should alternate between focal points and more distributed benefits from year to year. They suggested first meeting with the aldermen to see whether the concept would have any chance for approval first before proceeding further.

New Business

The Committee requested that future meetings be rescheduled to 8:30 AM.

Terese McDonald motioned to adjourn the meeting, seconded by Doug Zylstra; meeting adjourned at 9:30 AM.

Lakeview SSA 27

Streetscape Committee Meeting Minutes

April 26, 2018, 10:00 AM

Athenaeum Theatre, 2936 N. Southport Ave., Chicago, IL 60657

Present: Paul Leamon, Terese McDonald, Luis Monje, Melissa Salvatore

Absent: Doug Zylstra

Staff: Blake Brown-Grigsby, Dillon Goodson

Guests: None

Luis Monje called the meeting to order at 10:05 AM.

Public Comment

There was no public comment.

Reading and Approval of Minutes

Terese McDonald motioned to approve the minutes from March 22, 2018, seconded by Paul Leamon; motion carries.

Streetscape Maintenance

No updates.

Streetscape Enhancements

- **Holiday Decorations:** Luis Monje asked Streetscape Committee members for their feedback on a draft RFP for holiday decorations. Committee members said they would like to see companies provide decor options at different price points for each of the focal points listed in the RFP. They also asked staff to incorporate additional locations around the Lincoln Hub area, including the intersections of Lincoln/Racine/Diversey and Lincoln/Ashland/Belmont. Paul Leamon motioned to approve the RFP with these changes, seconded by Terese McDonald; motion carries. Dillon Goodson said that he would post the RFP in the coming days.
- **Sidewalk Seating Areas:** Dillon Goodson provided an update on the Sheil Park sidewalk seating area, saying that the new public space was on track to be installed towards the end of June. He shared standard colors provided by the manufacturer of the concrete paint for the sidewalk art motif and asked Streetscape Committee members to select which two shades of the blue and green they would like used. Committee members noted that the standard green shades that were offered by the paint manufacturer are brighter than they had expected when the colors were approved by the Commission in April, and discussed alternatives that ranged from neutral to more vibrant colors. Paul Leamon motioned for Color A in the sidewalk art motif diagram to be "Safety Blue" and Color B to be "Gun Metal," seconded by Terese McDonald; motion carries. Committee members indicated that this decision should not need to be presented before the SSA Commission again since the colors still reflected hues of blue and green. Dillon Goodson also shared that the paint would take 24 hours to cure, but that CDOT may not allow a full sidewalk closure, which could result in additional installation costs or modifications to the design.
- **People Spots:** Dillon Goodson updated the Streetscape Committee on planned road work along Lincoln Avenue that could potentially impact the timeline for the installation of the People Spot at 3418-26 N. Lincoln Ave. According to the 47th Ward's latest conversations with CDOT, the work is still scheduled to be completed by mid-June, meaning that the People Spot would be installed immediately following once the pavement is resurfaced. He also shared a request from

a nearby business to shift the People Spot a few feet north, which the Committee indicated would be acceptable.

- **Public Art:** Streetscape Committee members discussed a list of artists that they reviewed ahead of the meeting, including artists and arts organizations who submitted their work in response to the SSA's public call for qualifications, and artists who had previously been considered by the SSA Commission during the 2017 Year of Public Art. Dillon Goodson reminded Committee members that the soft deadline for the public call for artists is April 30, 2018, and the SSA's Committees would have more opportunities to review any new artist submissions at upcoming meetings before any decisions are finalized. Streetscape Committee members discussed planned murals at the Paulina Plaza as part of the Low-Line project, as well as the west-facing wall of the Southport CVS, and commented that they wanted the artwork to be iconic and to serve as a backdrop for photos that showcase the neighborhood. After the Committee reviewed and discussed each artist's work, Terese McDonald motioned to recommend the following artists for 2018 projects, seconded by Paul Leamon; motion carries:

- Adam Fujita
- Amuse126
- Bunny XLV
- Dasic Fernandez
- Green Star Movement
- Hannah Maximova
- Jas Petersen
- JC Rivera
- Josh Blaylock
- Judith Mayer
- Justus Roe
- Lauren Asta
- Lefty Out There
- Matthew Mederer
- Max Kauffman
- Molly Z
- Nick Goettling
- Nora Balayti
- Ouizi
- Pepe Gaka
- POSE
- Rahmann Barnes
- Renee Robbins
- Sam Kirk
- Tony Passero
- Tracee Badway
- Tyler Hicks
- we all live here
- Yollocalli Arts Reach

Adjourn

Terese McDonald motioned to adjourn the meeting, seconded by Paul Leamon; meeting adjourned at 11:30 AM.

Lakeview SSA 27

Streetscape Committee Meeting Minutes

May 24, 2018, 8:30 AM

Lakeview Chamber of Commerce, 1409 W. Addison St., Chicago, IL 60613

Present: Paul Leamon, Luis Monje, Doug Zylstra

Absent: Terese McDonald, Melissa Salvatore

Staff: Blake Brown-Grigsby, Lee Crandell, Dillon Goodson

Guests: None

Luis Monje called the meeting to order at 8:34 AM.

Public Comment

There was no public comment.

Reading and Approval of Minutes

Paul Leamon motioned to approve the minutes from April 26, 2018, seconded by Doug Zylstra; motion carries.

Streetscape Maintenance

- Landscaping: Dillon Goodson updated the Committee that summer plantings have been installed throughout the SSA, but the SSA's vendor, BrightView, is still waiting to install the hanging baskets and Southport Plaza flowers. The vendor has cautioned that some plants may initially be smaller this year due to a colder growing season.

Streetscape Enhancements

- **Holiday Decorations:** Luis Monje shared that three proposals were received in response to the SSA's RFP for holiday decorations, and asked the Committee for their feedback on the proposals, which they reviewed in advance of the meeting. Committee members discussed the feasibility and impact of options that included lighting, with some uncertainty about whether the SSA's light poles or trees could be powered. Some Committee members also felt that lighting looks best at night, whereas live cut garland looks good during daytime hours, when most businesses are open. However, the Committee acknowledged that lighting could help extend business hours further into the evening. Committee members requested having all three vendors who submitted proposals present at the June Streetscape Committee meeting, and asked for staff to further investigate the feasibility of retrofitting light poles and trees with electricity.
- **Public Art:** Dillon Goodson updated the Committee that both CVS and the property owner have signed an agreement authorizing the installation of a mural on their building, noting that this idea originated in the 2011 Lakeview Area Master Plan. He also shared that Southport Neighbors Association is still determining whether to commit to partnering on the project, and that their contribution would likely be 20% of the overall project cost. Dillon asked the Committee to consider whether to accept grant funding through the Chicago Department of Cultural Affairs and Special Events (DCASE), noting that the SSA would be required to utilize DCASE's list of prequalified artists, and that DCASE has suggested that grant funding can take a while to process. Committee members were concerned about delaying the project and agreed that the SSA should not pursue DCASE funding. They ended by discussing their vision for the mural, suggesting it should be interactive, inviting pedestrians to take pictures in front of it and play around it. The Committee also felt like they should review artists submissions from everywhere, but that there

should be a strong preference for selecting a local artist. Dillon asked Committee members to revisit the SSA's 2018 artist list, including artists who were recommended at the April Streetscape Committee meeting.

- **Sidewalk Seating Areas:** Committee members reviewed Site Design's initial drawings for a second sidewalk seating area near the CVS on Southport, and shared the following feedback:
 - Overall, Committee members liked Option #2, and thought it was important for the seating elements to be grouped together.
 - They acknowledged that it probably isn't necessary to include a painted sidewalk art motif with the design, since there will be a mural on the adjacent wall at CVS.
 - Committee members discussed whether the Divvy station could be shifted slightly south allowing the sidewalk seating area to sit adjacent to the mural.
 - There was some conversation about whether tables could be incorporated into the design to provide people who grab food from the food trucks or adjacent restaurants with a surface for eating.
- **People Spots:** Dillon Goodson updated the Streetscape Committee on planned road work along Lincoln Avenue, saying that CDOT has delayed the planned resurfacing of Lincoln Avenue north of Belmont until the end of August. He noted that this would affect the installation of the People Spot on the 3400 block of N. Lincoln Ave. since it would be costly to remove the People Spot mid-season and reinstall it after the road work is complete. Committee members discussed different options for the installation of this People Spot, including possibly relocating it where it would not be impacted by road construction. Committee members were concerned that relocating this People Spot might delay its installation indefinitely, since CDOT would require new drawings and letters of support. Luis Monje motioned to recommend moving forward with current plans to install the People Spot on the 3400 block of N. Lincoln Ave. either before Lincoln Avenue is resurfaced or afterwards, depending on whether the road work remains on-schedule, seconded by Doug Zylstra; motion carries. Dillon suggested that the SSA Commission should review this decision at their June meeting, but that he would go ahead and inform CDOT now so they can prepare final permits, allowing both People Spots to move forward.

Next Meeting Date

- Committee members agreed to move the next Streetscape Committee meeting a week earlier, to Thursday, June 21 at 8:30 AM.

Adjourn

Paul Leamon motioned to adjourn the meeting, seconded by Doug Zylstra; meeting adjourned at 10:43 AM.

Lakeview SSA 27

Streetscape Committee Meeting Minutes

June 21, 2018, 8:30 AM

Lakeview Chamber of Commerce, 1409 W. Addison St., Chicago, IL 60613

Present: Paul Leamon, Luis Monje, Terese McDonald, Doug Zylstra

Absent: Melissa Salvatore

Staff: Dillon Goodson

Guests: Katie Buino, Sean Buino, Steve Egger, Pamela McNamara, Chloe Milstein

Luis Monje called the meeting to order at 8:30 AM.

Public Comment

There was no public comment.

Reading and Approval of Minutes

Doug Zylstra motioned to approve the minutes from May 24, 2018, seconded by Paul Leamon; motion carries.

Guest Presentations: 2018 Holiday Decorations

Representatives from BrightView, McFarlane Douglass & Companies and Southport Construction presented on the proposals they submitted in response to the SSA's RFP for holiday decorations, followed by questions from the Streetscape Committee.

Streetscape Enhancements

- **Holiday Decorations:** Streetscape Committee members discussed the vendor presentations. Dillon Goodson updated the Committee on the challenges of having lit holiday decorations since most of the poles and trees do not currently have access to electricity and installing outlets can be expensive. Committee members discussed alternatives, such as interactive street pole banners that would hang along each corridor or lit decorations concentrated around two or three public spaces where outlets do exist. They asked for additional clarification from vendors and community stakeholders and deferred making a recommendation until the July meeting.
- **Public Art:** Streetscape Committee members revisited the SSA's artist lists they had previously reviewed and discussed selecting 3-5 artists to create site-specific concepts for consideration for the Southport CVS mural. A representative from Southport Neighbors Association, which is funding 20% of the mural, presented their recommendations. Committee members discussed the importance of selecting an artist who does not have many nearby works, and whether artists from outside Chicago should be considered. One of the artists who submitted a response to the SSA's call for qualifications is a mosaic artist, which Committee members suggested might provide a nice alternative. However, they also acknowledged that a mosaic artist might not meet the approval of the property owner. After further discussion about the artists, Doug Zylstra motioned to select the following artists, seconded by Luis Monje; motion carries:
 - Tracee Badway
 - Hana Kulovic
 - Nate Otto
 - Ouizi
 - Tony Passero
- **Sidewalk Seating Areas:** Discussion deferred to the July Streetscape Committee meeting
- **People Spots:** Dillon Goodson updated Committee members that installation of the People Spot on the 3100 block of N. Lincoln Ave. was underway, and the parklet was expected to be installed by the end of the month. There is not yet a timeline for installing the second People Spot on the 3400 block of N. Lincoln Ave., which is pending completion of a CDOT arterial resurfacing project.

Adjourn

Doug Zylstra motioned to adjourn the meeting, seconded by Terese McDonald; meeting adjourned at 9:47 AM.

Lakeview SSA 27

Streetscape Committee Meeting Minutes

July 26, 2018, 8:30 AM

Lakeview Chamber of Commerce, 1409 W. Addison St., Chicago, IL 60613

Present: Terese McDonald, Luis Monje

Absent: Paul Leamon, Melissa Salvatore, Doug Zylstra

Staff: Dillon Goodson

Guests: None

Luis Monje noted that a quorum was not present.

Public Comment

There was no public comment.

Reading and Approval of Minutes

Action deferred to the next meeting.

Streetscape Maintenance

- **Litter Abatement:** Committee members reviewed findings from a survey conducted of litter abatement in other SSAs and explored ways to increase the efficiency of service in SSA 27. Committee members discussed how the SSA's Big Belly units are getting older and may require additional maintenance, and that replacing them with standard litter receptacles might help decrease ongoing costs. They also recommended better enforcement of city ordinances that require sidewalk cafes to provide their own litter receptacles, and how City and SSA-owned receptacles could be relocated to other locations within the neighborhood to reduce redundancies. Finally, Committee members inquired about whether the City's Department of Streets & Sanitation could assume responsibility for emptying litter receptacles within the SSA. They asked staff to explore this possibility with Aldermen and the Department of Streets & Sanitation.

Streetscape Enhancements

- **Holiday Decorations:** Committee members discussed the proposals that were submitted in response to the SSA's RFP for holiday decorations, and summarized additional feedback they received from the vendors since the June meeting. Committee members liked the idea of installing a holiday tree in a prominent location at the Lincoln Hub intersection and suggested that the SSA could host a community tree lighting event with participation from local businesses. They also recommended installing garland on light poles throughout the SSA, and possibly including new "shop local" messaging on street pole banners, although Dillon Goodson cautioned that new banners might not be feasible depending on the budget. With no quorum, Luis Monje said that he would recommend Southport Construction before the SSA Commission at its August meeting. Terese McDonald did not provide a vendor recommendation.
- **Sidewalk Seating Areas:** Committee members reviewed drawings from Site Design for a proposed second sidewalk seating area near the Southport CVS at 3637 N. Southport Ave. They liked how the the seating was clustered together in front of the future mural, but did not think it was necessary to include tables. They preferred using the existing Vector bench system from Forms+Surfaces as a unifying element across similar public spaces within the SSA. Action deferred to the next meeting.

- **Public Art:** Dillon Goodson reminded Committee members that artist proposals were due soon for the Southport CVS mural, and that SSA Commissioners would have the opportunity to select an artist at the August Commission meeting.
- **Lincoln/Roscoe/Paulina Bump-Outs:** Dillon Goodson shared images of new concrete sidewalk “bump-out” extensions created by CDOT near the intersection of Lincoln/Roscoe/Paulina and noted their proximity to the new Paulina Plaza Low-Line space. Committee members liked the idea of activating these spaces with seating, public art and landscaping elements and discussed how it would be important for colors and materials to match the Paulina Plaza in order to tie the spaces together. Committee members seemed split on whether to utilize the same Vector benches that were installed near Sheil Park, or whether movable bistro tables and chairs would be a better fit for this location. Action deferred to the next meeting.

Announcements

Dillon Goodson updated Committee members that CDOT is now expecting the road work along Lincoln Avenue north of Belmont to wrap up in late August or early September, and that this would impact the installation of the People Spot on the 3400 block of Lincoln Ave. Committee members shared their frustration with the construction delays and indicated that it wouldn’t make sense to install the People Spot this year if it would only be usable for a little more than a month.

Adjourn

Meeting concluded at 9:40 AM.

Lakeview SSA 27

Streetscape Committee Meeting Minutes

August 23, 2018, 9:00 AM

Whole Foods Market (Upstairs Conference Room), 3201 N. Ashland Ave., Chicago, IL 60657

Present: Paul Leamon, Terese McDonald, Luis Monje, Chuck Stewart

Absent: Doug Zylstra

Staff: Lee Crandell, Dillon Goodson

Guests: None

Call to Order

Luis Monje called the meeting to order at 9:05 AM.

Public Comment

There was no public comment.

Reading and Approval of Minutes

Terese McDonald motioned to approve the minutes from the following Streetscape Committee meetings, seconded by Paul Leamon; motion carries:

- June 21, 2018
- July 26, 2018

Streetscape Maintenance

- **Litter Abatement RFP:** The Committee discussed a draft of the SSA's RFP for Litter Abatement Services in 2019-20, which was shared ahead of the meeting, and continued a previous conversation about ways to increase the efficiency of litter abatement within the boundaries of the SSA. Committee members asked staff to explore whether the City's Department of Streets & Sanitation could assume responsibility for emptying at least some of the litter receptacles within the SSA, and suggested that the Lakeview Chamber should remind businesses that have sidewalk cafes about providing litter receptacles for their customers. Terese McDonald motioned to approve the RFP as presented, seconded by Chuck Stewart; motion carries. Dillon Goodson said that the RFP would be posted immediately, with responses due by Wednesday, September 19.

Streetscape Enhancements

- **Holiday Decorations:** Luis Monje asked the Committee to refine the scope of the SSA's plans for holiday decorations in 2018, based on the SSA Commission's prior approval of a contract not to exceed \$35,000 with Southport Construction that includes street pole decorations and a holiday tree at the intersection of Lincoln/Southport/Wellington. Committee members began by discussing the street pole decorations, which consist of fresh cut garland, ribbon and a bow topper. They thought every other pole along Belmont and Lincoln avenues should be wrapped, with every pole on Southport wrapped due to the fact that the poles are all located on one side of the street. Committee members liked the idea of having a silver ribbon on the poles, which they thought would help the SSA stand out from other neighborhoods, and asked to test samples in September. Next, the Committee discussed the holiday tree at the intersection of Lincoln/Southport/Wellington. They liked the idea of a height ranging between 20 and 25 ft. with a large bow at the top to help extend the height, and thought that having the tree

positioned on the patio of St. Alphonsus Church would be ideal so the tree stands out at the intersection. Committee members discussed how it would be important for a banner to hang next to the tree so it's clear that the tree is SSA funded, and also asked staff to inquire about hosting a Menorah at the intersection. They suggested this would present programming opportunities that could help make the patio and intersection become a community focal point for celebrating the holiday season in Lakeview, including a tree lighting celebration the weekend prior to Thanksgiving and Menorah lighting events. Finally, the Committee reviewed Southport Construction's plans to offer uniform garland that could wrap storefronts throughout the SSA, creating a unique identity across multiple businesses in West Lakeview that would pay for the garland at no cost to the SSA, and did not express any concerns with the Lakeview Chamber promoting this optional service.

- **Sidewalk Seating Areas:** Luis Monje mentioned a proposal from Sprint and Manage Mobility for the SSA to fund free public WiFi at its sidewalk seating area outside Sheil Park. The total upfront cost would be \$1,258, with an ongoing monthly cost for unlimited 3G/4G service at \$29.99 and annual equipment costs at \$369. Committee members did not express concerns about this plan and asked staff to proceed with installation at Sheil Park.

Announcements

- **October Streetscape Committee Meeting:** Due to a conflict, the Committee changed the date of the October Streetscape Committee meeting to October 18 at 8:30 AM.

Adjourn

Terese McDonald motioned to adjourn the meeting, seconded by Chuck Stewart; meeting adjourned at 9:35 AM.

Lakeview SSA 27

Streetscape Committee Meeting Minutes

September 27, 2018, 8:30 AM

Lakeview Chamber of Commerce, 1409 W. Addison St., Chicago, IL 60613

Present: Terese McDonald, Luis Monje, Chuck Stewart

Absent: Paul Leamon, Doug Zylstra

Staff: Dillon Goodson, Luke Miller

Guests: None

Call to Order

Luis Monje called the meeting to order at 8:36 AM.

Public Comment

There was no public comment.

Reading and Approval of Minutes

Terese McDonald motioned to approve the minutes from August 23, 2018, seconded by Chuck Stewart; motion carries.

Streetscape Maintenance

- **2019-20 Litter Abatement Services:** The Committee reviewed four proposals that prospective vendors submitted in response to the SSA's RFP for Litter Abatement Services in 2019-20. Committee members evaluated the proposals based on a number of factors, including whether the companies were able to propose creative solutions for increasing the efficiency of litter abatement within the SSA, and whether they had previous experience working with SSAs. The Committee asked to meet with Cleanslate and Cleanstreet to learn more about their services prior to making a decision. They also revisited previous conversations about reducing the SSA's share of neighborhood litter collection.
- **Tree Care & Tree Planting:** The Lakeview Chamber's urban planning intern Luke Miller provided an overview of a tree survey he recently completed within SSA 27. He reported more than 60 sites where either the health of existing trees was in jeopardy, or where sidewalks were wide enough to allow for planting new trees. The Committee suggested that the SSA should prioritize replacing dead or dying trees this fall, beginning with those that are still under warranty and then submitting an order for out-of-warranty replacements. They also discussed launching an "Adopt a Tree" program that would ask local businesses and residents to help water and care for trees located immediately in front of their properties, noting how challenging weather conditions can negatively impact younger trees. Finally, Committee members reviewed a plan to explore heavy-duty plastic tree grates that are more affordable than traditional metal grates, and recommended trying them out at a couple locations this winter to determine whether they would be suitable for implementation throughout the entire SSA.

Streetscape Enhancements

- **Holiday Decorations:** Luis Monje presented the finalized scope of vendor Southport Construction's proposal for holiday decor throughout SSA 27, which he noted reflects past conversations within the Streetscape Committee and SSA Commission and includes street pole decorations and a holiday tree at the intersection of Lincoln/Southport/Wellington. Committee members reviewed ribbon options for the street poles and agreed on a silver perforated bow

with a light silver ribbon underneath. Dillon Goodson followed up on the Committee's previous request to have the holiday tree located on the patio of St. Alphonsus Church at the intersection of Lincoln/Southport/Wellington and shared that he was working with the Church to locate drawings for the patio so a licensed engineer could evaluate its structural integrity. The Committee reiterated its interest in having the tree located on the patio so it could be more easily viewed from a distance, but suggested that having the tree sit on the sidewalk just north of the patio on Church property would be acceptable if necessary. Chuck Stewart motioned to approve the finalized scope of the SSA's holiday decor plans as presented, seconded by Terese McDonald; motion carries.

- **Sidewalk Seating Areas:** The Committee reviewed plans from Site Design for a second sidewalk seating area near CVS on the 3600 block of N. Southport Ave. They liked how the proposed benches were from the same family of "Vector" site furnishings that was used for the sidewalk seating area near Sheil Park and thought an option that includes seatbacks could provide additional comfort that encourages more people to utilize the space. They did not want proceed with an alternate plan that also included tables. Terese McDonald motioned for Site Design to finalize their drawings based on the Committee's input, seconded by Luis Monje; motion carries. Next, the Committee revisited previous discussions about two new curb extensions near the intersection of Lincoln/Roscoe/Paulina that CDOT created as part of their recent road work. For the curb extension on the north, which is located directly across from the Paulina Plaza, Committee members indicated they would like to see a third sidewalk seating area utilizing Vector benches, landscaping elements, and possibly public art. They stated that it was important for the space to feel visually connected to the Paulina Plaza, and that perhaps both spaces could be used by pedestrians enjoying takeout food from local businesses or food trucks. Chuck Stewart motioned to have the Chamber prepare a draft of plans for the space that the Streetscape Committee could review, seconded by Terese McDonald; motion carries.
- **Public Art:** The Committee continued its conversation about the new curb extensions near the intersection of Lincoln/Roscoe/Paulina. They liked the idea of installing a sculpture on the south curb extension located next to Starbucks, and Dillon Goodson suggested that artist Christopher Newman's Leap Frog Bridge artwork, which is owned by the SSA, could work here with the installation of a steel base. Terese McDonald motioned to relocate Leap Frog Bridge to the south curb extension, seconded by Chuck Stewart; motion carries. The Committee finished by discussing other active public art projects throughout the SSA.

Announcements

Dillon Goodson shared that the November and December Streetscape Committee meetings would need to be rescheduled due to the holidays.

Adjourn

Chuck Stewart motioned to adjourn the meeting, seconded by Luis Monje; meeting adjourned at 9:43 AM.

Lakeview SSA 27

Streetscape Committee Meeting Minutes

November 15, 2018, 8:30 AM

Lakeview Chamber of Commerce, 1409 W. Addison St., Chicago, IL 60613

Present: Paul Leamon, Luis Monje, Chuck Stewart, Doug Zylstra

Absent: Terese McDonald

Staff: Dillon Goodson, Luke Miller

Guests: Antwan Candler (by phone), Brady Gott, Lisa Kidd

Call to Order

Luis Monje called the meeting to order at 8:33 AM.

Public Comment

There was no public comment.

Guest Presentations: 2019-20 Litter Abatement Services

Luis Monje welcomed representatives from Cleanslate and Cleanstreet to present about their companies and the services outlined in their proposals for SSA 27. Commissioners asked about whether the vendors could accommodate dedicated leaf removal days if they were awarded the SSA's contract and explored ways to increase the efficiency of litter pickup to help reduce costs.

Reading and Approval of Minutes

Doug Zylstra motioned to approve the minutes from the September 27, 2018 Streetscape Committee meeting, seconded by Paul Leamon; motion carries.

Streetscape Maintenance

- **2019-20 Litter Abatement Services:** The Committee revisited the four proposals that prospective vendors submitted in response to the SSA's RFP for Litter Abatement Services in 2019-20 and shared feedback on the presentations by Cleanslate and Cleanstreet. Committee members noted a significant difference in price between these two vendors' proposals, and commented that they have enjoyed a high level of service from the SSA's current litter abatement vendor, Cleanslate, in the past few years. Dillon Goodson reported that he was continuing conversations with the City of Chicago about reducing the SSA's receptacle service to no more than three days per week. The Committee deferred final selection of a 2019-20 litter abatement vendor to the SSA Commission and requested for Cleanslate and Cleanstreet to revise their proposals based on a more efficient garbage and recycling collection schedule of no more than three days per week.

Streetscape Enhancements

- **Sidewalk Seating Areas:** The Committee reviewed revised plans from Site Design for the SSA's second sidewalk seating area near CVS on the 3600 block of N. Southport Ave. The drawings incorporated feedback that the Streetscape Committee provided in September. Noting that they did not have any further revisions, Doug Zylstra motioned to recommend the layout as presented for approval by the SSA Commission, seconded by Paul Leamon; motion carries. Next, the Committee continued its conversation about the new curb extension on the north side of the intersection of Lincoln/Roscoe/Paulina that CDOT created as part of their recent road work. Committee members commented that they would like to see a few different site furnishing options combining elements from the SSA's existing sidewalk seating area near Sheil Park and

the Paulina Plaza, located directly across the street from the new curb extension. These unifying elements could possibly include matching colors or materials to help visually connect the proposed third sidewalk seating area with other SSA-managed spaces. The Committee suggested asking PORT Urbanism to prepare a few different options for consideration at a future meeting.

- **Tree Planting & Tree Care:** Luis Monje reminded Committee members that the SSA Commission recently authorized a budget not to exceed \$40,000 for tree planting and pruning as part of its November budget modification and asked the Committee to consider how much of this funding to allocate towards planting new trees versus pruning existing trees. Committee members reviewed data from the Bureau of Forestry about eligible tree planting locations in the neighborhood and recommendations from Bartlett Tree Experts about which streets within the service area were most in need of tree pruning. Committee members discussed planting the entire tree list and allocating the remainder of the \$40,000 budget towards tree pruning. Paul Leamon motioned to proceed with the tree planting plan as presented, with a total not to exceed \$16,450 with Seven-D Construction, and to utilize the remaining budget for tree pruning along Belmont Ave. between Lakewood Ave. and Paulina St. with Bartlett Tree Experts, seconded by Doug Zylstra; motion carries.
- **Landscaping:** Discussion deferred to a future meeting.

Adjourn

Paul Leamon motioned to adjourn the meeting, seconded by Doug Zylstra; meeting adjourned at 9:59 AM.

Lakeview SSA 27

Streetscape Committee Meeting Minutes

December 20, 2018, 8:30 AM

Lakeview Chamber of Commerce, 1409 W. Addison St., Chicago, IL 60613

Present: Paul Leamon, Luis Monje, Chuck Stewart, Doug Zylstra

Absent: Terese McDonald

Staff: Lee Crandell, Dillon Goodson

Guests: None

Call to Order

Luis Monje called the meeting to order at 8:31 AM.

Public Comment

There was no public comment.

Reading and Approval of Minutes

Chuck Stewart motioned to approve the minutes from the November 15, 2018 Streetscape Committee meeting, seconded by Paul Leamon; motion carries.

Streetscape Maintenance

- **2018 Landscaping Feedback:** Committee members shared their feedback on the SSA's 2018 landscaping displays. Overall, they said they liked the summer and winter plantings and did not recommend any changes in 2019. They suggested adding more planters near the Lincoln Hub intersection at Lincoln/Southport/Wellington and prioritizing maintenance of the wooden planters along Lincoln Ave. between Diversey and Belmont to mitigate pests and seal the wood.
- **2018 Holiday Decor Feedback:** Committee members commented on the SSA's 2018 holiday decorations, including the street pole decor along the SSA's commercial corridors and the tree and menorah at the Lincoln Hub intersection of Lincoln/Southport/Wellington. Committee members said they liked how the holiday decorations at the Lincoln Hub reinforced the intersection as a focal point and discussed the potential for future programming opportunities. They indicated that they thought the tree and menorah lighting dates worked well and did not recommend any changes. As far as street pole decor, Committee members said they liked the silver color but hoped the garland could be fuller. The committee wants to further investigate the potential for tree or street pole lights where feasible, possibly near the Paulina Station.
- **Tree Care Survey & Maintenance Plan:** Committee members revisited a previous conversation about whether the SSA should secure a contractor to survey the health of trees within the service area. Dillon Goodson explained how a similar process was completed around five years ago, and that a survey would allow the SSA to budget and plan for future maintenance needs. Committee members suggested they would be comfortable issuing an RFP for the survey and maintenance plan, but indicated they want to review pricing before determining whether to proceed. They thought the SSA could organize businesses to care for trees and utilize 311 to report other basic maintenance needs.

Streetscape Enhancements

- **People Spots:** Dillon Goodson recapped observations from businesses located near the People Spot at 3100 N. Lincoln Ave. in 2018 and previewed some of the decisions that the Streetscape Committee and SSA Commission will need to make in the coming months. Some Committee members expressed concern that it's difficult to measure the impact of People Spots but they

thought having more sidewalk seating spread throughout the district might do a better job of creating momentum along commercial corridors year-round. Dillon shared cost comparisons for different types of seating areas. Committee members asked staff to survey local businesses and community members to gather input about where the SSA should invest in seating in the future, and to determine which businesses might want to help support seating areas.

- **Sidewalk Seating Areas:** Dillon Goodson shared PORT Urbanism’s design recommendations for the new curb extension on the north side of the intersection of Lincoln/Roscoe/Paulina and asked the Committee for feedback. Committee members said they liked having a combination of different types of seating, including umbrella tables and chairs for people enjoying a snack or meeting a friend and Vector benches that tie the space back to other SSA-sponsored sidewalk seating areas. They suggested they would also like to see a hybrid of the circular concrete and rectangular Planterworx planters so the space feels better connected to the Paulina Plaza. Finally, the Committee recommended having some seating north of the crosswalk so the elements are better spaced out. Committee members said they wanted PORT Urbanism to combine this feedback into a new option that also leaves room for a vertical sculpture at the intersection to help draw attention.

Adjourn

Doug Zylstra motioned to adjourn the meeting, seconded by Chuck Stewart; meeting adjourned at 9:52 AM.