

## **Lakeview SSA 27**

Streetscape Committee Meeting Minutes

August 27, 2020, 8:30 AM

Virtual Meeting via Zoom Conferencing

**Present:** Matt Lederer, James Miller, Luis Monje, Chuck Stewart

**Absent:** None

**Staff:** Bennett Berman, Nicole McLellan, Erin Schwartz

**Guests:** None

### **Call to Order**

Matt Lederer called the meeting to order at 8:33 AM and performed a roll call to confirm attendance for the record.

### **Public Comment**

There was no public comment.

### **Reading and Approval of Minutes**

James Miller motioned to approve the minutes from the Streetscape Committee meeting on July 23, 2020, seconded by Luis Monje; motion carries.

### **Streetscape Enhancements**

- **Holiday Decorations RFP Review:** Nicole McLellan informed the Committee that the SSA 27 Commission approved to increase the holiday decor budget to \$70,000, and presented an overview of the following holiday decor proposals:
  - Artistic Holiday Designs
  - BrightView
  - B&B Holiday Decor
  - Southport Construction

The Streetscape Committee discussed each proposal and identified Artistic Holiday Designs and Southport Construction as the most competitive proposals due to their unique offerings and lighting elements, however, the Committee noted that the theme proposed by Artistic Holiday Designs is more closely aligned with their vision for holiday decor. Luis Monje and James Miller recommended reserving the color-changing orbs proposed by Southport Construction for a different event since they are not holiday specific, and Erin Schwartz noted these could work well for an event based around public art. James Miller motioned to recommend a holiday decor contract with Artistic Holiday Designs at a not-to-exceed of \$70,000, seconded by Luis Monje; motion carries.

- **Curbies:** Nicole McLellan informed the committee that the curbies were successfully installed at 2909 N Lincoln and 3356 N Lincoln, and are already being used by the community. Luis Monje emphasized the need to add plaques indicating curbie ownership and other information. Nicole McLellan noted that the Committee will continue discussions at upcoming meetings to determine install sites for future curbies.

### **Streetscape Maintenance**

- **Big Belly Relocations:** Nicole McLellan reported that the three Big Belly receptacles being considered for relocation will require new mounting plates, and this project has been quoted at

\$1,435. Matt Lederer asked for an update on the relocation addresses, and Nicole McLellan provided a reminder that the following sites were previously determined:

- Relocate the Big Belly located at 2959 N. Lincoln Avenue (Heritage Bicycles) to 3001 N. Lincoln Avenue
- Relocate the Big Belly located at 3356 N. Lincoln Avenue (Starbucks by Paulina Station) to 3410 N. Lincoln Avenue
- Relocate the Big Belly located at 3400 N. Southport Avenue (Starbucks by Southport Station) to 1402 W. Belmont Avenue

Luis Monje motioned to approve the relocation of the Big Bellies, seconded by James Miller; motion carries.

- **Litter Abatement RFP:** Nicole McLellan informed attendees that SSA 27's current vendor for litter abatement, Cleanstreet, will end all litter services in October, and a new RFP needs to be issued. Nicole McLellan inquired if the Committee had any feedback on the draft 2021-2022 Litter Abatement RFP she sent out, and the Committee confirmed they had no suggested changes. Nicole McLellan confirmed she would issue the RFP so that the Streetscape Committee can review the proposals at the next Streetscape Committee meeting on September 27, 2020.
- **Tree Care:** Nicole McLellan informed the Committee that the 2021 budget has allocated \$20,000 for tree care in 2020, but there is budget available for additional tree care up to \$60,000. Matt Lederer motioned to recommend \$60,000 in tree care and planting for 2020, seconded by Chuck Stewart; motion carries.
- **Street Furniture Replacements:** Nicole McLellan informed attendees that a recent streetscape audit found that 14 of the Lakeview-style bike racks and 50 of the regular black bike racks are in very poor condition. Each Lakeview-style bike rack costs \$470/rack and each black bike rack cost \$150/rack. James Miller and Luis Monje recommended adding more Lakeview-style bike racks in place of regular black bike racks to increase Lakeview brand awareness, and focusing on repainting of the other bike racks. Matt Lederer motioned to recommend using \$10,000 from budget category 2.05 streetscape elements for bike rack replacements and repainting, seconded by James Miller; motion carries.
- **Litter Receptacle Cleaning:** Nicole McLellan updated the Committee that receptacle cleaning will take place in the coming weeks.

### **New Business**

There was no new business.

### **Announcements**

There were no announcements.

### **Adjourn**

Matt Lederer motioned to adjourn the meeting, seconded by Luis Monje; meeting adjourned at 9:41 AM.