

Lakeview SSA 27

Commission Meeting Minutes

December 14, 2017, 8:30 AM

St. Luke, 1500 W. Belmont Ave., Chicago, IL 60657

Present: Darian Campise, Terese McDonald, Luis Monje, Amy Novotny, Chuck Stewart, Nabil Zahrah

Absent: Jill Heise, Erin Schwartz

Staff: Lee Crandell, Dillon Goodson

Guests: Megan Hinchy, Paul Leamon, Patrick Shine, Doug Zylstra

Call to Order

Nabil Zahrah called the meeting to order at 8:35 AM.

Public Comment

Megan Hinchy, a community partner interested in the Low-Line project, and Patrick Shine, a local resident, introduced themselves.

Reading and Approval of Minutes

Terese McDonald motioned to approve the meeting minutes from November 9, 2017, seconded by Amy Novotny; motion carries.

2018-19 Landscaping Contract

Terese McDonald reported that the Streetscape Committee reviewed five proposals submitted by qualified landscaping firms in response to the SSA's RFP for landscaping services in the 2018-19 seasons. The Committee interviewed two prospective vendors on December 7 and voted to recommend retaining BrightView's landscaping services. Terese McDonald motioned to approve a \$53,840 per year contract with BrightView for 2018-19, seconded by Darian Campise; motion carries.

2017 Tree Trimming Proposal

Nabil Zahrah shared that the Streetscape Committee reviewed proposals from two tree care vendors to trim trees along portions of Ashland Avenue within the service area before the end of the year. The Committee recommended selecting Bartlett Tree Experts to provide tree trimming services this winter, noting that Bartlett already had experience trimming trees on Southport, Lincoln and Belmont on behalf of SSA 27. Terese McDonald motioned to approve a \$10,000 agreement with Bartlett Tree Experts with a scope covering most of the priority trees on Ashland between Diversey and Addison, seconded by Chuck Stewart; motion carries.

2018 Meeting Schedule

Darian Campise motioned to approve the 2018 meeting schedule, below, seconded by Chuck Stewart; motion carries.

Thursday, January 11, 2018, 8:30 AM

Thursday, February 8, 2018, 8:30 AM

Thursday, March 8, 2018, 8:30 AM

Thursday, April 12, 2018, 8:30 AM

Thursday, May 10, 2018, 8:30 AM
Thursday, June 14, 2018, 8:30 AM
Thursday, July 12, 2018, 8:30 AM, Annual Meeting
Thursday, August 9, 2018, 8:30 AM
Thursday, September 13, 2018, 8:30 AM
Thursday, October 11, 2018, 8:30 AM
Thursday, November 8, 2018, 8:30 AM
Thursday, December 13, 2018, 8:30 AM

Unless otherwise specified, meetings will be held at Sheil Park, 3505 N. Southport Ave.

Low-Line Committee Report

- Dillon Goodson shared the Low-Line Committee report, updating the Commission on progress related to the planned Low-Line improvements at Ashland and Paulina. PORT is responding to some additional requests for information from the CTA, which it expects will be resolved in January. Until then, PORT has decided to hold off on posting the bid packages, but still anticipates that contractors will be lined up in the first quarter of 2018 to execute various aspects of the improvements.

Streetscape Committee Report

- Terese McDonald reported on the Streetscape Committee's meeting on December 7. She shared feedback from the Chamber's urban planning intern on her evaluation of the People Spots, and indicated that Committee members seem to agree that the People Spots performed better in their new locations in 2017. The Committee has been discussing possible improvements, such as added shade and more comfortable seating, and will discuss 2018 locations in January. She also updated the Commission on both sidewalk seating areas and shared that, due to some concerns from officials at Blaine Elementary School, the Committee has voted to look for a different location for the second sidewalk seating area elsewhere on the north end of Southport.

Treasurer's Report

- Chuck Stewart shared the 2017 financials through October. Commissioners discussed loss collection, or the allowance provided in the SSA's annual budget to offset current year taxes that are not received when due.

President's Report

Nabil Zahrah stated that officer elections would take place at the Commission meeting in January 2018.

Staff Report

- Trick or Treat on Southport: Lee Crandell recapped Friends of Lakeview's Trick or Treat on Southport event, which the SSA previously agreed to support with a contingency fund via a memorandum of understanding (MOU) approved by the Commission in June. Due to unseasonably cold weather during the event, which affected beer sales, Friends of Lakeview

needed to rely on \$730.73 in SSA funding of the \$6,250.00 allowed under the MOU. However, Lee reported that in the past couple years, the SSA's expenses have been greatly reduced from when the SSA was the sole funding source for the event as a result of new sponsorships and revenue from the sale of food and drinks.

- Other Updates: Lee Crandell shared that he, Terese McDonald and Doug Havrilla represented the SSA and Chamber at a 19th Police District community leadership meeting with Superintendent Eddie Johnson on November 9. Lee asked the Superintendent what community leaders can do to help create an environment where the the police can more successfully do their job and reported on a few tips that the Chicago Police Department shared for enhancing communication.

New Business

Luis Monje asked about ways the SSA engages seniors living in the service area and whether programming could be introduced to attract participation from more seniors. Dillon Goodson shared information from the Lakeview Area Master Plan about outreach that was conducted to gather feedback from different demographics, including seniors, and Commissioners discussed other ideas for reaching this audience.

Announcements

Dillon Goodson invited Commissioners to attend a social gathering on Tuesday, January 9 at 5:30 PM at Schubas Tavern (3159 N. Southport Ave.). He also previewed the January SSA Commission meeting and asked Commissioners to come prepared to share ideas to help guide Zapwater Communications' public relations approach in 2018.

Adjourn

Terese McDonald motioned to adjourn the meeting, seconded by Chuck Stewart; meeting adjourned at 9:12 AM.