

**AGENDA**

**Wednesday, November 14, 2018**

**Denyo Manufacturing Corporation Training Center • 1450 Minor Road, Danville**

1. **Welcome, Quorum Determination, Agenda Review:** Chairman Ben Nelson called the meeting to order at 8:01 AM.
  - A. **Board:** A quorum of the board was determined to be present: Nelson, Tillman, Ellsworth, Terry, Scott, McKinney, Turbyfill, Knight, Gibson, Albright, Miles. Excused absences were Perros, Williams, Hutzley. Unexcused absences were Maynard, McKay, Sleet.
  - B. **Advisory Partners:** Kirchner, CVB. Absent were Chamber of Commerce, Heart of Danville, Main Street Perryville.
  - C. **Staff:** Lassiter.
  - D. **Guests:** Tom Ellis, County Magistrate-elect; J.H. Atkins, Danville City Commissioner; Tom Poland, citizen; Tom Martin, Eastern Kentucky University; Carol Gerald, Guerrant Real Estate; Ben Kleppinger, *Advocate-Messenger*.
  
2. **Minutes & Financial Reports:** 10-17-18 Minutes were approved on MOTION by Gibson SECONDED by Tillman; 10-31-18 Financial Reports were not yet prepared due to the earlier date of the meeting.
  
3. **Organizational Action/Information**
  - A. **Governance/Administration:**
    - i. **EDP Procedures:** Nelson reviewed the 10-15-18 legal memorandum prepared by Kenneth Sagan and George Smith, attorneys with Stoll, Keenan and Ogden, concerning the EDP's status as a Special Purpose Government Entity (SPGE) and a public agency for the purposes of the Kentucky Open Meetings and Open Records Acts. He noted that the letter version in the packets was not the correct final version that had been previously shared with the board. He noted that the memo suggests that the EDP may not be considered a SPGE, but that the EDP has voluntarily operated in compliance with that statute. The 7-23-14 advisory opinion provided by the Kentucky Department for Local Government was also included for the board's reference. On MOTION by McKinney SECONDED by Gibson, the board voted unanimously to consider the EDP fully subject to these statutory provisions.
    - ii. **EDP – BCIF Management/Marketing Services Agreement:** Albright reported that the revised agreement has been submitted to the BCIF Board of Directors for review and approval. He anticipates bringing the revised agreement before the EDP board at its December meeting.
  
  - B. **Business Development/Marketing:** Lassiter provided a report on Kentucky Crossroads' recent Networking Luncheon event with Louisville/Lexington market site selection consultants hosted at Wilderness Trail Distillery on 10-29-18. He shared with board members the printed materials, itinerary, and informational video provided to the guests at the event. Nelson was among the county representatives at the event, and he shared that it was an impressive event that was well-executed in its detail.

C. Committee Reports (by *Committee Chairs or Co-Chairs*)

- i. *Workforce Development*: The spotlight report on committee initiatives was postponed to the December board meeting. Tillman provided an update on the work of the subcommittees focused on the five objectives of the strategic plan.
- ii. *Executive*: Nelson noted that the committee anticipates a meeting among incoming Partner local government officials and board members in December to share information and discuss objectives for the community's economic development.
- iii. *Finance*: No meeting, no report.
- iv. *Asset Development*: McKinney shared that the committee will convene on 11-19 to discuss the community's improved connectivity to I-75.
- v. *Marketing*: Gibson reported that the committee met for the first time and reviewed the marketing-related objectives of the strategic plan.

4. **Executive Report**: Lassiter noted the focus of his report was on the Kentucky Crossroads Networking Luncheon event, but he additionally shared as follows:

- A. Project Pipeline: He noted that October and early November have been busy with project activity as approximately 15 new projects have been added through 11-8.
- B. KAED Economic Forum: He recently attended the Kentucky Association for Economic Development's Kentucky Economic Forum in Covington, 11-7 through 11-9. CVB executive Jennifer Kirchner accompanied him. Lassiter reported that his key informational takeaways included (1) the proposed federal regulations for and expected operations of Opportunity Zones; and (2) the regulatory procedures and market development for industrial hemp. He also noted that he is concluding twelve years of service on the KAED board of directors, including tenure in several officer roles and as chairman.

5. **Closed Session**: None required.

6. **Other Business**: Tom Poland reported on the recent activities of what has now been renamed as the Boyle County Early Childhood Education Alliance.

7. **Next Meeting**: 8:00 AM, December 19, 2018, Denyo Manufacturing Corporation.

8. **Adjournment**: 8:58 AM.