

MINUTES

8:01 AM Wednesday, February 21, 2018

McKinney Conference Center Constitution Square Historic Site

- 1.) Welcome, Quorum Determination, Agenda Review:** Chairman Ben Nelson called the meeting to order at 8:01 AM. A quorum of the board was determined to be present. The agenda was reviewed, and no additions or changes were made. The following were in attendance:
 - A. Board: Nelson, Albright, Gibson, Goggin, Hutzley, Look, McKinney, Perros, Scott, Sleet, Terry, Tillman, Williams
 - B. Advisory Partners: Doss, Chamber; N. Wade, HOD; Mayes, Main Street Perryville
 - C. Staff: Lassiter, V. Goode, D. Wade.
 - D. Guests: Pat Boatwright, BLT; Gary Chidester, citizen; Tom Ellis, citizen; Steve Hunter, P&Z; Tom Martin, ECU; Logan Germann, HOD; Jamey Gay, citizen; Mary Beth Touchstone, P&Z; Conner Shea, Intern for EDP; Steven Dexter, Attorney; Ben Kleppinger, Advocate-Messenger.

- 2.) Minutes & Financial Reports:**
 - A. Previous Meeting Minutes: Minutes for meeting on January 24, 2018 were approved on MOTION by Perros SECONDED by Scott.
 - B. Financial Reports: Financial reports as of January 31, 2018 were approved on MOTION by Perros SECONDED by Gibson.

- 3.) Organizational Action/Information**
 - A. Governance
 - i. Kentucky Open Meetings Act: Stephen A. Dexter, Danville City Attorney reviewed legal obligations of public entities as it would relate to the Kentucky Open Meetings Act.
 - ii. FY '18-19 Budget Scenarios: Nelson presented a breakdown of budget scenarios specific to projected income and expenses with the intention of moving forward with the prospective budget. Item was opened for discussion and questions.
 - iii. Committees: Workforce Development, Transportation: A last call was made for committee member/chair nominations for Workforce Development and Transportation Committees. Acknowledgement of intention to extend invitations for appointment at March meeting.
 - iv. Board Retreat: Update on Planning, content: A location has not been secured for the "mix and mingle"; however, venues have been offered. Nelson suggested hosting the "mix and mingle" on Thursday evening from 5-8pm with the official meeting taking place on Saturday from 9am-4:30/5pm. The official meeting location will be at Ewing Hall (Centre College).
 - v. Meeting Location: Nelson suggested a three-month trial of a new meeting location at Denyo. Terry expressed aversion and a round table discussion occurred. Nelson

deferred the decision until a further search could be made. The March meeting was confirmed to remain at McKinney Conference Center.

B. Business Development

- i. Project Eagle: Lassiter presented updates on the application process and progress of the variance application.
 - ii. Small Business Recruitment/Retention: Partner Roles. Will be discussed at next meeting.
 - iii. Industrial Park Snow Removal: Update. Will be discussed at next meeting.
 - iv. Opportunity Zone Designation: Submissions. Will be discussed at next meeting.
- 4.) Executive Staff Report:** Written report attached and recorded in minutes.
- 5.) Next Meeting:** 8:00 AM, March 21, 2018.
- 6.) Adjournment:** Terry made a motion to adjourn the meeting at 9:55 a.m. Albright seconded the motion and it unanimously carried.