

MINUTES

Wednesday, March 20, 2019

Denyo Manufacturing Corporation Training Center

1. **Welcome, Quorum Determination, Agenda Review:** Chair Ben Nelson called the meeting to order at 8:00 AM. A quorum of the board was determined to be present. The agenda was reviewed, and one item was removed; MOA/Partnership Commitment signing was deferred to the April meeting. The following were in attendance:
  - A. *Board:* Nelson, Tillman, Maynard, Hutzley, Turbyfill, Albright, Miles, Hunt, Scott, Ellsworth, Knight, Williams, Terry, Perros, McKay.
  - B. *Advisory Partners:* Jennifer Kirchner, CVB; Dustin Duvall, HOD; Robbie Mayes, MSP.
  - C. *Staff:* Lassiter; Peyton.
  - D. *Guests:* Ben Kleppinger, Advocate Messenger; Tom Poland, Early Childhood Alliance; Janet Fluty, Ephraim McDowell; Dee Minor, Ephraim McDowell; Steve Griffin, citizen; Joey Harris, Denyo. *NOTE: The sign-in sheet was not returned and all guests not recorded.*
  
2. **Minutes & Financial Reports:**
  - A. *Previous Meeting Minutes:* Minutes for regular meeting on February 20, 2019 we approved on a MOTION by Maynard SECONDED by Miles.
  - B. *Financial Reports:* Financial reports as of February 28, 2019 were approved on a MOTION from Turbyfill SECONDED by Hutzley. Turbyfill noted that the budget still lags awaiting Chairman's Circle donations. No discussion took place.
  
3. **Organizational Action/Information**
  - A. *Partner/Community Initiatives:* Ephraim McDowell Health – Get Moving Challenge 2019: Janet Fluty and Dee Minor presented the upcoming Historically Bold Walks “Get Moving Challenge” kickoff scheduled for April 14 at Weisiger Park. They offered a synopsis of the free summer long challenge and noted that they are still looking for t-shirt sponsors.
  
  - B. *Governance/Administration*
    - i. MOA/Partnership Commitment: Sign final document: Deferred to April meeting.
    - ii. Officer Term Expiration/Election: Nelson and Ellsworth will be “graduating” their board term for Citizens at Large and BCIF seats, with new representatives needed by July 1. Nelson will create a slating committee and requested volunteers to serve.
    - iii. Chairman's Circle Investment Renewals: Assignments for contacts: Discussion on visits being made to investors took place briefly. Will report updates on this next month.
    - iv. Contract Services RFPs/Economic Development Specialist Posting: Updates, timing/cost: Lassiter reported having three contacts back with the score sheets sent on to the review team. Lassiter reported receiving back two score sheets back. Lassiter reported seven candidates currently for the Economic Development Specialist position and requested assistance from the review team. The candidates have been sent

for interview determination. Brief discussion took place on the financial perspective hiring between the full-time and three contract positions. Clarification was requested on what order and for how long the positions should be pursued for hiring as it related to salary and finances. Plans will move forward with the hiring of the full-time position. Knight, Albright, and Hunt on the candidate screening team. Goals will be for the screening committee to send in candidate recommendations and schedule interviews by next week. Follow-up will be made with part-time candidates.

- v. EDP FY 2019-20 Budget: Local gov't submissions; City Comm'n presentation, 3-21-19: Turbyfill discussed version 9 of the budget as showing significant increases in expenses. Asset Workforce and staff additions will be dependent on approved funding. A presentation request for funding will be made to the city tomorrow.
- vi. Economic Development Education Series: Nelson discussed the EDP plans to host a quarterly education series on topics economic development for the community. Miles and Nelson will plan the event and encouraged submission of probable topics.
- vii. City of Danville/Boyle County Payroll Tax Data: Lassiter gave a overview of economic development review data noting the applicable numbers were in the form of raw data receipt interest. Numbers show increases due to tax increases and removing incentives for current projects were discussed. The was discussion and lack of consensus on numbers and meaning. Further detail will be provided. Scott noted that the format provided by having city and county prepare the data was more useful than previous avenues, and that adjustments were made to reflect payroll tax increases. Missing tab was in the spreadsheet was noted and will be sent out for review.
- viii. Project Workhorse: A review of the discussion on decision-making process for Project Workhorse; noting decisions were made according to BCIF purpose. PowerPoint presentation was given.
- ix. Asset Acquisition/Site Development Working Group: Discussion was made on creating a committee fund and acquirement and development of land. Plan volunteers will be needed and then appointments will be made.

#### C. *Committee Reports*

- i. Executive: Executive Committee discussion reported earlier in meeting. No further discussion took place. Minutes provided in packet.
- ii. Finance: No reports were made.
- iii. Workforce Development: EVENT – Resource Fair, 4-25, 1 – 6 PM, Boyle County Public Library. Next meeting on Wednesday to discuss Resource Fair event in April. Meeting minutes provided in packet.
- iv. Marketing & Recruitment: EVENT – Opportunity Zone Workshop, 3-28, 10 AM – 12 PM, Inter-County Energy Community Room. Everyone was encouraged to attend. Meeting minutes provided in packet.
- v. Asset Development: Brief discussion by Lassiter on KY Wired packet, ATT, transportation, and litter. Minutes provided in packet.

- 4. **Executive Report**: Review of *SITE Selection's* 2018 Danville Micropolitan ranking; compare/contrast POLICOM, Walton Family Foundation micropolitan rankings: Lassiter presented Boyle County as #1 in the

state and Kentucky as #10 in the nation for new and existing business projects. Information provided in board packet.

5. **Closed Session** (*as needed*): No closed session occurred.
6. **Next Meeting**: 8:00 AM, April 17, 2019, Denyo Manufacturing Company.
7. **Adjournment**: Hutzley made a MOTION to adjourn the meeting at 9:48 a.m. Ellsworth SECONDED the motion and it unanimously carried.

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Minutes prepared by Jamee Peyton, CVB.  
Reviewed by Jody Lassiter & Ben Nelson, EDP.