

MINUTES

Wednesday, May 8, 2019 • 8:00 AM

McKinney Conference Center • Constitution Square Historic Site

- 1. Quorum Determination, Agenda Review:** Chair Ben Nelson called the committee meeting to order at 8:00 AM. Present: Nelson, Gibson, Turbyfill, Albright Knight. Absent: Hunt (excused), Perros, Caldwell. Advisory Partners: Kirchner. Staff: Lassiter, Gooch. Josh Gooch was welcomed as the EDP's new Economic Development Specialist, who started his new position on May 1.
- 2. Preliminary Review of Previous Board Meeting Minutes/Financial Reports:** The minutes of the previous April board meeting are being finalized. Templates are being considered to shorten and simplify Previous committee minutes and the financial reports as of 4-30-19 were reviewed. A new report showing Chairman's Circle receivables has also been added.
- 3. Staff Update:** Lassiter reported that, since May 1, his focus has been onboarding Gooch as new staff, reviewing multiple reports, databases, projects, and social media while allowing Gooch to familiarize himself with EDP practices by shadowing Lassiter. He also reported on the status of contract services by Touchstone with Chairman's Circle renewals and Crowley with the workforce skills gap survey. He also shared about planning for the presentation/workshop with Brad Thomas, Manager, Economic Development, Kentucky Touchstone Cooperatives, scheduled for May 13, 10 AM – 12 Noon, at the Boyle County Public Library. Nelson also shared plans for the upcoming Lunch & Learn session presented by the Early Childhood Alliance on May 22, same location, 11:30 AM – 1 PM.
- 4. Upcoming Board Meeting Agenda Discussion:** (a) Review Partnership Commitment revised draft; (b) Asset Financing Task Force – initial discussion underway, application of Open Meetings Act to meetings, and interrelationship to Asset Development Committee; (c) reports on EDP Workforce Development Committee Community Resource Fair and CKSHRM Job Fair; (d) Review IRS Form 990; (e) Slating Committee report—Officers (Gibson, Chair; Albright, Vice Chair; Secretary, TBD; Turbyfill, Treasurer) and Director at Large (TBD); (f) Health insurance renewal—recommendation from Finance Committee, reviewing other options, Partner employees to be covered, recommended to be approved as part of budget.
- 5. Old Business:** See Board Meeting Agenda above.
- 6. New Business:** See Board Meeting Agenda above.

7. News You Can Use: Kirchner advised the committee on CVB's new joint venture with McDowell House to move the Visitor Center operation to Goldsmith House and upgrade the gift shop. No impact will be made to Grayson's Tavern; CVB will remain in its offices there. Plans are being made for better wayfinding signage in the park.

8. Closed Session: None.

9. Next Meetings:

A. Board of Directors: 8:00 AM, May 15, 2019, Denyo Manufacturing Corporation

B. Executive Committee: 8:00 AM, June 12, 2019, McKinney Conference Center

10. Adjournment: 9:02 AM.