



Highlight Your Business Host a Chamber Business Mixer in 2019!

Thank you for hosting a Business Mixer on _____, 2019.

Hosting one of our monthly Mixers (generally on the second Thursday of each month, from 5:00pm – 7:00pm, at your business site is an enjoyable opportunity to highlight your business while networking and socializing with fellow members, prospective members, business associates, government officials and guests in our community.

Business Name: _____

Contact Name: _____

Address: _____

Phone: _____

Below, please write a paragraph to promote your business to be used on Chamber’s website and e-blast promoting the Business Mixer at your location. (Please send your business logo and a picture in high resolution .eps or .jpg to tina@pleasanthillchamber.com).

Please return your Chamber Business Mixer application to:

Email: tina@pleasanthillchamber.com

Fax: (925) 687-0700

Mail: Pleasant Hill Chamber of Commerce

91 Gregory Lane, Suite 11

Pleasant Hill, CA 94523



Chamber agrees to:

- Provide advance promotion of the event via the Chamber website, our weekly Chamber e-blasts, and online social networking. Provide name tags and Chamber member mailing labels if host decides to send invitations.
- Chamber Ambassadors will greet guests and bartend if necessary.

Host agrees to:

- Provide business logo and information about your Business Mixer, and what you will be providing, to be published on the Chamber calendar and in weekly e-blast.
- Provide your site or location that can accommodate between 45-60 people, as well as appetizers/light refreshments.

Beverage Options:

**Restaurants:* Guests will individually purchase wine, beer or other mixed drinks. Please provide soft drinks and water at no cost to guests.

**Office or Retail Business:* Please provide wine, beer or other mixed drinks, as well as soft drinks and water at no cost to guests.

- Provide a 6' table for member check-in, plus two chairs and a trash receptacle at the entrance. (Please let the Chamber know if you need us to bring a 6' table).
- Provide at least one door prize for a drawing during the Business Mixer.
- Designate a representative to speak for a few minutes about your company when introduced.
- Assign a specific person from your company to serve as liaison with Chamber staff.

Other suggestions:

- Send invitations to your customers and Chamber members. Invite local community leaders or celebrities to attend. Publicize the event on your company's website and social media outlets.