

Highlight Your Business Host a Chamber Business Mixer in 2017!

Thank you for hosting a Business Mixer on _____, 2017

Hosting one of our monthly Mixers (generally on the second Thursday of each month, from 5:00 pm - 7:00 pm) at your business site is an enjoyable opportunity to highlight your business while networking and socializing with fellow members, prospective members, business associates, government officials, and guests in our community.

Business Name:

Contact Name:

Address:

Phone: _____ Fax: _____

Below, please write a paragraph to promote your business to be used on Chamber's website and e-blast promoting the Business Mixer at your location. (Please send your business logo and a picture in high resolution eps or jpeg to tina@pleasanthillchamber.com)

Chamber agrees to...

- Provide advance promotion of the event via the Chamber website, our weekly Chamber e-blasts, and online social networking. Provide name tags and Chamber member mailing labels if host decides to send invitations.
- Chamber Ambassadors will greet guests and bartend if necessary. Chamber staff will check in guests.

Host agrees to:

- Provide business logo and information about your Business Mixer, and what you will be providing, to be published on the Chamber calendar and in weekly e-blast.
- Provide your site or location to accommodate between 45 - 60 people, as well as appetizers/light refreshments for at 60 - 80 people (Preference for Caterer to be Pleasant Hill Chamber member)

Beverage Options:

- * *Restaurants:* Guests will individually purchase wine, beer or other mixed drinks. Please provide soft drinks and water at no cost to guests.
- * *Office or Retail Business:* Please provide wine, beer or other mixed drinks, as well as soft drinks and water at no cost to guests OR the Chamber will manage the bar.
- Provide a 6' table for member check-in, plus two chairs and a trash receptacle **at the entrance**. (Please let the Chamber know if you need us to bring a 6' table)
- Provide at least one door prize for a drawing during the Business Mixer.
- Designate a representative to speak for a few minutes about your company when introduced.
- Assign a specific person from your company to serve as the liaison with Chamber staff.

You can...

- Send invitations to your customers and Chamber members. Invite local community leaders or celebrities to attend. Publicize the event on your company's website

Please return your Chamber Business Mixer application to:

Fax: (925) 676-7422
Email: tina@pleasanthillchamber.com
Mail: Pleasant Hill Chamber of Commerce
91 Gregory Lane, Suite 11
Pleasant Hill, CA 94523