

LEADERSHIP PORTLAND

A Program of the Portland Chamber of Commerce

APPLICATION INSTRUCTIONS:

Applications must be:

1. Typed or clearly printed.
2. Completed in the allotted space on the application.
3. Signed by the applicant.
4. Include printed personality assessment results.
5. Accompanied by a non-refundable application fee of \$30 payable by Visa, MasterCard, cash or check (made payable to the Portland Chamber of Commerce).
6. Accompanied by signed commitment form.
7. Returned to the Portland Chamber of Commerce by **August 23, 2017**.

The application may be printed from portlandtx.org.

BACKGROUND:

Leadership Portland is a training program for emerging and existing leaders, designed to build the needed skills, knowledge, motivation and vision to develop a stronger community.

PURPOSE:

The purpose of Leadership Portland is:

1. To educate leaders through exposure and engagement in the business community.
2. To develop and enhance visionary leadership skills through in-depth training.

OBJECTIVES:

The objectives of the Leadership Portland program are:

1. To train visionary leaders through studying the history, education, local government, law enforcement/ judicial system, economic development factors and media.
2. To train visionary leaders for higher level leadership roles in the community.
3. To provide opportunities for participants to develop lasting relationships among community leaders.
4. To encourage participants to actively participate in future activities which contribute to the growth and betterment of the Portland Community.

SELECTION CRITERIA:

The most important consideration in selection is identifying those individuals most apt to utilize their leadership skills for the long-term benefit of the Portland community. Leadership Portland seeks individuals:

1. Who represent a cross section of the community including business, the professions, education, government, arts, clergy, service and community organizations and various ethnic, age and gender groups.
2. Who have demonstrated sincere commitment, motivation and interest to serve the Portland Area.
3. With commitment to complete the Leadership Portland program with the full support of the organization he/she represents.
4. With the intention, upon completion of the program, to seek roles on community boards, commissions, key volunteer leadership positions in the community, or public office.

Interviews will be held on September 6 & 7, 2017. You will be notified of your assigned date and time. Participants will be selected by the Selection Committee, consisting of 4 Steering Committee Members and the Chamber Liaison and will be notified **no later than September 8, 2017**. The committee will maintain objectivity and all decisions will be based on the information provided in the applications.

The Selection Committee is charged with selecting individuals that represent a reasonable cross-section with backgrounds, interests and business and civic ties of the Portland community.

All information included in the application will be shared only with the steering committee.

QUESTIONS: Please direct all questions to the Portland Chamber of Commerce at (361) 777-4650 or email: chamber@portlandtx.org.

LEADERSHIP PORTLAND

1512 Wildcat Dr., P.O. Box 388
Portland, Texas 78374
Phone: (361) 777-4650 Fax: (361) 643-7377

APPLICATION

PERSONAL DATA: (Please type or print clearly)

Last Name _____ First Name _____ MI _____

Preferred Name for Badge _____ Email _____

Mailing Address _____

City _____ State _____ Zip _____

Home Phone _____ WorkPhone _____ Fax _____

Cell Phone _____ No. of Years in Portland _____

Driver's License # _____ State of Driver's License _____ Polo Shirt Size _____

(DL information requested due to access of Homeland Security monitored facilities)

EDUCATION: (List highest degree obtained)

Name and Location of School _____

Major _____ Degree _____

Special honors, awards, prizes for academic performance (include date) _____

Extracurricular activities _____

COMMUNITY INVOLVEMENT: (List organizations in which you have had a leadership role)

Organization	Highest position held	Honors received
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Over the past year, approximately how much time each month did you dedicate to community, civic, professional and other organizations and activities (professional/business not included): _____

EMPLOYER:

Present Employer _____ No. of years employed _____

Type of Business/Organization _____ Are you subject to transfer? _____

Title/Responsibility _____ Length Held _____

Immediate Supervisor _____ Position/Title _____

Previous Employment	Title/Position Held	From/To
_____	_____	_____
_____	_____	_____
_____	_____	_____

QUESTION (Please answer in space provided):

1. What do you hope to gain from participating in Leadership Portland?

2. In your opinion, what is the most important issue facing Portland today?

***TAKE THE PERSONALITY ASSESMENT at <http://www.humanmetrics.com/cgi-win/jtypes2.asp> COMPLETE, PRINT AND ATTACH YOUR PERSONALITY PROFILE TO APPLICATION.**

TUITION:

Tuition for a current Portland Chamber Member applicant is \$600 which includes the \$30.00 NON-REFUNDABLE application fee. Tuition for a non- Portland Chamber Member is \$650 which includes the \$30.00 NON-REFUNDABLE application fee. Cost per student is actually higher, but due to generous sponsorships, we are able to keep the price down. If selected, tuition is due in full by **September 22, 2017** Visa and MasterCard are accepted, as well as cash and check (payable to the Portland Chamber of Commerce).
Initial_____

OBLIGATIONS OF PARTICIPATION:

Attend orientation and nine scheduled classes, graduation, complete homework assignments, complete 10 Volunteer hours of Community Service with an Outside Organization within the Portland Community, 15 hours volunteer community service pertaining to Windfest throughout the nine-month course (Schedule enclosed), a fundraiser project to raise funds for your class project and participate in a class project. **There must be equal participation amongst all class members for fundraising and class project time. Both the fundraiser and class project will require your time outside of scheduled classes.** Participant must turn off cell phone during class hours. Initial_____

COMMITMENT BY APPLICANT:

If selected as a participant in Leadership Portland, I understand that attendance is required for monthly meetings. I also understand that homework assignments will be given for each class and that the effectiveness of Leadership Portland depends highly on my full participation in the program. I understand that if I fail to meet any of the obligations of participation, I will be asked to withdraw from the program without any refund of tuition. I hereby certify that the information provided above is complete and correct. I understand that any false information disqualifies me from participating in the Leadership Portland program. I understand that time outside of regularly scheduled classes is required of me to complete a fundraiser activity and a class project.
Initial_____

RELEASE OF LIABILITY

I hold the Portland Chamber of Commerce, City of Portland; and any other entity or individual responsible for the planning and implementation of Leadership Portland, harmless from responsibility for any injury that may occur during the course of Leadership Portland.

Signature: _____ Date: _____

COMMITMENT BY EMPLOYER

Selected applicants for the Leadership Portland program must have the support and commitment of their employer, business or organization. The signature of the applicant’s employer or supervisor is necessary as an indication of the support for the applicant’s participation in the program. **A signed approval statement must be included with completed application (SEE NEXT PAGE).**

PARTICIPANT COMMITMENT FORM

As a participant in the Leadership Portland program, I am willing and able to attend the sessions and programs organized by the Steering Committee of Leadership Portland.

I have studied the calendar of events and have determined that my schedule will permit me to participate fully. Since Leadership Portland is an educational program consisting of nine monthly meetings, an orientation/photo session, and a graduation event, I realize that it is essential that I attend all programs in their entirety.

I understand that any of the following may disqualify me from formal program completion and graduation:

- (A) Absence from two program sessions, sessions include all scheduled time of session, including lunch and/or dinner allotment. Any missed sessions require Make-Up work regardless of reason of absence. All Make-Up work assignments are due the immediate following session.
- (B) Being more than 15 minutes late arriving or more than 10 minutes early departing a monthly meeting. (qualifies as an absence).
- (C) Failure to meet or comply with program obligations as described on the program application.

I understand and accept that in matters concerning attendance, compliance, and disqualification the decision of the Steering Committee is final.

When circumstances beyond the control of the participant cause disqualification as described in (A) and (B) above, participants may attend the meeting(s) missed when presented in subsequent Leadership Classes, with approval of the Steering Committee. After completing all subject sessions of the curriculum, participants may be awarded evidence of completion of the current Class.

I understand the obligations of participants as explained above and commit to participate in the Leadership Portland program accordingly.

Applicants Full Name: _____

Signature: _____ **Date:** _____

NOTE: If participant is not self-employed and participation will require permission from employer, Employer/Supervisor Approval is required. See Below

Employer/Supervisor Approval

I am the employer and/or supervisor for the Leadership Portland applicant named above. I have read the “Curriculum and Schedule” and the “Participant Commitment Form”. I understand the obligation the applicant is making to be a participant in the Leadership Portland Program. I approve of his/her participation in Leadership Portland and he/she has permission to attend the meetings and training sessions not withstanding their potential conflict with employment obligations.

Employer/Supervisor: _____
Print Full Name and Business Name

Signature: _____ **Date:** _____

MEDIA PERMISSION AND RELEASE

For consideration that I acknowledge, I grant the Portland Chamber of Commerce the rights to:

- a. Make any type of photograph(s) or recording of me.
- b. Use the photograph(s) or recording, in whole or in part, with or without my name and biographical details, in connection with all forms of media now or subsequently known or developed.
- c. Use of photograph(s) or recording may include uploading to websites for the purpose to exhibit, market, advertise, or promote the Portland Chamber of Commerce and/or Leadership Portland.

I represent that I am authorized to grant the rights and permission referred to above and that my doing so will not violate anyone else’s rights.

I release the Portland Chamber of Commerce from any claims that I have or may have relating to the photograph(s) or recording.

Signature: _____

Print Name: _____

Address: _____

Email address: _____

Date: _____

TENTATIVE

September 20, 2017 5:30 pm – 7 pm (Wed)

Opening Announcements/Orientation Dinner @ Portland Chamber of Commerce
Homework: Manila Personal File Folder

ALL DAY CLASS

September 23, 2017 7:15am – 5:00pm (SAT)

Session #1: Team Building Course **MANDATORY**

Wear active clothing for sporting events. Lunch Provided.

Homework: Read Memories of Portland Material and make a Texas Historical Marker Rubbing in Portland.

October 25, 2017 10 am – 5 pm (Wed)

Session #2: Understanding our History / Looking into our Future

Homework: Attend a Portland City Council Meeting; 1st & 3rd Tuesday of Month at 7 pm;
Complete before November 8 Class.

November 8, 2017 10 am – 5 pm (Wed)

Session #3: Understanding our Community Government

Homework: Take Strengths Finder Self Assessment located in back of Strengths Finder Book. Print off results, read your strengths in book. Bring both print out and book to class on December 13th.

December 13, 2017 10 am – 5 pm (Wed)

Session #4: Professional Development / Public Speaking & Leadership Training /Self Image
* Dress Professionally for Complimentary Professional photos.

Homework: Schedule a Ride-Along with Portland PD; write a report. Complete before January 22 class.

MONDAY January 22, 2018 9 am – 5 pm

Session #5: Understanding our County, State & Federal Government

Homework: Attend a GPISD School Board Meeting before Feb 7; held 3rd Tues of Month.

February 7, 2018 10am – 5 pm

Session #6 Education Within our Community

Homework: Research and Answer Questions on Port of Corpus Christi Commissioners

March 28, 2018 6 am departure – 11 pm (Wed)

Session #7: Visit State Capitol

Homework: Roving Reporter on your own time; complete before April 25 Class &
Complete 15 Volunteer Hours at Windfest

April 25, 2018 10 am – 5 pm (Wed)

Session #8: Media & Public Speaking

Homework: Create a business, service, or event that would attract, support or promote tourism in Portland. Write a business plan. Complete before May 9.

May 9, 2018 10 am – 5 pm (Wed)

Session #9: Economic Development; Area Tourism & Industry / Windshield Tour

May 23, 2018 11:30am-1:00pm Graduation

* Student must attend graduation to graduate from LP program.