

January 16, 2020

To: Guidance Staff  
From: Johanna Bond  
Middlesex County Chamber of Commerce Scholarship Committee  
Subject: Scholarship Program 2020

Enclosed is a brief outline of the scholarships awarded annually by the Middlesex County Chamber of Commerce. Included are copies of the **Judge Raymond E. Baldwin/Harry H.S. Phillips, Jr. and the Lorraine C. McHugh Scholarship forms**. If you have any questions, please contact Johanna Bond at the Chamber at 347-6924. **We will only allow 3 applications per scholarship from each school.**

**April 3, 2020** is the deadline for the receipt of the completed applications. This will allow the committee time to review and evaluate the materials submitted by the candidates.

The award ceremony will be held at the Annual Dinner of the Middlesex County Chamber of Commerce on **June 3, 2020**. The awardees **must** be present at the Dinner.

- **Please make sure students include with the application:**
  1. Transcript
  2. FAFSA
  3. SAT Scores
  4. Letters of recommendation - 2
  5. Student Summary/Biography (sample copy enclosed, please give to students - MANDATORY)
  6. Essay
- **Please make a special note that the Baldwin and Phillips Scholarships are on the same application. Please have the student select which scholarship they are applying for.**
- **If the scholarship application is not complete with all the information requested, the application will not be valid.**
- **All information being submitted needs to be reviewed by the guidance office.**
- **We will not accept applications printed from previous years.**

Thank you for your cooperation

Enclosure