

January 2017

MON	TUE	WED	THU	FRI
2	3	4	5	6
9	10	11	12	13
16	17	18 3:30 p.m. Orientation	19 3:30 p.m. Word 101	20
23	24 3:30 p.m. Word 101	25	26 3:30 p.m. Word 101	27
30	31 3:30 p.m. Word 101			

February 2017

MON	TUE	WED	THU	FRI
		1	2 3:30 p.m. Word 101	3
6	7 3:30 p.m. Word 101	8	9 3:30 p.m. Mastering Word	10
13	14 3:30 p.m. Mastering Word	15	16 3:30 p.m. Mastering Word	17
20 No School	21 No School	22	23 3:30 p.m. Mastering Word	24
27	28 3:30 p.m. Mastering Word			

March 2017

MON	TUE	WED	THU	FRI
		1	2 3:30 p.m. Mastering Word	3
6 3:30 p.m. Microsoft Excel 101	7 3:30 p.m. Microsoft Access	8	9 3:30 p.m. Microsoft Access	10
13 3:30 p.m. Microsoft Excel 101	14	15	16	17
20	21 3:30 p.m. Microsoft Access	22 3:30 p.m. Microsoft Excel 101	23 3:30 p.m. Microsoft Access	24
27 3:30 p.m. Microsoft Excel 101 5:00 p.m. Word Press	28 3:30 p.m. Microsoft Access	29 5:00 p.m. Grant Writing	30 3:30 p.m. Microsoft Powerpoint 101	31

April 2017

MON	TUE	WED	THU	FRI
<p>3 3:30 p.m. Microsoft Excel 101</p> <p>5:00 p.m. Word Press</p>	<p>4 3:30 p.m. Microsoft Powerpoint 101</p> <p>5:00 p.m. Career/ Personal Coaching</p>	<p>5 5:00 p.m. Grant Writing</p>	<p>6 3:30 p.m. Microsoft Powerpoint 101</p>	<p>7</p>
<p>10 3:30 p.m. Microsoft Excel 101</p> <p>No School</p>	<p>11 5:00 p.m. Career/ Personal Coaching</p>	<p>12 No School</p>	<p>13 No School</p>	<p>14 No School</p>
<p>17 3:30 p.m. Intermediate Excel</p> <p>5:00 p.m. Word Press</p>	<p>18 3:30 p.m. Microsoft Powerpoint 101</p> <p>5:00 p.m. Career/ Personal Coaching</p>	<p>19 5:00 p.m. Grant Writing</p>	<p>20 3:30 p.m. Publisher 101</p>	<p>21</p>
<p>24 3:30 p.m. Intermediate Excel</p> <p>5:00 p.m. Word Press</p>	<p>25 3:30 p.m. Publisher 101</p> <p>5:00 p.m. Career/ Personal Coaching</p>	<p>26 5:00 p.m. Grant Writing</p>	<p>27 3:30 p.m. Publisher 101</p>	<p>28</p>

May 2017

MON	TUE	WED	THU	FRI
1 3:30 p.m. Intermediate Excel 5:00 p.m. Social Media	2 3:30 p.m. Publisher 101	3	4 3:30 p.m. Tools to Land your Dream Job	5
8 3:30 p.m. Intermediate Excel 5:00 p.m. Social Media	9 3:30 p.m. Tools to Land your Dream Job	10	11 3:30 p.m. Tools to Land your Dream Job	12
15 3:30 p.m. Intermediate Excel 5:00 p.m. Social Media	16 3:30 p.m. Tools to Land your Dream Job	17	18	19
22 3:30 p.m. Intermediate Excel	23	24	25	26
29	30	31		

June 2017

MON	TUE	WED	THU	FRI
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30