The Grant County Employee of the Year Award acts as a badge of honor to recognize an outstanding employee who demonstrates exemplary performance of their responsibilities as outlined in their position description as well as the specific contributions to the mission, goals, values, and strategic plan of their organization. The Grant County Employee of the Year Award is to recognize an outstanding employee with the following attributes and requirements.

**Attributes**

1. Nominee is productive, exhibits commitment to quality in carrying out job responsibilities and is an asset to the staff of his/her department.
2. Nominee is willing to take initiative and accepts and carries out additional responsibilities beyond regular job assignments.
3. Nominee is consistently dependable and punctual in reporting for duty, completing assignments on time, and participating in additional responsibilities.
4. Nominee portrays a positive attitude toward work responsibilities, coworkers, and customers and serves as a role model for others.
5. Nominee exhibits exemplary service in daily work of the individual and notable contribution to a department or university project.
6. Nominee excels in knowledge and expertise in his/her department.
7. Nominee exhibits a willingness to work in a team setting within and/or outside of his/her assigned department. The annual banquet will be held at the Grant County Conference Center on **Friday, December 1, 2022**.

**Requirements**

1. The nominee must have been an employee of Grant County since **January 1, 2020**.
2. An individual can be nominated in multiple and successive years, but can be honored with the award only once.
3. It is not required that this award be given each year.
4. It is the judging committee's responsibility to critique and consider the nominations, subsequently selecting a recipient based on the nominee's personal contributions toward the civic business or cultural advancement or development of Grant County and this region in an outstanding manner during the preceding year.
5. Materials supporting the nomination are welcome.
6. Letters of recommendation for the nominee are welcome. There is no limit to the number of recommendations for the nominee.
7. All materials, letters of recommendation and nomination forms become the property of the Silver City Grant County Chamber of Commerce once submitted. Copies of substantiating materials are encouraged.

Please complete the nomination form in full, attaching a letter and other information to document the nomination. Submission deadline is due by 5:00 p.m., Friday – October 28, 2022 to the Silver City Grant County Chamber of Commerce office. Honoree will be announced in conjunction with the Chamber’s Annual Dinner Banquet on December 1, 2022.
Grant County Employee of the Year Award

Nomination Form

Nominee’s Information:

Name: _____________________________________________

Number of years lived in Grant County, New Mexico: ______________

Examples of the nominee’s outstanding contributions to the civic, business or cultural advancement, or development of the region must be included. These examples may be in the form of letters of recommendation or other supporting documentation such as newspaper articles.

Once the selection committee has chosen a winner, we will contact you to arrange to have the winner attend the Grant County Community Awards Banquet on Friday – December 1, 2022, where the award will be presented. Thank you.

Nominator’s Information:

Name: _____________________________________________

Phone Number: _______________________________________

Email Address: _______________________________________

Submit Nomination to: Silver City Grant County Chamber of Commerce Office

3031 Highway 180 East
Silver City, New Mexico 88061

Office: (575) 538-3785
Website: www.silvercity.org

Fax: (575) 597-3790
Email: director@silvercity.org