



## Certificate of Origin Policy

**Introduction:** Certificates of origin are documents required by certain foreign governments declaring the goods in an international shipment to be of a certain origin. Even though many commercial invoices include a statement of origin, some countries require that a second certificate be completed and acknowledged by a chamber of commerce. (Chambers of commerce in the countries which require said certifications often have a quasi-governmental role not applicable to chambers in the U.S.) The documents are used by customs offices to determine the appropriate duties to be assessed with respect to products being imported and, at times, to determine whether a shipment may be legally imported.

**Requirements:** The following requirements must be fulfilled prior to the Chamber signing and stamping a Certificate of Origin.

1. No fee will be charged to a company requesting certification if they are a Minneapolis Regional Chamber member. If the company requesting certification is not a member they will be charged a \$200 fee per certificate.
2. The company requesting the certificate must furnish the Chamber with a copy of the manufacturer's invoice covering the goods described in the certificate of origin and a complete Certificate of Origin. The Chamber will keep this for its records for a period of at least five years.
3. The company requesting the certificate must furnish the Chamber with a signed affidavit, using a blue ink pen, certifying to the Chamber that the goods covered by the certificate of origin were manufactured in the United States within the scope of the regulations to which the certificate of origin relates. The affidavit must be in the form attached before the Chamber's stamp of approval.

**Special language:** Occasionally, a Certificate of Origin will contain language that the Chamber declares that the prices for the product are the current export prices. This language should be avoided in all but necessary cases. Where the language is required, additional language must be added that the Chamber is relying solely on the information being provided by the exporter.

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[www.MPLSChamber.com](http://www.MPLSChamber.com)

## AFFIDAVIT

The undersigned, in order to induce the Minneapolis Regional Chamber to execute a certificate of origin with respect to goods covered by the attached invoice, hereby certifies and declares to the Minneapolis Regional Chamber that the information contained in the attached invoice is correct, that all the goods covered by the attached invoice were produced within the United States of America and that they comply with the origin requirements applicable to the export of such goods to the country to which they are intended to be exported.

The undersigned further agrees to indemnify, hold harmless and defend the Minneapolis Regional Chamber from and against any and all claims, actions, losses or expenses which the Minneapolis Regional Chamber may suffer or incur arising out of the issuance by the Minneapolis Regional Chamber of a certificate of origin with respect to the goods described in the attached invoice.

Date: \_\_\_\_\_

\_\_\_\_\_  
(Name of Exporter)

By \_\_\_\_\_  
(Signature of Representative of Exporter)

Its \_\_\_\_\_  
(Title)

## Certificate of Non USA Origin

The undersigned \_\_\_\_\_  
(Owner or Agent)

for \_\_\_\_\_ declares  
(Shipper's Name and Address)

the following listed goods shipped on \_\_\_\_\_  
(Name of Carrier)

on \_\_\_\_\_ consigned to \_\_\_\_\_  
(shipment date)

originated in \_\_\_\_\_.

Marks and Numbers	No. of Pkgs Boxes or Cases	Weight in Kilos Full		Description of Item
		Gross	Net	

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_

\_\_\_\_\_  
 (Signature of Owner or Agent)

-----Do Not Write Below This Line-----

**The Minneapolis Regional Chamber certifies, in reliance on the exporter's representation and not on the basis of independent verification that, to the best of its knowledge and belief, the product(s) named in this document was purchased in the United States but did not originate in the United States of America but originated in**  
 \_\_\_\_\_.

Certified this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

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**Minneapolis Regional Chamber**

# Certificate of Origin

The undersigned, \_\_\_\_\_  
(Owner or Agent)

for \_\_\_\_\_  
 declares \_\_\_\_\_  
(Shipper's Name and Address)

the following listed goods shipped on \_\_\_\_\_  
(Name of Carrier)

on \_\_\_\_\_ consigned to \_\_\_\_\_ are the products of the United States of America.

Marks and Numbers	No. of Pkgs Boxes or Cases	Weight in Kilos Full Gross                      Net	Description of Item
Bill of Lading/Air Waybill No.			

Signed this \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_.

\_\_\_\_\_  
 (Signature of Owner or Agent)

-----Do Not Write Below This Line-----

The Minneapolis Regional Chamber, a recognized Chamber of Commerce under the laws of Minnesota, has examined the manufacturer's invoice or shipper's affidavit concerning the origin of the merchandise and according to the best of its knowledge and belief, finds that the products named originated in the United States of North America.

Secretary \_\_\_\_\_

Certified this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.