

# 14<sup>th</sup> Annual



## FOOD VENDOR APPLICATION:

PLEASE PRINT CLEARLY: (ALL FIELDS ARE REQUIRED) Incomplete or illegible applications will forfeit consideration.

NAME: \_\_\_\_\_

BUSINESS NAME: \_\_\_\_\_

EMAIL: \_\_\_\_\_

\*Email is our main form of communication\*

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_

PHONE: \_\_\_\_\_

AUTO MAKE: \_\_\_\_\_

AUTO LICENSE # \_\_\_\_\_

### BOOTH INFO:

Same Spot as Last Year \_\_\_\_\_ (Due by 8/1/19)

Single (12x12) \$50 \_\_\_\_\_ Double (12x24) \$100 \_\_\_\_\_

TYPE OF DISPLAY: Food Truck \_\_\_\_\_ Tent \_\_\_\_\_ Other \_\_\_\_\_

ELECTRICITY: YES (\$20) \_\_\_\_\_ NO \_\_\_\_\_ Bringing my own Generator \_\_\_\_\_

If YES, How many AMPS: \_\_\_\_\_ Outlets: \_\_\_\_\_ **\*very important\***

Unsure of AMPS, list items needing electricity: \_\_\_\_\_

PLEASE GIVE A DESCRIPTION OF YOUR MENU: \*A Full Menu must be provided to the Elkhorn Chamber for review\*

**ADD \$10 IF PAID AFTER 8/1/19**

AMOUNT PAID (DUE PRIOR TO EVENT): \_\_\_\_\_

PHOTOS ENCLOSED: 2 of Items \_\_\_\_\_ 1 of Display \_\_\_\_\_

: **By Checking this box, you are stating you have read and agree to the Elkhorn Oktoberfest 2018 Vendor Rules on Page 2**

**REQUIRED – PLEASE SIGN AND DATE:** The undersigned agrees to abide by the rules outlined (page 2) and assumes full responsibility for this entry and hereby releases the Elkhorn Area Chamber of Commerce & Tourism Center, Inc. from all claims resulting from loss, damage, or injury. No refunds for inclement weather due to advance advertising. Inclement weather teardown is at your discretion.

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

Payment & sign-up form must be received by the Chamber no later than October 4, 2019. Elkhorn Area Chamber of Commerce & Tourism Center, Inc.,  
P.O. Box 41, Elkhorn, WI 53121 Phone: (262) 723-5788 Fax: (262) 723-5784

Event Facts:

- Saturday, October 19, 2019  
9:00am – 5:00pm
- Downtown Square & Veterans Park, Elkhorn, WI
- Approximate Attendance  
3,500 - 5,000.
- More than 100+ Crafters
- Free Shuttle To/From the Walworth County Fairgrounds
- Rain or Shine Event
- Free Community Event
- Live Music, Beer & Wine, Car Show, Chili Cook-off & more.

# 14<sup>th</sup> Annual



**DATE:** Saturday, October 19, 2019 from 9:00am – 5:00pm

**PLACE:** Veterans & Pocket Parks – Downtown Square: 100 W. Walworth Street, Elkhorn, WI 53121

**SET UP:** Setup 6:30am to 8:30am the morning of the show OR on Friday, October 18<sup>th</sup> **after 4pm**. Due to a County ordinance, vehicles are NOT permitted on the grounds of the park, what so ever. Unloading is permitted from the street along the square and **vendors are required to move their vehicles immediately after unloading**. Not doing so, will result in your vehicle being ticketed or immediate dismissal from the park. **It is highly recommended to be prepared with a cart or dolly to unload and load your vehicle**. All booths are to setup **behind** the painted line that is 3 feet off of the sidewalk. Vendor parking is NOT permitted directly along the square. Street and lot parking is available in the surrounding area as well as Shuttle services to and from the Walworth County Fairgrounds.

**EVENT:** Oktoberfest is sponsored by the Elkhorn Area Chamber of Commerce & Tourism Center. Live music, food, Arts & Crafts Show, car show, chili cook-off, wine and beer tasting, and family activities are ongoing throughout the day. Check out the Elkhorn Chamber website at [www.elkhornchamber.com](http://www.elkhornchamber.com) for more information on activities.

**FEE:** A **NON-REFUNDABLE** fee of \$50.00 is charged per 12 X 12 foot space. Make checks payable to the Elkhorn Chamber. Double spaces are available. ABSOLUTELY NO resale or rummage items are allowed. No refunds for inclement weather due to advance advertising. Inclement weather teardown is at your discretion. The Elkhorn Chamber reserves the right to ask you to leave if items do not represent your photos or wording on your entry form. Spaces will be filled on a first come, first placed basis. Returning vendors who wish to have their same spot must request so on application and return their vendor application by August 1, 2019. Electricity is limited.

**PRIOR TO August 1, 2019**

\$50 for a 12' x 12' space (single)

\$100 for a 12' x 24' space (double)

**AFTER August 1, 2019**

\$60 for a 12' x 12' space (single)

\$110 for a 12' x 24' space (double)

**Electricity Fee \$20 – There is no Fee if you are bringing your own Generator**

**NEW ENTRIES MUST** include 2 photos of your work and 1 photo of your setup/display. THOSE WHO HAVE DISPLAYED IN PAST SHOWS DO NOT NEED TO SEND PHOTOS, if you still have the same type of work. If you wish to have your photos returned, please enclose a self-addressed, stamped envelope.

**POLICIES:** Each vendor must provide all his/her own tables, chairs and tents for set up. Please be prepared with a cart or dolly to unload and load your vehicle. Trash containers will be set up throughout the park. Please pick up your space – all packaging, extra boxes and food wrapping - prior to your departure from the show. A confirmation email will be sent upon receipt of your registration. Another will be sent prior to the event with your booth number and map. Email addresses are the preferred way of communication, if you only have a mailing address please make sure a phone number is available. Vendors will be responsible for their seller's permit. Each vendor will have to determine if a permit is needed. Only 1 direct sales consultant per company such as; Pampered Chef, Tastefully Simple, Thirty-One, Paparazzi, Avon, Jamberry Nails, LuLa Roe etc. will be allowed.

**Payment & sign-up form must be received by the Chamber no later than October 5, 2019**  
**Elkhorn Area Chamber of Commerce & Tourism Center, Inc., P.O. Box 41, Elkhorn, WI 53121**  
**Phone: (262) 723-5788      Fax: (262) 723-5784**