

13th Annual



CRAFT & ARTISAN APPLICATION * THIS IS NOT A FOOD VENDOR APPLICATION!

PLEASE PRINT CLEARLY: (ALL FIELDS ARE REQUIRED) Incomplete or illegible applications will forfeit consideration.

NAME: _____

BUSINESS NAME: _____

EMAIL: _____
*Email is our main form of communication

ADDRESS: _____

CITY: _____ STATE: _____

PHONE: _____

AUTO MAKE: _____

AUTO LICENSE # _____

BOOTH INFO:

Same Spot as Last Year _____ (Due by 8/1/18)

Single (12x12) \$50 _____ Double (12x24) \$100 _____

- **After August 1, 2018 ADD \$10.00**

ELECTRICITY: YES (\$20) _____ NO _____ Bringing my own Generator _____

If YES, How many AMPS: _____ Outlets: _____

Unsure of AMPS, list items needing electricity: _____

TYPES OF ITEMS TO BE SOLD:

Add \$10 if paid after 8/1/17

AMOUNT PAID (DUE PRIOR TO EVENT): _____

PHOTOS ENCLOSED: 2 of Items _____ 1 of Display _____

REQUIRED – PLEASE SIGN AND DATE: The undersigned agrees to abide by the rules outlined (page 2) and assumes full responsibility for this entry and hereby releases the Elkhorn Area Chamber of Commerce & Tourism Center, Inc. from all claims resulting from loss, damage, or injury. No refunds for inclement weather due to advance advertising. Inclement weather teardown is at your discretion.

: **By Checking this box, you are stating you have read and agree to the Elkhorn Oktoberfest 2018 Vendor Rules on Page 2**

SIGNATURE: _____ DATE: _____

Payment & sign-up form must be received by the Chamber no later than October 5, 2018. Elkhorn Area Chamber of Commerce & Tourism Center, Inc.,
P.O. Box 41, Elkhorn, WI 53121 Toll Free: (888) 215-0157 Phone: (262) 723-5788 Fax: (262) 723-5784



DATE: Saturday, October 20, 2018 from 9:00am – 5:00pm

PLACE: Veterans & Pocket Parks – Downtown Square: 100 W. Walworth Street, Elkhorn, WI 53121

SET UP: Setup 6:30am to 8:30am the morning of the show OR on Friday, October 19th **after 4pm**. Due to a County ordinance, vehicles are NOT permitted on the grounds of the park, what so ever. Unloading is permitted from the street along the square and **vendors are required to move their vehicles immediately after unloading**. Not doing so, will result in your vehicle being ticketed or immediate dismissal from the park. **It is highly recommended to be prepared with a cart or dolly to unload and load your vehicle**. All booths are to setup **behind** the painted line that is 3 feet off of the sidewalk. Vendor parking is NOT permitted directly along the square. Street and lot parking is available in the surrounding area as well as Shuttle services to and from the Walworth County Fairgrounds.

EVENT: Oktoberfest is sponsored by the Elkhorn Area Chamber of Commerce & Tourism Center. Live music, food, Arts & Crafts Show, car show, chili cook-off, wine and beer tasting, and family activities are ongoing throughout the day. Check out the Elkhorn Chamber website at www.elkhornchamber.com for more information on activities.

FEE: A **NON-REFUNDABLE** fee of \$50.00 is charged per 12 X 12 foot space. Make checks payable to the Elkhorn Chamber. Double spaces are available. ABSOLUTELY NO resale or rummage items are allowed. No refunds for inclement weather due to advance advertising. Inclement weather teardown is at your discretion. The Elkhorn Chamber reserves the right to ask you to leave if items do not represent your photos or wording on your entry form. Spaces will be filled on a first come, first placed basis. Returning vendors who wish to have their same spot must request so on application and return their vendor application by August 1, 2018. There is a NEW Food Vendor layout expected in 2017, same spot may not be guaranteed for such vendors. Electricity is limited.

PRIOR TO August 1, 2018

\$50 for a 12' x 12' space (single)

\$100 for a 12' x 24' space (double)

AFTER August 1, 2018

\$60 for a 12' x 12' space (single)

\$110 for a 12' x 24' space (double)

Electricity Fee \$20 – There is no Fee if you are bringing your own Generator

NEW ENTRIES MUST include 2 photos of your work and 1 photo of your setup/display. THOSE WHO HAVE DISPLAYED IN PAST SHOWS DO NOT NEED TO SEND PHOTOS, if you still have the same type of work. If you wish to have your photos returned, please enclose a self-addressed, stamped envelope.

POLICIES: Each vendor must provide all his/her own tables, chairs and tents for set up. Please be prepared with a cart or dolly to unload and load your vehicle. Trash containers will be set up throughout the park. Please pick up your space – all packaging, extra boxes and food wrapping - prior to your departure from the show. A confirmation email will be sent upon receipt of your registration. Another will be sent prior to the event with your booth number and map. Email addresses are the preferred way of communication, if you only have a mailing address please make sure a phone number is available. Vendors will be responsible for their seller's permit. Each vendor will have to determine if a permit is needed. Only 1 direct sales consultant per company such as; Pampered Chef, Tastefully Simple, Thirty-One, Paparazzi, Avon, Jamerry Nails, LuLa Roe etc. will be allowed.

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