

The Chamber of Southern Saratoga County

Ribbon Cutting Ceremony Information



Ribbon Cutting Ceremony Benefits

- Use of ceremonial ribbon and scissors
- Photos and promotion through southernsaratoga.org and social media
- Invitations to Chamber Ambassadors
- Invitation to government officials by Pete Bardunias, President/CEO
- A souvenir ribbon swatch & pen for guests and staff to sign.

Please check the type of ribbon cutting:

- Grand Opening
- Ground Breaking
- Anniversary
- Business Expansion
- Relocation

Will you have an agenda or special considerations? Yes No

Prior to the arrival of Chamber team, please consider the following:

- Staff/employees to be included in the photo
- Representative speaking on behalf of your company
- Company representative cutting the ribbon
- Any light snacks/beverages you wish to provide as a courtesy to guests

Event Date: _____ (consider a weekday- mid-morning or late afternoon to maximize guest attendance)

Event Time: _____

Company: _____

Location: _____

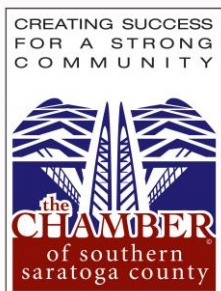
Contact: _____

Email: _____ Phone: _____

Signature: _____ Today's Date: _____

Please Note: **Two-week advance notification appreciated for maximum participation**

Three Easy Ways to schedule your ribbon cutting occasion:



1. E-mail or scan this form to: Sandy@southernsaratoga.org
2. Fax this form to 518-371-5025
3. Mail to Chamber of Southern Saratoga County, 58 Clifton Country Road, Suite 102, Clifton Park, NY 12065

Any questions call 518-371-7748 – mention ribbon cutting!