

THIBODEAUXVILLE

FALL FESTIVAL

VENDOR APPLICATION November 11, 2017

List each item you intend to sell (please be specific.) All craft and food items MUST be listed.

Please refer to the back of this form for all rules and regulations regarding participation in Thibodeauxville. By signing below, I agree to abide by all rules and regulations as stated on the rear of this form.

Signature _____ Date _____

For Chamber Use Only:

Date Received: _____

Method of Payment: _____

Type of Vendor: _____

Booth # Assigned: _____

Corner Booth: _____

APPLICANT INFORMATION

BUSINESS NAME _____

NAME _____

ADDRESS _____

CITY, STATE, ZIP _____

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PHONE # _____

CELL # _____

EMAIL AND/OR WEBSITE _____

BOOTH FEES

CRAFT BOOTH FEES

_____ Booth(s) @ \$175.00 per booth = \$_____ Total

_____ Booth(s) @ \$195.00 per corner booth = \$_____ Total

FOOD BOOTH FEES

_____ Booth(s) @ \$300.00 per booth = \$_____ Total

_____ Booth(s) @ \$320.00 per booth
w/15 amp receptacle = \$_____ Total

PAYMENT METHOD

Method of Payment: (Circle One) Check, Cash, Money Order, Credit Card
Check or Money Order make payable to *Thibodaux Chamber of Commerce*

NAME ON CARD _____

CARD # _____

EXPIRATION _____

CODE _____

BILLING ZIP CODE _____

Total \$ _____

The issuer of the card identified on this item is authorized to pay the amount shown as TOTAL upon proper presentation. I promise to pay such total (together with any other charged due thereon) subject to and in accordance with the agreement governing the use of such card.

Signature required for credit card payment:

_____ DATE: _____

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Additional Information

LOCATION, DATE, & TIME

Thibodeauxville will be held on the streets of beautiful Historic Downtown Thibodaux from Highway 1 to West 4th Street and from Canal Blvd. to Jackson Street on Saturday, November 11, 2017 from 8:30 a.m. to 5:00 p.m. Further instructions will be provided to you upon receipt of application to include what entrance to enter, set up time, etc.

FEES

Booth rentals will be discounted prior to May 31, 2017. Payment is required at the time of application. ***No space will be reserved until payment is received.*** The booth fee will be returned if your application is not accepted. No refunds will be made for cancellation or inclement weather (no exceptions). A list of all items to be sold **MUST** be listed on the application. No commission is charged on sales.

BOOTH SPACE

Craft spaces are 12'x12', food spaces are 10'x20.' Exhibitors must confine themselves, their wares and equipment to their assigned space. You may purchase additional spaces if available. Demonstrations are encouraged but must be conducted within your booth space. Vendors must provide tents (craft -no bigger than 12'x12', food- no bigger than 10'x20') tables, chairs, display racks etc. as needed. ***All vehicles must be off the street by 8:00 a.m. on the day of the festival, this will be strictly enforced.***

TAX & SALES RULES

Vendors must collect appropriate state, parish and local sales tax, and remit payment to the appropriate tax office. Tax forms will be mailed or distributed at the festival. Thibodeauxville Fall Festival is located in a recognized Louisiana Cultural District. Sales of qualifying original, one-of-a-kind works of art within Cultural Districts may qualify for local and state sales tax exemptions. More information about cultural district sales tax exemptions can be found at www.crt.la.gov.

ELECTRICITY

Electricity is **ONLY** available to food vendors. There is limited electricity in the food court. Food vendors requiring electricity will be charged \$20.00 for access to **ONE 15 amp** receptacle. Vendors must provide their own 100 ft. extension cord. No gas generators are allowed at the festival. All Food Court vendors must supply a fire extinguisher for your booth. If you are cooking with oil, you must have an appropriate extinguisher for grease fire. Any vendors causing a fire will be responsible for any and all damages incurred. Please note on your food vendor application if you need electricity. Food vendors are responsible for disposing of oils in the provided oil disposal containers. Any cleanup of oils or food items not disposed of properly will be at the expense of the vendor.

Each application is reviewed by a panel of judges. The Thibodaux Chamber of Commerce holds "NO FAULT" if your application is not accepted. The Thibodaux Chamber of Commerce reserves the right to remove unsuitable work at any time, including work NOT listed on application during review, or questionable work of any nature. The Thibodaux Chamber of Commerce reserves the right to change booth layout. An accepted application is considered a contract to exhibit and vendors agree to abide by the rules and regulations set forth in the application. Refunds of booth fees will not be issued for failure to comply. By completing this contract, vendors agree that the Thibodaux Chamber of Commerce, the City of Thibodaux, the parish of Lafourche, their officials, their employees, or their official representatives or volunteers are not responsible for any losses, expenses, demands claims, or damages to any merchandise, individual or operator of any space during the course of the Thibodeauxville Fall Festival. Vendors certify that the above information is true and correct and agree to abide to the festival information, rules and regulations.

Vendors must remove all debris and leave the area clean upon departing at the end of the festival. Dumpsters are provided in the food court area for convenience. Any vendor not in compliance may forfeit their booth space. Reservations are on a first come, first serve basis. Confirmation letters will be mailed approximately two weeks prior to the festival which will include a map and set up times.

SPONSORS

Festival sponsors at T-shirt level and above are entitled to one 12'x12' booth space and may display/sell business, excluding food.

Raffles are strictly prohibited.