



Post Event Report Form

Event Information

Event Name:	Date of Event:	
Address:	City, State, Zip:	
Contact Name:	Phone:	E-mail:

Attendance

What would you estimate was the actual attendance at the event?
How did you obtain this number?

Funds

Amount Approved: _____ Used: _____
How were the funds actually used? Receipts indicating funds spent as noted on application are required for reimbursement. Please include receipts and proof of payment.

Promotion

Please attach samples of documents showing how TLC logo was recognized in your advertising and promotional campaign. Advertising the TLC logo is required for reimbursement.

Will your event be held in Levelland next year (please list future event dates)? If not, where?
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Please sign below and complete evaluation on reverse side.

Signature of Event Representative: _____ Date: _____

Please Submit to: Levelland Chamber of Commerce
1101 Ave. H
Levelland, TX 79336
Phone: 806-894-3157 Fax: 806-894-4284
dhudson@levelland.com





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Evaluation

Please rate your experience in Levelland: <input type="radio"/> Poor <input type="radio"/> <input type="radio"/> Average <input type="radio"/> <input type="radio"/> Excellent
How can we help improve your experience?

Please rate your experience with application and record keeping for funding: <input type="radio"/> Poor <input type="radio"/> <input type="radio"/> Average <input type="radio"/> <input type="radio"/> Excellent
How can we help better your experience?

Please rate your experience with your event's facility (ex. The Mallet Event Center & Arena/Oxy Sports Complex): <input type="radio"/> Poor <input type="radio"/> <input type="radio"/> Average <input type="radio"/> <input type="radio"/> Excellent
How can we help better your experience with the facility?

Please rate your experience with Levelland motels: <input type="radio"/> Poor <input type="radio"/> <input type="radio"/> Average <input type="radio"/> <input type="radio"/> Excellent
How can we help better your experience with Levelland motels?

Do you know of other events that could be hosted in Levelland?

Other Comments: _____

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