

54th ANNUAL OLD SETTLERS DAY

JUNE 13, 2020

Thank you for your interest in setting up your booth at Checotah's Old Settlers Day to be held on Saturday, June 13, 2020. We are enclosing an application that needs to be filled out, signed and returned with your payment to reserve a space. Keep in mind that vendor spaces are assigned on a first-paid, first-served basis.

Our programs begin at 9:00 AM so it is important to have your booth set up by or before 9:00 AM. You may begin setup at 6:00 AM on June 13th. The location will be provided to you the day of the event. There will be people there to help you to your designated area. Shade canopy's cannot be bigger than 10'. We do not furnish any chairs, tables, booth structures, etc. Once set-up is complete, all vehicle and trailers must be removed from the event area. You cannot leave them parked next to your vendor space as space is too limited.

ALL FOOD VENDORS: You must indicate on your application the type of electric service you will need. You will also be responsible to provide your own power & extension cords. We suggest you bring at least 100' of cords to make sure you can reach the outlet. Please remember you must comply with the Temporary Food Establishment Requirements. All food vendors will be inspected by the local health inspector before you will be allowed to open for business. You must send your Oklahoma Food License with your application.

You will not be allowed to display or sell products of any kind relating to tobacco, alcohol, drugs, weapons or of a violent or sexual nature. All vendors please dress appropriate for the weather. We are aware of the temperatures however shirt, pants/shorts and shoes are required.

SALES TAX PERMITS: Oklahoma State law requires us to provide a list to the Oklahoma Tax Commission on all vendors attending Old Settlers Day whether they have an Oklahoma State Tax Permit or not. To apply for a permit, contact the Oklahoma Tax Commission at 405-521-3160. There is an area on the Vendor Application to provide us with your Oklahoma State Sales Tax Permit number. **ALL VENDORS ARE RESPONSIBLE FOR REPORTING THEIR SALES AND PAYING THEIR OKLAHOMA STATE TAXES!**

The Old Settlers Day Parade will start at 3:00 PM this year and you are welcome to continue selling during the parade which usually lasts about 45 minutes. **For SAFETY reasons you will not be permitted to pack up your booth until the parade has ended.** Festivities will come to an end after the parade at which time you can pack up your booth and exit the area.

The Checotah Chamber of Commerce, nor the City of Checotah bears any responsibility for any accident or stolen or lost property.

Refund Policy: There will be no refunds for inclement weather the day of the event. There are no refunds for no call/no show. In the event of a personal emergency you may receive a partial or full refund but you will need to contact the Chamber Office as soon as possible.

We look forward to seeing you at the 54th Annual Old Settlers Day celebration.